

1 February 2022

Tuesday

All Day

STAFF Leave: s.73 Personal Information

All Day

Bart at 1 William St -- 1 William St, Brisbane

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2 February 2022

Wednesday

All Day

STAFF Leave: s.73 Personal Information

Please See Above

3 February 2022

Thursday

All Day

STAFF Leave:

Please See Above

All Day

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**3 February 2022 Continued**

Thursday

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**4 February 2022**

Friday

**12:00 AM - 12:00 AM**

**STAFF Leave:** s.73 Personal Information

**Please See Above**

**8 February 2022**

Tuesday

**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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**1:45 PM - 2:00 PM**

**Copy: PRE-BRIEF | by Gayle O'Brien, DTIS prior to Carnival mtg & DG attending -- Minister's boardroom, Lvl 34 1WS**

**2:40 PM - 3:10 PM**

**MEETING | Carnival Australia & P&O Cruises -- Room 30.11, Level 30, 1 William Street**  
Materials from Min Hinchliffe office.

Meeting finished with Min Hinchliffe at 2.30pm. Our meeting at 2.40pm.



Marguerite 01304-22\_19687...  
Fitzgerald Bio Pr...

**10 February 2022**

Thursday

**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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**12:30 PM - 1:30 PM**

**Ai Group Meeting -- Microsoft Teams**

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Microsoft Teams meeting

**Join on your computer or mobile app**

[Click here to join the meeting](#)

[Learn More](#) | [Meeting options](#)

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**12:30 PM - 1:00 PM**

**MEETING | AI Group**

Details to come from Tim

**13 February 2022**

Sunday

**10:00 AM - 12:00 PM**

**EVENT CANCELLED| 80th Anniversary Service of the  
Fall of Singapore to Japan -- Shrine of Remembrance,  
Ann Street Brisbane City  
Event Pack due – 4 Feb**

**13 February 2022 Continued**

Sunday

Wreathe will be organised by DPC.



Mr Bart Mellish

**15 February 2022**

Tuesday

**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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**11:00 AM - 12:00 PM**

**MEETING & TOUR | SMEAC Inc. -- Level 1/4 Exhibition St, Bowen Hills QLD 4006.**

Carpark at front of building for AM if needed.

Pack was ordered and due 10am Monday 14 February 2022.



FW: Introduction to SMEAC



AMBN CaGS (DDG) - ASSISTA...



Attachment 1 - Talking Points ...



Attachment 2 - Biographies - A...



Attachment 3 - SMEAC Inc Oper...

**3:30 PM - 5:00 PM**

**keep free bart**

15 February 2022 Continued  
Tuesday

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3:45 PM - 4:45 PM

**LIVESTREAM | 80th Anniversary of the Fall of Singapore -- Virtually - link below**

<https://www.awm.gov.au/commemoration/last-post-ceremony>



VIRTUAL URGENT re: invitation 80th  
INVITE - Fook S... Anniversar...

17 February 2022  
Thursday

All Day

**Bart at 1 William St -- 1 William St, Brisbane**

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9:00 AM - 9:30 AM

**TELECONFERENCE | QLD RSL President - Stephen Day  
Bart will call Stephen direct**

Mobile is s.73 Personal Informa

Bart Mellish

5

29/07/2022 9:20 AM

**17 February 2022 Continued**

Thursday

**1:00 PM - 1:30 PM**

**MEETING | AM & Office for Vets -- AM Office or via tele/teams**  
Fortnightly Catch Up

Meeting will be in person or via teams or teleconference.  
To be determined closer to date.

**18 February 2022**

Friday

**All Day**

**HOLD | Veteran Roundtable**

**9:00 AM - 12:30 PM**

**TRAVEL | 9.00am Flight QF824 to Darwin (Arrives 12.35pm local time) -- Airline Ref: 6M8FMA**

**10:00 AM - 11:30 AM**

**Volleyball meeting potential. Lucy to confirm closer to**

**2:00 PM - 4:00 PM**

**FW: Veterans' Wellbeing Taskforce Meeting**  
**[SEC=OFFICIAL] -- Darwin/GovTeams**

Dear Assistant Minister

DVA has just confirmed that there will be a two hour VWT meeting on Friday.

Could you please let me know if you anticipate attending the meeting face to face?

Thanks  
Kirrily

-----Original Appointment-----

**From:** VWT.SECRETARIAT <VWT.SECRETARIAT@dva.gov.au>

**Sent:** Monday, 14 February 2022 8:04 AM

**To:** VWT.SECRETARIAT; [Linda.fazldeen@nt.gov.au](mailto:Linda.fazldeen@nt.gov.au); Caroline Mackaness; 'anthony.plummer@dffh.vic.gov.au'; Kirrily Magill; Kent, Kate; Bohan, Chantelle (Veterans SA); COOPER-MAITLAND, James; 'Freya.O'Brien@act.gov.au'; 'aaron.coutts@dffh.vic.gov.au'; 'Jessica.Summerrell@act.gov.au'; Diane Sucur; 'Bryony.Feltham@veterans.nsw.gov.au'; Atkins, Nick; Hill, Rob; Eileen Taylor; BRADLEY, Kelly; 'Clay.Fredericks@nt.gov.au'; [wade.stothart@defence.gov.au](mailto:wade.stothart@defence.gov.au); HPC Correspondence; SECRETARY.DVA; Cosson, Liz; Smith, Stuart; Pope, Kate; Harrigan,

**18 February 2022 Continued**

Friday

Mark; RUNDLE, Vicki; Pettitt, Liane; Kershaw, Melinda; Wright, Jessica; Bastiaans, Belinda; Anthony, Victoria  
**Subject:** Veterans' Wellbeing Taskforce Meeting [SEC=OFFICIAL]  
**When:** Friday, 18 February 2022 3:00 PM-5:00 PM (UTC+10:00)  
Canberra, Melbourne, Sydney.  
**Where:** Darwin/GovTeams

Good morning Colleagues,

Thank you for your patience while we sought to confirm arrangements with the Minister for Veterans' Affairs, the Hon Andrew Gee MP, for the next Veterans' Wellbeing Taskforce meeting.

It has now been confirmed the Minister Gee will host an in-person meeting (virtually for those unavailable to physically attend) in Darwin, on Friday, **18 February 2022** to coincide with the 80<sup>th</sup> anniversary of the Bombing of Darwin commemorations.

I can now confirm the following arrangements:

**Date:** 18 February 2022  
**Time:** 1.30 - 3.30pm (ACST/Darwin) 3 – 5pm (AEDT/Canberra)  
**Venue:** Development House **OR**  
76 The Esplanade Virtually via GovTeams  
Darwin, NT

## Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

+61 [s.73 Not Relevant] Australia, Canberra

Phone Conference ID: [redacted]

It would be appreciated if you could forward the above GovTeams meeting link to your Ministers/representatives, as appropriate.

A meeting agenda will be finalised and distributed later today.

DVA would like to thank Linda Fazldeen and her team in the NT, for their assistance in supporting this meeting.

Please feel free to contact the Secretariat team via [VWT.SECRETARIAT@dva.gov.au](mailto:VWT.SECRETARIAT@dva.gov.au) if you have any further questions.

Regards

**Belinda Bastiaans**

---

Director (A/g)  
Governance & Ministerial Events

**18 February 2022 Continued**

Friday

**Department of Veterans' Affairs**

t +61 (0) 2 6289 6707 ext

m +61  s.73 Personal Inform

e [belinda.bastiaans@dva.gov.au](mailto:belinda.bastiaans@dva.gov.au)

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**4:30 PM - 5:00 PM**

**ACCOMMODATION | Mantra on Esplanade -- 88 The Esplanade, Darwin (Ph 5665 4133)**

**19 February 2022**

Saturday

**All Day**

**ANNIVERSARY | Bombing of Darwin Day (80th Anniversary)**

**All Day**

**HOLD | VETERAN Roundtable & Ceremony Anniversary for Darwin Bombing**

**8:15 AM - 9:00 AM**

**EVENT | Commemorative Service for 80th Anniversary of USS Peary -- USS Peary Gun Memorial, The Esplanade Darwin**

Parties will then take a short walk to start the service for the Bombing of Darwin



USS Peary  
Program.pdf

**9:00 AM - 11:00 AM**

**ATTEND | 80th Anniversary of Bombing of Darwin -- Darwin Cenotaph at Bicentennial Park - Off Esplanade Rd**



**19 February 2022 Continued**

Saturday

**1:25 PM - 5:55 PM**

**TRAVEL | 13.25 Flight QF825 to Brisbane (arrives 17.55 local time) -- airline ref: 6M8FMA**

**22 February 2022**

Tuesday

**12:00 AM - 12:00 AM**

**Copy: PARLIAMENTARY SITTING WEEK**

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**23 February 2022**

Wednesday

**All Day**

**Copy: PARLIAMENTARY SITTING WEEK  
Please See Above**

**24 February 2022**

Thursday

**12:00 AM - 12:00 AM**

**Copy: PARLIAMENTARY SITTING WEEK  
Please See Above**

**2:00 PM - 3:00 PM**

**MEETING | Stand tall 4 PTS (Lindsay Marshall Meeting) -- 5.01A, Parliament House**

Attendees:

- AM
- Tony Dell – Stand Tall 4 PTS
- Lindsay Marshall
- David Muir – Clem Jones Group Chair
- Dep rep (TBC)
- Joey (TBC)

**24 February 2022 Continued**

Thursday

**3:30 PM - 3:45 PM**

**MEETING | Premier to meet with Assistant Minister  
Bart Mellish -- LOCATION | Premier's Office,  
Parliament House**

**28 February 2022**

Monday

**All Day**

**ANNIVERSARY | Ending of the Gulf War (31st  
Anniversary)**

**1 March 2022**

Tuesday

**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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**3 March 2022**

Thursday

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3 March 2022 Continued  
Thursday

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10:30 AM - 11:00 AM

**MEETING | AM & Office for Vets -- AM Office or via tele/teams**  
Fortnightly Catch Up

Meeting will be in person or via teams or teleconference.  
To be determined closer to date.

4 March 2022  
Friday

1:00 PM - 2:00 PM

**VIRTUAL MEETING: Aurukun Council, Mayor Keri Tamwoy and A/CEO, Alan Neilan \*\*AGENDA ATTACHED\*\* -- ZOOM meeting details below**

Join Zoom Meeting

https://s.73 Not Relevant

Meeting ID: [Redacted]

Passcode: [Redacted]

One tap mobile

+ [Redacted] Australia

Dial by your location

[Redacted] Australia



Agenda -  
Aurukun - Virtu...

Meeting ID: [Redacted]

Find your local number: [Redacted]

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**4 March 2022 Continued**

Friday

**8 March 2022**

Tuesday

**All Day**

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**10 March 2022**

Thursday

**All Day**

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**11 March 2022**

Friday

**9:00 AM - 5:00 PM**

**EVENT | 2021 Workforce Summit -- Brisbane  
Convention & Exhibition Centre, South Bank**

Will be assisting as MC for 10.30-11.10am for DP and Treasurers Q&As.

**11 March 2022 Continued**

Friday

.30-11.10am for DP and Treasurers Q&As.



**15 March 2022**

Tuesday

**12:00 AM - 12:00 AM**

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**16 March 2022**

Wednesday

**All Day**

**Copy: PARLIAMENTARY SITTING WEEK  
Please See Above**

**17 March 2022**

Thursday

**12:00 AM - 12:00 AM**

**Copy: PARLIAMENTARY SITTING WEEK  
Please See Above**

**2:00 PM - 2:30 PM**

**MEETING | AM & Office for Vets -- AM Office or via  
tele/teams  
Fortnightly Catch Up**

Meeting will be in person or via teams or teleconference.  
To be determined closer to date.

20 March 2022

Sunday

All Day

**ANNIVERSARY | Australian troops in France (ANZAC CORPS) - (106th Anniversary)**

22 March 2022

Tuesday

All Day

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All Day

**SOCIAL MEDIA | Premier w Asst Minister Bart Mellish, Julie-Anne Gilbert MP visit and inspect redeveloped Shute Harbour Marine Terminal - ADVANCER | Dave - SOCIAL MEDIA | AJ/Bec - STAFF | Fiona - POLICY | Ross - DEP REP | Mark Cridland - DRESS | Smart Casual+H -- LOCATION | Shute Harbour Marine Terminal, Shute Harbour**

[Link to Docs](#)

7:50 AM - 9:20 AM

**TRAVEL - NOTE - FACEMASKS MUST BE WORN BY ALL PAX | Premier depart Brisbane 7.50am arrive Proserpine 9.20am - Jet - flight time = 1 hour 30mins -- LOCATION | Proserpine**

10:00 AM - 11:00 AM

**EVENT | Premier w Asst Minister Bart Mellish, Julie-Anne Gilbert MP speak and lay wreath at Dedication Ceremony of Proserpine Cenotaph - ADVANCER | Dave - POLICY | Joey - MEDIA | Jack/Zoe-DIGITAL | AJ/Bec- DEP REP | Mark Cridland-DRESS | Smart Casual+Poppy+H -- LOCATION | Proserpine Entertainment Centre & Cenotaph, Ken Mackay Person Memorial Gardens, Proserpine**

Bart Mellish

20/07/2022 9:20 AM

RSF 2008 2022 14 of 117

Release

**22 March 2022 Continued**

Tuesday

Protocol Form requested 15/3/22

PBN/TPs/Q&As/RUN SHEET/SPEECH/VIP GUEST LIST/VIP BIOS/DEP REP/WREATH requested and due to PO by 12.00pm on Friday, 18 March, 2022

Guests – 50 Official / event is open to public

PA – s.73 Not Relevant

PA –

[Link to Docs](#)

RSL representatives are:

Proserpine – Jason Raiteri

Proserpine representative for Wreath laying – George Gnezdillof (Veteran)

Airlie Beach – Dianne Trueman

Mackay – Ken Higgins

Pioneer Fitzroy Highlands – John Edwards

**11:00 AM - 12:00 PM**

**EVENT | Premier, Asst Min Bart Mellish, JulieAnne Gilbert MP unveil plaque + cut ribbon + open + speak + tour Proserpine Entertainment Ctr - ADVANCER | Dave - POLICY | Donna - MEDIA | Jack/Zoe - DIGITAL | AJ/Bec - DEP REP | Mark Cridland - DRESS | Smart Casual + Poppy + H -- LOCATION | Proserpine Entertainment Centre & Cenotaph, Ken MacPherson Memorial Gardens, Proserpine**

RSVP Sent 15/03/22

Protocol Form requested 15/03/22

PBN/TPs/Q&As/RUN SHEET/SPEECH/VIP GUEST LIST/VIP BIOS/DEP REP requested and due to PO by 12.00pm on Friday, 18 March, 2022

Guests – 50 Official Guests

PA – s.73 Not Relevant

PA –

[Link to Docs](#)

**12:40 PM - 2:13 PM**

**TRAVEL Time TBC - NOTE - FACEMASKS MUST BE WORN BY ALL PAX | Premier depart Proserpine 12.40pm arrive Brisbane 2.13pm - Jet - flight time = 1 hour 30mins -- LOCATION | Brisbane**

**29 March 2022**

Tuesday

**12:00 AM - 12:00 AM**

**Copy: PARLIAMENTARY SITTING WEEK**

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**29 March 2022 Continued**

Tuesday

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**All Day**

**GRANTS | Queensland Remembers Grants Round 1 Recipients Announcement (if approved)**

**30 March 2022**

Wednesday

**All Day**

**Copy: PARLIAMENTARY SITTING WEEK  
Please See Above**

**31 March 2022**

Thursday

**12:00 AM - 12:00 AM**

**Copy: PARLIAMENTARY SITTING WEEK  
Please See Above**

**All Day**

**GRANTS | Anzac Day Trust (normal) Grant Program Launch Announcement (if approved)**

**All Day**

**GRANTS | Anzac Day Trust COVID-19 Grants Round 2 Launch Announcement (if approved)**

**2:00 PM - 2:30 PM**

**MEETING | AM & Office for Vets -- AM Office or via tele/teams  
Fortnightly Catch Up**

Meeting will be in person or via teams or teleconference.  
To be determined closer to date.



1 April 2022

Friday

All Day

**GRANTS | Anzac Day Trust (normal) Grants Program Opens (if approved)**

All Day

**GRANTS | Anzac Day Trust COVID-19 Round 2 Opens Announcement (if approved)**

12:00 PM - 1:00 PM

**FW: Aurukun - Pre-Brief with AM Mellish -- <<1 William Street (1WS) - 30 Floor - Meet 30.02>>**

-----Original Appointment-----

**From:** Mindy Kayes <mindy.kayes@premiers.qld.gov.au>

**Sent:** Thursday, 24 March 2022 3:26 PM

**To:** Mindy Kayes; Madison Cann; Rachel Welch

**Subject:** Aurukun - Pre-Brief with AM Mellish

**When:** Friday, 1 April 2022 12:00 PM-1:00 PM (UTC+10:00) Brisbane.

**Where:** <<1 William Street (1WS) - 30 Floor - Meet 30.02>>

---

Microsoft Teams meeting

**Join on your computer or mobile app**

[Click here to join the meeting](#)

**Join with a video conferencing device**

**teams** s.73 Not Relevant

**Video Conference ID:**

[Alternate VTC instructions](#)

**Or call in (audio only)**

**+61**  **Australia, Sydney**

**1 April 2022 Continued**

Friday

Phone Conference ID: s.73 Not Relevant

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

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**5 April 2022**

Tuesday

**All Day**

**ANNIVERSARY | Greek Campaign (81st Anniversary)**

**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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7 April 2022  
Thursday

All Day

Bart at 1 William St -- 1 William St, Brisbane

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10 April 2022  
Sunday

10:50 AM - 12:30 PM

**EVENT | 80th Anniversary Siege of Tobruk  
Commemorative and Memorial Service -- Sid Loder  
Park (Opposite Gaythorne RSL) - 38 Gizerah Street  
Mitchelton**

Arrive 10.50am for an 11am start.

Onsite contact: s.73 Personal Information

Wreath to be delivered to EO Friday 8 April



Ass Minister



AMBN - 80th



Attachment 1 -



Attachment 2 -

Veteran Affairs B...Anniversary Sieg... Run Sheet - Ass... Runsheet - Orga...



Attachment 3 -  
Talking Points ...



Attachment 4 -  
Guest List - 40...



Attachment 5 -  
Biographies - 8...

11 April 2022  
Monday

All Day

**ANNIVERSARY | Start of the Siege of Tobruk (82nd  
Anniversary)**

**12 April 2022**

Tuesday

**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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**9:00 AM - 9:30 AM**

**Keep free bart**

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**14 April 2022**

Thursday

**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

---

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14 April 2022 Continued

Thursday

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10:15 AM - 10:45 AM

**MEETING | AM & Office for Vets -- Face to Face, Bart's office**  
Fortnightly Catch Up

11:00 AM - 11:30 AM

**MEETING | QLD RSL President -- Small Meeting Room, Level 40**

15 April 2022

Friday

12:00 AM - 12:00 AM

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16 April 2022

Saturday

All Day

Leave   
Please See Above

17 April 2022

Sunday

All Day

Leave   
Please See Above

18 April 2022

Monday

All Day

Leave   
Please See Above

All Day

**ANNIVERSARY | 1st National Serviceman Emplaning for Vietnam (56th Anniversary)**

19 April 2022

Tuesday

All Day



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All Day

Bart at 1 William St -- 1 William St, Brisbane

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20 April 2022

Wednesday

All Day



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8:30 AM - 9:30 AM

FW: Briefing by Defence and Veteran Suicide Royal Commission Webex -

https://s.73 Not Relevant

-----Original Appointment-----

From: DVSRC.Commissioner

&lt;dvsrccommissioner@royalcommission.gov.au&gt;

Sent: Thursday, 14 April 2022 1:35 pm

To: DVSRC.Commissioner; Kirrily Magill

Subject: Briefing by Defence and Veteran Suicide Royal Commissioners [SEC=OFFICIAL]

When: Wednesday, 20 April 2022 8:30 am-9:30 am (UTC+10:00) Canberra, Melbourne, Sydney.

Where: Webex



OFFICIAL

Dear Ministers,

Thank you for your confirmation of attendance to be briefed by the Commissioners of the Royal Commission into Defence and Veteran

Suicide.

The videoconferencing details for the meeting are as follows:

**Join meeting**

**More ways to join:**

**Join from the meeting link**

<https://s.73 Not Relevant>

**Join by meeting number**

Meeting number (access code):

Meeting password:

**Join by phone**

Australia Toll

Global call-in numbers

For your awareness, the Commissioners will be conducting two briefings with all State and Territory Ministers. The attendees for this meeting will be:

- Commissioners Mr Nick Kaldas APM, the Hon James Douglas QC and Dr Peggy Brown AO
- Official Secretary Dr James Popple
- Assistant Minister Bart Mellish and Executive Director Kirrily Magill, Queensland
- Minister Geoffrey Brock and Director Chantelle Bohan, South Australia
- Minister Shaun Leane, Victoria
- Minister Paul Kirby, Northern Territory
- Deputy Secretary Kate Kent and Principle Advisor Andrew Wallace, on behalf of Minister Guy Barnett, Tasmania

Should you experience any issues, please contact our IT team on

s.73 Personal Inform

Kind regards,

**Rachel Albiez**

Executive Assistant to Commissioner Mr Nick Kaldas APM (Chair)

Executive Assistant to Commissioner The Hon. James Douglas QC

Executive Assistant to Commissioner Dr Peggy Brown AO

**Royal Commission into Defence and Veteran Suicide**

T: s.73 Personal Info E: [Rachel.Albiez@royalcommission.gov.au](mailto:Rachel.Albiez@royalcommission.gov.au)

<https://defenceveteransuicide.royalcommission.gov.au/>

**20 April 2022 Continued**  
Wednesday

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**21 April 2022**  
Thursday

**All Day**

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**All Day**

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22 April 2022

Friday

All Day

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23 April 2022

Saturday

All Day

Leave

Please See Above

24 April 2022

Sunday

12:00 AM - 12:00 AM

Leave

Please See Above

All Day

**ANNIVERSARY | Kapyong Day (Korean War) - (71st Anniversary)**

6:55 AM - 8:35 AM

**EVENT | Legacy Run Army -- River Stage (gate 2), Brisbane City Botanical Gardens**

- You will be met by LT Sahra Favaro at Rally Point IVO Gate 2 of River Stage
- The org has been advised you will not be participating in the actual run itself



AMBN CaGS (DDG) - Run Ar...



Assistant Minister Mellish - P...



220413 - Run Army - Event Bri...



220215-8613955...

26 April 2022

Tuesday

12:00 AM - 12:00 AM

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All Day

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**26 April 2022 Continued**

Tuesday

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**27 April 2022**

Wednesday

**All Day**

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**Please See Above**

**9:30 AM - 12:30 PM**

**MEETING | Veterans Advocacy Community of Practice  
Brisbane West -- 2819 Forest Hill – Fernvale Road,  
LOWOOD QLD, 4311**

AM will join their committee meeting and then have a morning tea after to meet the committee and veterans properly.

Shayne Neumann will be also attending



Attachment 1 - AMBN - Veterans' Attachment 2 -  
Talking Points ... Advocacy Com... Run sheet - Org...

**5:00 PM - 7:00 PM**

**EVENT | Senex Cocktail Reception -- Pavilion Balcony,  
GOMA - Stanley Place South Brisbane**


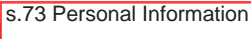


FW: Cocktail reception to cel...  
PBN - POSCO acquisition of Se...

**28 April 2022**

Thursday

**All Day**

 on leave  s.73 Personal Information

**Please See Above**

**28 April 2022 Continued**  
Thursday

**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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**10:30 AM - 11:00 AM**

**MEETING | AM & Office for Vets -- AM Office or via tele/teams**  
Fortnightly Catch Up

Meeting will be in person or via teams or teleconference.  
To be determined closer to date.

**29 April 2022**  
Friday

**All Day**

on leave  s.73 Personal Information  
**Please See Above**

**30 April 2022**  
Saturday

**All Day**

on leave   
**Please See Above**

**1 May 2022**  
Sunday

**All Day**

on leave   
**Please See Above**

**1 May 2022 Continued**

Sunday

**All Day**

**ANNIVERSARY | Battle of Atlantic (77th Anniversary)**

**2 May 2022**

Monday

**All Day**

on leave   
**Please See Above**

**3 May 2022**

Tuesday

**12:00 AM - 12:00 AM**

on leave   
**Please See Above**

**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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**4 May 2022**

Wednesday

**All Day**

**ANNIVERSARY | Arrival of the ATF at Vung Tau (56th Anniversary)**

**5 May 2022**

Thursday

**All Day**

**ANNIVERSARY | Battle of Coral Sea Day (80th Anniversary)**

**5 May 2022 Continued**

Thursday

**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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**6 May 2022**

Friday

**9:00 AM - 12:00 AM**

**Copy: Keep free Bart** s.73 Personal Info  
(10:45)

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**7 May 2022**

Saturday

**All Day**

**Copy: Keep free Bart** s.73 Personal Inform  
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**8 May 2022**

Sunday

**12:00 AM - 5:00 PM**

**Copy: Keep free Bart-** s.73 Personal Inform

**Please See Above**

**All Day**

**ANNIVERSARY | Victor in Europe (77th Anniversary)**

**10 May 2022**

Tuesday

**12:00 AM - 12:00 AM**

**Copy: PARLIAMENTARY SITTING WEEK**

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**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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10 May 2022 Continued

Tuesday

1:30 PM - 2:00 PM

**MEETING | Trevor Benneworth - Scootaville Event --  
Room 5.05, Parliament House**

Maddy will collect Trevor and bring up to room.

Jimmy Sullivan also attending



FW: Trevor



AMBN (DDG)



Attachment 1 -  
Talking Points ...



Attachment 2 -  
Biographies - A...

Benneworth - R... Event Pack - Ass...

11 May 2022

Wednesday

All Day

**Copy: PARLIAMENTARY SITTING WEEK  
Please See Above**

12 May 2022

Thursday

12:00 AM - 12:00 AM

**Copy: PARLIAMENTARY SITTING WEEK  
Please See Above**

All Day

**Bart at 1 William St -- 1 William St, Brisbane**

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4:30 PM - 5:00 PM

**De-brief Aurukun visit with Minister Farmer --  
Meeting Room 5.04, Parliament House**

Minister Farmer would like to de-brief on the recent trip to Aurukun.

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**12 May 2022 Continued**

Thursday

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**17 May 2022**

Tuesday

**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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**19 May 2022**

Thursday

**All Day**

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8:45 AM - 9:45 AM

**EVENT | Rep Hinchliffe at Media event - Crossfit --  
Next to Joey's Cafe, 29 River Tce Kangaroo Point**  
Amanda from Hinchliffe's office will be with you.

Pack to come



FF - Torian  
Pro.docx



Q and A - Torian  
Pro.docx



Run Sheet -  
Torian Pro Medi...



Backgrounder -  
Tia Clair-Toome...



Bart's Talk Points Event Background  
- Torian Pr...



- Torian Pro ...

11:30 AM - 12:30 PM

s.73 Personal Information



More phone numbers

Calendar

bart.mellish@parliament.qld.gov.au

Who

s.73 Personal Information .com

- organizer

•

aspley@parliament.qld.gov.au

•

bart.mellish@parliament.qld.gov.au

more details »

Going (bart.mellish@parliament.qld.gov.au)?

**Yes** -

**Maybe** -

**No** more options »

Invitation from Google Calendar

You are receiving this courtesy email at the account bart.mellish@parliament.qld.gov.au because you are an attendee of this event.

To stop receiving future updates for this event, decline this event. Alternatively you can sign up for a Google account at <https://calendar.google.com/calendar/> and control your notification settings for your entire calendar.

Forwarding this invitation could allow any recipient to send a response to the organizer and be added to the guest list, or invite others regardless of their own invitation status, or to modify your RSVP. Learn More.

2:00 PM - 3:00 PM

**MEETING | Quentin Masson - Wandering Warriors --  
Small Meeting Room - Level 40**



AMBN CaGS  
(DDG) - Assistan...



Attachment 1 -  
Talking Points ...



Attachment 2 -  
Biographies - A...

**20 May 2022**

Friday

**All Day**

**Staff Leave:** s.73 Personal Information

**9:00 AM - 9:30 AM**

**24 May 2022**

Tuesday

**12:00 AM - 12:00 AM**

**Copy: PARLIAMENTARY SITTING WEEK**

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**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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25 May 2022

Wednesday

All Day

Copy: PARLIAMENTARY SITTING WEEK

Please See Above

5:30 PM - 7:00 PM

MEETING | Premier to chair ANZAC Day  
Commemoration Committee (ADCC) 2021 Annual  
General Meeting - ADVANCER | Emily - POLICY | Joey -  
DIGITAL | Jack - DEP REP | Rachel Hunter and Filly  
Morgan - DRESS | Business -- LOCATION | Dandiir  
Room, Parliamentary Annexe

AGM from 5.30pm to 6.15pm

Refreshments served from 6.15pm to 7.00pm

RSVP Sent 10/5/22 via Joey

PBN/TPs/Q&As/RUN SHEET/OPENING REMARKS/VIP GUEST LIST/VIP BIOS/DEP REP  
requested and due to PO by 12.00pm by Friday, 20 May, 2022

EA – Guests –

[Link to Docs](#)

26 May 2022

Thursday

12:00 AM - 12:00 AM

Copy: PARLIAMENTARY SITTING WEEK

Please See Above

All Day

Bart at 1 William St -- 1 William St, Brisbane

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Service does not warrant that the information is free from any virus, defect or error.

11:15 AM - 11:30 AM

MEETING | Catch up with Maddy -- AM Office,  
Parliament House

27 May 2022

Friday

All Day

**GRANTS | Anzac Day Trust (Normal) Grant Program Closes (if approved)**

All Day

**GRANTS | Anzac Day Trust COVID-19 Grant Program Round 2 Closes (if approved)**

9:45 AM - 11:30 AM

**EVENT | Unveiling of the Queensland Aboriginal and Torres Strait Islander War State Memorial -- Anzac Square, Ann Street.**

**Date and Time:** Friday, 27 May, 2022 from 10:00am to 11:30am (guest arrival from 9:30am)

**Venue:** ANZAC Square, 285 Ann Street, Brisbane | **Dress:** Smart Casual. Veterans are requested to wear full medals

Please note that the Department of Premier and Cabinet



s.73 Name SaveT  
Date ATIS...

Queensland will have a registration desk set up at the bottom of the stairs to the Eternal flame at ANZAC Square for RSVP'd guests. On arrival, please proceed to the registration desk to be advised of your seating allocation.

The public can view the event from public viewing areas with ample standing space outside of the quartered off seated event area.

This is an unveiling event of the State Memorial, wreaths are not encouraged to be laid on the day but could well be encouraged at ceremonies following this event.

If you have any questions regarding the information above, please reply to this email or contact s.73 Name on (07) s.73 Telephone N

**27 May 2022 Continued**

Friday

**28 May 2022**

Saturday

**10:40 AM - 11:45 AM**

**EVENT | Lay a Wreath at the 2022 Indigenous Veterans' Ceremony -- Anzac Square, Ann Street**  
10.45am start

Elly Begley to staff

Contact for day – Jonathon Cole – s.73 Personal Informati



AMBN CaGS    Attachment 1 -    Attachment 2 -    Attachment 3 -  
(DDG) - Assistan...    Talking Points ...    Biographies - A...    Protocol Form -...

**12:30 PM - 5:00 PM**

**EVENT | PwC Marquee Derby Day (theme black & white) -- Squire's Perch Eagle Farm Racecourse - 230 Lancaster Rd, Ascot**

Can arrive and leave anytime between 12.30-5pm

Fashion theme is black & white

Contact: Jane Knox – s.73 Personal Information

There is parking in the Members Carpark which your ticket will give you access to. Parking is on the grounds



Mellish, Bart PwC  
Derby Day ti...

via the infield car park off Nudgee Rd  
[Getting Here - Brisbane Racing Club \(brc.com.au\)](http://brc.com.au)



PwC Derby Day    Guest List - PwC    Run Sheet - PwC    Protocol Form -  
Map - Lower Sq...    Derby Day.pdf...    Derby Day.pdf    PwC Derby Day...

**29 May 2022**

Sunday

**2:05 PM - 2:25 PM**

**FLIGHT QF2368 | BNE to RKY - arrives 3.25pm --  
Airline Ref: 53ZR4Z**

**29 May 2022 Continued**

Sunday

**3:30 PM - 4:00 PM**

**ACCOM | Quest Rockhampton -- 48 Victoria Parade,  
Rockhampton (Ph s.73 Personal Int)**



3078714.pdf

**6:00 PM - 8:00 PM**

**EVENT | Regional Forum Dinner -- TBC**



Draft Forum  
Agenda - Forum...



Briefing Pack -  
Central Queens...

**30 May 2022**

Monday

**8:00 AM - 3:00 PM**

**EVENT | Regional Forum -- TBC**



Draft Forum  
Agenda - Forum...



Briefing Pack -  
Central Queens...

**5:00 PM - 5:30 PM**

**FLIGHT QF2409 | RKY to BNE - arrives 6.10pm --  
Airline Ref: 53ZR4Z**



905755-MELLISHB,  
MR-29052...

**31 May 2022**

Tuesday

**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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31 May 2022 Continued  
Tuesday

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1 June 2022  
Wednesday

2:30 PM - 3:00 PM

**Manufactured Homes Briefing to Assistant Minister  
Bart Mellish MP -- Microsoft Teams Meeting**

Good afternoon

This meeting has been arranged for the department to provide a briefing to Assistant Minister Bart Mellish MP on Manufactured Homes.

Kind regards  
Alex



**Alex Bulow**

A/Executive Assistant, Strategic Policy and Legislation

image001.png

**Housing and Homelessness Services**

Department of Communities, Housing and Digital Economy

P 07 3007 4702

E [alex.bulow@chde.qld.gov.au](mailto:alex.bulow@chde.qld.gov.au) W [chde.qld.gov.au](http://chde.qld.gov.au)

Level 23, 41 George Street, Brisbane QLD 4000

---

**Microsoft Teams meeting**

**Join on your computer or mobile app**

[Click here to join the meeting](#)

**Join with a video conferencing device**

[teams](#) s.73 Not Relevant

Video Conference ID:

[Alternate VTC instructions](#)

**Or call in (audio only)**

+61  Australia, Sydney

Phone Conference ID:

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Help](#) | [Meeting options](#) | [Legal](#)

---

\*\*\*\*\* Disclaimer  
\*\*\*\*\*

Bart Mellish

The contents of this electronic message and any attachments are

**RTIP268 Part 1 40 of 117**

Release



**1 June 2022 Continued**

Wednesday

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Thank you.

**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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2 June 2022 Continued

Thursday

10:00 AM - 10:30 AM

**MEETING | AM & DPC Catch Up -- Small meeting room, Level 40**

Attendees:

- Bart Mellish
- Filly Morgan
- Sonya Reesby
- Joey Kaiser

11:00 AM - 12:00 PM

**MEETING | Tafe Queensland - Defence Skillstech -- Room 29.02, Level 29 1 William Street**

Attendees:

- AM Mellish
- Joey Kaiser
- Sonya Reesby
- Garry Hargreaves
- Paul Copson
- Michael Wuiff
- Ashley Togiaono



AMBN CaGS  
(DDG) - Assistan...



Attachment 1 -  
Talking Points ...



Attachment 2 -  
Biographies - A...

7 June 2022

Tuesday

All Day

**ANNIVERSARY | Battle of Long Khanh (Operation Overlord) - (51st Anniversary)**

All Day

**Bart at 1 William St -- 1 William St, Brisbane**

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7 June 2022 Continued

Tuesday

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10:00 AM - 11:00 AM

**MEETING | Salvation Army Veterans Support Team --  
Room 28.12, Level 28, 1 William Street.**

Attendees

- Johnathon Dyer
- Sally-Anne Clark
- Aaron Pimlott



AMBN CaGS  
(DDG) - Assistan...



Attachment 1 -  
Talking Points ...



Attachment 2 -  
Salvation Army ...

2:00 PM - 3:00 PM

**Canceled: EO Meeting: Property Council of Australia --  
1 William Street, Brisbane Queensland 4000, Australia**

Attending

QLD Executive Director Jen Williams – s.73 Personal Inform

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Letter to Bart  
Mellish MP - As...

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8 June 2022

Wednesday

7:45 AM - 9:40 AM

**Travel Time | s.73 Personal Inf to Coolangatta  
Min Hinchliffe driver to pick you up at [redacted]**

Driver – Trevor [Redacted] s.73 Personal Informat

9:45 AM - 11:00 AM

**EVENT | Rep Hinchliffe to Open Cooly Rocks On -- Cooly Rocks on Beachside Precinct, Coolangatta**  
Pack to come from Min Hinchliffe Office.

**PARKING INFO:**

We would ask Mr Mellish to park up in the Greenmount Car Park at 9:45am where [Redacted] (the hot-rod car owner)



EB - Cooly Rocks  
On 2022 (1).d...

will [Redacted] e waiting with his hot-rod.

Mr Mellish and [Redacted] would then drive through the festival precinct and to the media call location in our Elvis Precinct.

This will be near the Elvis Bar near the pink Elvis Cadillac.

If Mr Mellish has time, [Redacted] would be happy to take him for a longer spin in the hot-rod post the media call as well.

Attached event pack items includes:

- Event Background
- Event Profile / Function Protocol
- Fast Facts

A few points to note:

1. There is no speech requirement for this opportunity, however I have included fast facts to reference in any media interviews that may occur on the day.
2. The event organiser is projecting \$7.06 in direct and incremental spending, however TEQ has estimated \$5.01, consistent with pre COVID-19 outcomes. The fast facts reference the event organiser's projections.
3. The event background, TEQ has based the 2022 projection of visitor nights on pre COVID-19 outcomes.

**8 June 2022 Continued**

Wednesday

2021 saw length of stay increase due COVID -19 pent up demand, we expect it to revert to previous year levels as travel conditions normalise.



FF - Cooly Rocks  
On 2022.docx



EP - Cooly Rocks  
On 2022 (4).d...

**9 June 2022**

Thursday

**12:00 AM - 12:00 AM**

**STAFF LEAVE:** s.73 Personal Information

**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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**2:00 PM - 3:00 PM**

**Copy: Meeting: Property Council of Australia -- 1 William St, Brisbane**

Room TBC

Attending

Jen Williams &#x2013; Queensland Executive Director &#x2013;

Julia Dixon &#8211; Senior Policy Advisor -



Letter to Bart  
Mellish MP - As...

Bart Mellish

9 June 2022 Continued

Thursday

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10 June 2022

Friday

All Day

STAFF LEAVE: s.73 Personal Information

Please See Above

8:30 AM - 9:30 AM

**VIRTUAL MEETING: Aurukun Shire Council -- Viz  
Zoom (Link Below)  
MEETING INFO**

**Technology being used:**

Zoom Meeting

Log in Details:

Employment Office is inviting you to a scheduled Zoom meeting.

Topic: Aurukun Shire Council

Time: Jun 6, 2022 01:00 PM Brisbane

Join Zoom Meeting

https:

s.73 Not Relevant

Meeting ID: s.73 Not Relevant

Passcode:

One tap mobile

+  Australia

Dial by your location

+61  Australia

Meeting ID:

Find your local number:

<https://>

**Advisor:**

Debra Macqueen

**Attendees:**

**Mayor Keri Tamwoy**

**CEO, Ilario Sabatino**

**Attendee Confirmation Email sent:**

**Yes : Via diary invite**

Date / By:

14/04/2022

**Departmental Rep (s):**

Rachel Hunter and /or Rob Setter

Rachel Welch

Jess Martin

Mindy Kayes

**Dept Rep (s) Invited:**

14/04/2022

**Advisor Advice on Key Issues/Topics for Meeting:**

**10 June 2022 Continued**

Friday

Note / Other:

**DOCUMENTS REQUESTED**

Date Requested

Date Due

Date Received

Meeting Brief #

Agenda / Attendance List

Brief / Dot Points

3/6/2022

**11 June 2022**

Saturday

All Day

STAFF LEAVE: s.73 Personal Information

Please See Above

**12 June 2022**

Sunday

All Day

STAFF LEAVE:  

Please See Above



**13 June 2022**

Monday

**12:00 AM - 12:00 AM**

**STAFF LEAVE:** s.73 Personal Information

**Please See Above**

**14 June 2022**

Tuesday

**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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**16 June 2022**

Thursday

**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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**10:00 AM - 10:45 AM**

**MEETING | Kookaburra Kids Foundation -- Small meeting room, Level 40 1 William St**

Bart Mellish



AMBN -



Attachment 1 -

KPP 208 Part 1 49 of 117 Talking Points ...

Release

**16 June 2022 Continued**

Thursday

**21 June 2022**

Tuesday

**12:00 AM - 12:00 AM**

**Copy: PARLIAMENTARY SITTING WEEK (Budget Sitting)**

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**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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**5:00 PM - 5:30 PM**

**Party Political | Brisbane Caucus meeting -- PH | Room A35**

Last meeting was 24/5/22 at 5pm)

Invited –

Minister Grace

Minister Farmer

**21 June 2022 Continued**

Tuesday

Minister Linard

Joe Kelly

Bart Mellish

Jonty Bush

**22 June 2022**

Wednesday

**All Day**

**Copy: PARLIAMENTARY SITTING WEEK (Budget Sitting)**

**Please See Above**

**12:00 PM - 1:30 PM**

**EVENT | Queensland Post-Budget Luncheon --  
Brisbane Convention and Exhibition Centre**  
Guest of Paul Bini



FW: Post-Budget  
Lunch on tomor...

**23 June 2022**

Thursday

**All Day**

**Copy: PARLIAMENTARY SITTING WEEK (Budget Sitting)**

**Please See Above**

**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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23 June 2022 Continued

Thursday

1:00 PM - 2:00 PM

**LUNCH | Premier luncheon with all Assistant Ministers -- Speaker's Dining Room**  
Details TBC

1:00 PM - 2:00 PM

**NEW VENUE - LUNCH MEETING | Premier to meet with Assistant Ministers - ADVANCER | Emily - POLICY/STAFF | Wendy - DIGITAL | TBA -- LOCATION | Ministers Room B.14, Parliament House**

1-2pm Lunch Meeting with Assistant Ministers  
Confirmed Amy 24/5/22

- Bart Mellish - Aspley
- Nikki Boyd - Pine Rivers
- Charis Mullen - Jordan
- Brittany Lauga - Keppel
- Julieanne Gilbert - Mackay
- Bruce Saunders - Maryborough
- Lance McCallum - Bundamba
- Michael Healy - Cairns



Agenda.docx

24 June 2022

Friday

12:00 AM - 12:00 AM

**Copy: PARLIAMENTARY SITTING WEEK (Budget Sitting)**

**Please See Above**

12:00 PM - 12:30 PM

**MEETING | Catch-up with Joey & Maddy -- Assistant Minister Parliament Office**

12:30 PM - 1:00 PM

**FILMING | Local MPs Budget Filming - DIGITAL | TBA -- LOCATION | Premier's Verandah, Parliament House**

Joe Kelly	Health funding/Mental Health Funding
Bart Mellish	Hospital Plan (suggested after lunch tomorrow)
Corrine McMillan	Hospital funding (PA; QE11) plus education funding
Minister D'Ath	Health funding
Brittany Lauga	Seeking topic
James Martin	Topic - TBA

**24 June 2022 Continued**

Friday

**28 June 2022**

Tuesday

**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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**11:00 AM - 11:30 AM**

**Meeting | AM & DPC -- Small Meeting Room, Level 40**

**Attendees:**

- Bart Mellish
- Filly Morgan
- Joey Kaiser
- Sonya Reesby

**2:00 PM - 2:45 PM**

**Meeting | Dr Andrew Cronin - Australian Veteran Health Service -- UPDATED: 30.11, level 30**



AMBN CaGS  
(DDG) - Meeting...



Attachment 1 -  
Talking Points ...



Attachment 2 -  
Biography - Me...



Attachment 3 -  
AVHS summary ...

**29 June 2022**

Wednesday

**12:00 AM - 12:00 AM**

**on leave**

s.73 Personal Information

**30 June 2022**

Thursday

**All Day**

on leave  s.73 Personal Information

**Please See Above**

**All Day**

**Bart at 1 William St -- 1 William St, Brisbane**

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**1 July 2022**

Friday

**12:00 AM - 12:00 AM**

on leave  s.73 Personal Information

**Please See Above**

**2 July 2022**

Saturday

**All Day**

**ANNIVERSARY | Battle of Pozieres (106th Anniversary)**

**Subject:** MEETING | Carnival Australia & P&O Cruises  
**Location:** Room 30.11, Level 30, 1 William Street

**Start:** Tue 8/02/2022 2:40 PM  
**End:** Tue 8/02/2022 3:10 PM

**Recurrence:** (none)

**Meeting Status:** Meeting organizer

**Organizer:** Bart Mellish  
**Required Attendees:** External - Bart Mellish; External - Aspley Electorate Office; Tam van Alphen; danielle.mcallister@premiers.qld.gov.au  
**Optional Attendees:** Ross MacLeod

Materials from Min Hinchliffe office.

Meeting finished with Min Hinchliffe at 2.30pm. Our meeting at 2.40pm.

Released under RTI - DPC

**Minister for Tourism, Innovation and Sport and Minister Assisting the Premier on Olympics and Paralympics Sport and Engagement**  
**BRIEF FOR MEETING**

**DETAILS OF THE MEETING**

You are meeting with Ms Marguerite Fitzgerald, President, Carnival Australia and P&O Cruises Australia.

Details:

Date: Tuesday, 8 February 2022

Time: 2:00pm – 2:30pm

Venue: Minister’s Boardroom, Level 34, 1 William Street, Brisbane

Departmental representatives:

Ms Gayle O’Brien, General Manager, Tourism Policy, Partnerships and Events, Tourism Division, Department of Tourism, Innovation and Sport (DTIS).

The primary purpose of this meeting is to meet the new President of Carnival Australia and P&O Cruises.

**BACKGROUND:**

1. Mr Sture Myrmell was the President of Carnival Australia and P&O Cruises for five years and has recently moved to the position of President of Carnival’s United Kingdom division. Ms Fitzgerald, a senior company member of Boston Consulting Group, commenced in this role on 1 January 2022.
2. On 12 October 2021, the Honourable Stirling Hinchiff MP, Minister for Tourism, Innovation and Sport and Minister Assisting the Premier on Olympics and Paralympics Sport and Engagement was briefed by Mr Myrmell on Carnival’s transition plan and the independent advice they received on their plans to restart cruises in Queensland before restarting/reopening to the rest of Australia.
3. The current Australian Government ban on the entry of foreign-flagged cruise ships has been in place since March 2020 and is in place until 17 February 2022. At this stage, it is unknown if this will be extended. In mid-November 2021, the Australian Government indicated to DTIS that they were considering lifting the ban in December 2021, though that did not occur with the ban extended for another two months. This ban is supported by the Chief Health Officer public health directions under ‘Restricting Cruise Ships from Entering Queensland Waters Direction (No. 2)’, which limits cruises to vessels with up to 99 passengers.
4. For cruises with 100 passengers and over to recommence, this ban needs to be lifted or eased and the Australian and Queensland Government’s need to permit large numbers of foreign workers (ships’ crew) to enter the country for land-based hotel quarantine. Queensland Health would also need to lift Health Direction No 2.

**ISSUES AND SUGGESTED APPROACH:**

5. Communicate that the Australian Government is responsible for the ban on foreign-flagged cruise ships.
6. Advise that DTIS has submitted a staged cruising resumption plan to Queensland Health for consideration (**Attachment 1**). However, any movement on this plan will need to be preceded by the ban being lifted by the Australian Government and consensus on protocols for the resumption of cruising being reached by the Australian Health Protection Principal Committee.

**ELECTION COMMITMENT:**

7. This matter does not relate to an election commitment.

Author: Jayce North Position: COVID19 Tourism Response Team Telephone: s.73 Pers Date: 2/02/2022	Endorsed by: Gayle O’Brien, Position: General Manager, Tourism Policy, Partnerships and Events Telephone: Date: 03/02/2022	Endorsed by: Andrew Hopper DDG: Tourism Recovery, Olympic Engagement and Legacy Telephone: Date: 04/02/2022	Endorsed by: Stefan Gotzy obo John Lee Director-General Telephone: 3330 4338 Date: 04/02/2022
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**CONSULTATION WITH STAKEHOLDERS:**

8. DTIS continues to work closely with the Australian Government, state and territory agencies, national health committees and the cruise industry to determine an appropriate plan for the staged resumption of cruise operations while adequately minimising the associated risks.
9. On 25 March 2021, Mr John Lee, Director-General, DTIS hosted a cruise ship stakeholder roundtable to discuss the return of COVID-safe cruising.
10. Tourism Division, DTIS has been the liaison point between cruise operators and Queensland Health.
11. It is understood that Queensland Health met and communicated with the industry body Cruise Lines International (Australia) several times in 2021.

**ATTACHMENT:**

- Attachment 1 – Draft Cruise Road Map for the staged resumption of COVID-safe cruising in Queensland.

Released under RTI - DRG

Page 58 redacted for the following reason:

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Exempt Sch.3(2)(1)(a) prepared for the purpose of consideration of Cabinet

Released under RTI - DPC

**Subject:** EVENT CANCELLED| 80th Anniversary Service of the Fall of Singapore to Japan  
**Location:** Shrine of Remembrance, Ann Street Brisbane City

**Start:** Sun 13/02/2022 10:00 AM  
**End:** Sun 13/02/2022 12:00 PM

**Recurrence:** (none)

**Meeting Status:** Meeting organizer

**Organizer:** Bart Mellish  
**Required Attendees:** External - Aspley Electorate Office; External - Bart Mellish

Event Pack due – 4 Feb  
Wreathe will be organised by DPC.

Released under RTI - DPC

**Subject:** MEETING & TOUR | SMEAC Inc.  
**Location:** Level 1/4 Exhibition St, Bowen Hills QLD 4006.  
**Start:** Tue 15/02/2022 11:00 AM  
**End:** Tue 15/02/2022 12:00 PM  
**Recurrence:** (none)  
**Meeting Status:** Meeting organizer  
**Organizer:** Bart Mellish  
**Required Attendees:** External - Aspley Electorate Office; External - Bart Mellish; Joey Kaiser; Kirrily Magill

Carpark at front of building for AM if needed.

Pack was ordered and due 10am Monday 14 February 2022.

Released under RTI - DPC

s.73 Name

**From:** Bart Mellish <Bart.Mellish@parliament.qld.gov.au>  
**Sent:** Thursday, 3 February 2022 1:51 PM  
**To:** Madison Cann; Assistant Minister to the Premier  
**Cc:** Joey Kaiser; External - Aspley Electorate Office  
**Subject:** FW: Introduction to SMEAC

**Categories:** sent and waiting for something

Maddie (when s.73 Personal Information can you liaise with Stephen to line up a time for me to head out to Bowen Hills and meet them there. I had a chat to Stephen on the phone just now.

Keen to bring Kirrily along and maybe Joey too.

Bart

**From:** Aspley Electorate Office <aspley@parliament.qld.gov.au>  
**Sent:** Thursday, 3 February 2022 9:27 AM  
**To:** Assistant Minister to the Premier <AssistantMinistertothePremier@ministerial.qld.gov.au>  
**Cc:** Bart Mellish <Bart.Mellish@parliament.qld.gov.au>  
**Subject:** FW: Introduction to SMEAC

**From:** Stephen J Simpson <s.73 Personal Information>  
**Sent:** Thursday, 3 February 2022 9:25 AM  
**To:** Aspley Electorate Office <aspley@parliament.qld.gov.au>  
**Subject:** Introduction to SMEAC

Dear Mr Bart Mellish, Assistant Minister to the Premier for Veterans' Affairs.

I would like to introduce myself and SMEAC a veteran run not for profit service dedicated to saving veteran lives. The Council to Homeless Persons Queensland (CHPQ) and SMEAC Inc. have joined forces to work together on the problem of veteran homelessness, and support.

Ex-serving men and women face unique risk factors that place them at a significantly higher risk of homelessness, however, the true scale of the issue is likely greater than current data suggests. SMEAC Inc. is a veteran-owned and run, not-for-profit charitable association dedicated to improving the wellbeing of veterans and reducing veteran suicide. SMEAC's approach is grounded in an understanding of the challenges that the discharged veteran faces and the importance of reconnecting them to other veterans, reintegrating them into society and ultimately retraining them for purposeful and meaningful employment.

The Council to Homeless Persons Queensland is a peak not for profit organisation that works with its members both government and non-government to prevent and reduce homelessness across Queensland

SMEAC wants to establish the headquarters and an Australia's first Veteran Transition Facility (VTF) located near Landsborough on the Sunshine Coast to provide veterans with the best opportunity to transition from defence. The Veteran Transition Facility, (VTF) otherwise known as Camp X-Ray is neatly sandwiched between 200 hectares of state forest and The Ewen Maddock Dam. Currently SMEAC have moved into a building here in Bowen Hills and will establish its headquarters over the coming weeks.

The situation - Currently the camp (VTF) property and its surrounding area is closed and completely out of bounds to the public. The buildings have effectively been placed in mothballs albeit in surprisingly good condition. All the windows and doors have been boarded up with minor damage by vandalism. The cost of refurbishing the camp back to pristine condition ready to operate school camp, run courses and conduct weekend activities has been professionally estimated at around \$2.5 million, (excluding the MUD), and all plans and building schedules have been developed and are ready for submission.

We are currently seeking support from Government both Federal and State and have met recently with the Federal Minister of Defence the Hon Peter Dutton MP , the Member for Caloundra Jason Hunt MP, and would like also to request a meeting with you as the Assistant Minister to the Premier for Veterans' Affairs, to show you through the Bowen Hills Site and talk through our plans for Landsborough on the Sunshine Coast.

As a sitting board member of SMEAC, I can say that they are committed to ending homelessness among veterans, creating a sense of space belonging and connection and supporting families and the next generation.

For further information

<https://smeac.org.au/camp-x-ray/#>

<http://chpq.org.au/>

I look forward to your response and meeting with you soon

Kind Regards,



Stephen Simpson

Executive Officer

"Our purpose is to create new and innovative solutions to respond to and end homelessness."

Mobile

Email

Website [chpq.org.au](http://chpq.org.au)

Mobile [Council to Homeless Persons QLD](#)

**WORK DAYS**

*We respectfully acknowledge the past and present traditional owners of the land of the Indigenous people and pay our respects to their culture and identity.*

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**ASSISTANT MINISTER TO THE PREMIER FOR VETERANS' AFFAIRS AND COVID ECONOMIC RECOVERY**

*Governance and Engagement*

Tracking Folder No. TF/22/3744  
Document No. DOC/22/22414

**To: ASSISTANT MINISTER**  
**Date:**  
**Subject: Meeting with Mr Stephen Simpson, Executive Officer, Council to Homeless Persons Queensland and tour of SMEAC Inc. 11am, Tuesday 15 February 2022 at Level 1, 4 Exhibition Street, Bowen Hills**

**Approved / Not Approved / Noted**  
A/Minister .....  
Date ...../...../.....  
Date Action Required by: ...../...../.....  
Requested by: .....  
(if appropriate)

**• RECOMMENDATION**

It is recommended that you **note** the information provided for your visit (**attached documents**).

**• KEY ISSUES**

- Mr Stephen Simpson, Executive Officer, Council to Homeless Persons Queensland (CHPQ) invited you to visit SMEAC Inc., to introduce their office at Bowen Hills and discuss their plans to establish the headquarters and refurbish a veteran transition facility (VTF) at Landsborough on the Sunshine Coast.
- The VTF (also known as Camp X-Ray) is located in between 200 hectares of state forest and the Ewen Maddock Dam in Landsborough.
- SMEAC Inc. is seeking support from the Commonwealth and Queensland Government to refurbish the VTF site for the operation of school camps, run courses (e.g. veteran youth programs) and conduct weekend activities.
- The estimated cost to refurbish the VTF (excluding the Multi User Depot (MUD)) is approximately \$2.5 million. All plans and building schedules have been developed and are ready for submission.
- MUD will be the flagship of the VTF at Camp X-Ray. It will consist of three levels of 40-foot containers laid out in a hollow square formation with the SMEAC Museum occupying the first two levels.
- SMEAC Inc. has met with the Honourable Peter Dutton MP, Federal Minister of Defence and Mr Jason Hunt MP, Member for Caloundra to discuss their project.
- Ms Kirrily Magill, Executive Director, Office for Veterans and Office for Rural and Regional Queensland, Department of the Premier and Cabinet, will be attending as the departmental representative.

**• BACKGROUND**

- SMEAC Inc. is a veteran-owned and run not-for-profit charitable association dedicated to improving the wellbeing of veterans and reducing veteran suicide.
- CHPQ is a peak not-for-profit organisation that works with its members both government and non-government to prevent and reduce homelessness across Queensland.
- CHPQ and SMEAC Inc. have joined forces to work together in providing solutions to veteran homelessness and support.

**Comments** (Assistant Minister or DG)

Filly Morgan  
**A/Associate Director-General**

Action Officer: Wing Tsang  
Area: Office for Veterans  
Telephone: 300 39054

Approved by Kirrily Magill  
Executive Director, Office for Veterans and Office for Rural and Regional Queensland  
Telephone: 300 39168  
Approved on: 10/02/21

Release



**SMEAC Inc. OPERATIONS 01 (OPS 01) 25 July 21**

**Smeac.org.au**

**Incorporation Number: IA58571  
SMEAC INC. ABN: 12960172281  
SMEAC INC: 539 212 952**

**SMEAC Inc.  
Organisational Structure  
Operational Structure  
SMEAC Courses  
SMEAC Pathways  
The Langley MUD  
SMEAC  
Governance**



**Veterans Helping Veterans  
Australia's First**

**Veteran Transition Facility  
(VTF)**

### **In Reflection**

From the moment a recruit arrives at the Recruit Training Battalion, (RTB), the Army immediately and skilfully, initiates an energetic program of team bonding and mateship between the recruits and their peers. Unlike the movies, the reality is that there is no place for an individual within this organisation.

This sense of belonging and sense of worth as a part of the team is fostered, strengthened and built upon right through the defence member's career. From Initial Employment Training, (IET), to the section and then platoon, from the company to the battalion, the sense of belonging is by training and design. It is no accident it is created and it is for good reason.

Each member relies on the other for support during times of difficulty, be it in the barracks or on the battlefield. This sense of belonging is not insubstantial and it cannot be easily undone. It goes right to the core of every soldier; it is what the combat veteran in time of war relies on to keep each other alive.

Defence members feel comfortable around other defence members. They are part of a group, an organisation, a team, they belong. In most cases, when the veteran suffers an injury, either physically or psychologically they are removed from the group. The sense of team and belonging, even before discharge, is removed and in some cases removed overnight. This can leave the veteran alienated, empty and alone. They can feel helpless, confused and lost in regards to which way to turn or where to go for support. The support of the group that they have been trained and conditioned to rely upon is in most cases no longer there.

Generally, all this occurs when the veteran most needs to belong, when the support of the group is no longer there. The complete and all-encompassing sense of loss and emptiness, with that void created by the absence of a sense of purpose, becomes fertile ground for alcohol, drugs and in the more, but not necessarily the most extreme cases, suicide.

SMEAC Inc. believes that it is paramount for the discharged veteran to as quickly as possible be linked with other veterans, **IN A REAL SENSE**, not just by brochures and contact lists, with fluff and bubbles, but physically and socially. They need to be reconnected to their mates, be reintegrated back into society, and ultimately be retrained for **PURPOSEFUL** and meaningful employment. SMEAC Inc. The Veteran Transition Facility, (VTF), in turn will help the discharging veteran transition and form new support networks which will replicate and, in some cases, eventually replace their previous military ones.

**SMEAC Inc. Veterans Helping Veterans Helping the Next Generation.**

## Stratagem

The importance of maintaining a regimented structure within the formation and procedure of SMEAC is defined by factors which include, however are not limited to, the familiarization surrounding the veterans previous experience within the

The report will progress to demonstrate key components, structure and supported evidence regarding execution of the project and SMEAC unit structure.

Further supported documentation is noted from medical advisories in relation to SMEAC's key structure goals and the demonstrated benefit to supporting Veteran transition.



## Structure Support

### Operational Command Model, (OCM)

As one may notice the approach adopted by SMEAC Inc. (From here on it is referred to as SMEAC), including its documentation is quite unique. We want Veterans to feel comfortable and familiar with what we are doing at the VTF. For this reason, the "Operational Command Model" has been adapted for use by our organisation. Veterans will quickly understand and become comfortable with this familiar approach to structure and organisation, understand it and not feel that it is 'alien' to what they know and trust. For those not used to this style of documentation, welcome aboard.

### SMEAC Overview

SMEAC is unashamedly a veteran run and owned not for profit organisation dedicated to reducing veteran suicide by providing the transitioning veteran;

- a. A soft landing out of defence and back into society, all completed in a dignified manner,
- b. The opportunity to enhance transition out of defence by enabling them to volunteer or work for remuneration within SMEAC depending on their current situation, circumstances and injuries,
- c. Training, mentoring and by assisting the veteran to better transition out of defence by starting up their own business, and

- d. Transitioning the veteran out of defence and into society utilising training, mentoring and SMEAC's extensive network to assist them in gaining purposeful and meaningful employment in the mining industry or elsewhere.

Since 2000 around 41 defence personnel have been killed on operations yet over the same period, to date, over 700 have died by their own hands. One is too many.

SMEAC Inc is a veteran run not for profit association dedicated to Reconnecting, Reintegrating, Retraining by providing Meaningful and PURPOSEFUL Employment. SMEAC has a Memorandum of Understanding and are currently in talks with the State Government with the intention of securing VTF a 50ha property an hour north of Brisbane.

The VTF is a magnificent facility destined for demolition, a disused school camp with a full mess and a sleeping capacity for 150 pax. The camp is situated between a vast lake and 200 ha of state forest. It will have a 500m long high rope course, 5 km long obstacle course, 8m high rappelling tower and climbing wall, 200m zip line and that will just be the beginning.

ENDSTATE: SMEAC will run school camps, veteran youth packages, youth justice programs, indigenous youth programs, corporate training, extreme corporate packages, functions, reunions, extreme obstacle racing, extreme triathlons, extreme marathons and a veteran run drug rehabilitation programs not to mention SMEAC's own war museum complete with a HUEY Helicopter.

This is a veteran run not for profit charity complete with our own training facility and Registered Training Organisation, (RTO).

Who's going to run this enterprise? Veterans. That vast untapped source of extremely well trained and experienced individuals discharged and thrown to the wolves. Veteran cooks, veteran mechanics, veteran instructors, veteran medics, veteran directing staff, veteran maintenance, and veteran clerk's you name it.

Veterans Helping Veterans to help the next generation. One leg, no legs, PTSD, missing limbs so what! No veteran will be left behind and no child will be left behind.



**VTF (Home of SMEAC)****VTF Overview,**

The Veteran Transition Facility, (VTF) also known by SMEAC affectionately as Camp X-Ray is an old school camp neatly sandwiched between 200 hectares of state forest and The Ewen Maddock Dam. The VTF, is around a dozen buildings on 50 hectares of mostly bush land situated just north of the Glasshouse Mountains, 82 kilometres north of Brisbane and around 23 kilometres west from Caloundra.

The Ewen Maddock Dam Recreation Centre, (The Centre), was constructed in 1993 by the Caloundra City Council as a Federal Government bi-centennial initiative and opened in 1994. In 2008 the camp was transferred to South East Queensland Water Authority (Seqwater).



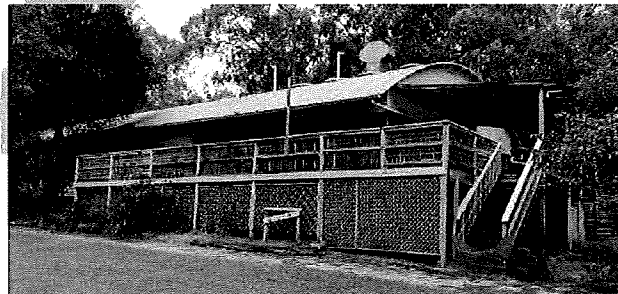
Since commencement of operations the area was leased and operated by Ewen Maddock Recreation Centre Pty Ltd up until around 2013. Since 2013 the camp has been unoccupied and was to be demolished by Seqwater during 2018-19, however, the demolition was put on hold when SMEAC obtained a Ministerial Intervention, temporarily sparing the camp.

'The Centre' was predominantly used for school camps during the school year and private group bookings on weekends and during school holidays. Approximately 110 Queensland schools used the 'The Centre' each year as well as regular private groups including indigenous groups, sporting groups, car clubs, women's groups, men's groups, adventure racers and a variety of religious groups. Reportedly 4000-5000 people used 'The Centre' each year. According to the owners of 'The Centre' most clients were repeat customers that had been using 'The Centre' for many years.

Groups were offered a range of activities including high ropes courses, middle and low ropes courses, canoeing, kayaking, archery, raft building, orienteering, etc.

Accommodation options included:

- (1) Cabins,
- (2) Dormitories,
- (3) Fixed tents, and
- (4) Remote camping sites.

**The VTF in Conclusion**

SMEAC has signed a Memorandum of Understanding, (MOU), with Seqwater in late November 2020 giving SMEAC till 31 December 2021 to satisfy to Seqwater that:

- SMEAC can raise the required funding to complete project,
- SMEAC can raise the required funding to run the operation,
- Be able to carry out all construction works without detriment to the environment and the water quality of the Ewen Maddock Dam, and
- SMEAC can demonstrate that it has the structure, business skills and the ability to make this a viable, long-term commitment and enterprise.

The VTF is an amazing complex in a centralised location that is perfectly suited to tackling two persistent problems. Veteran transition, including veteran welfare, veteran suicide and veteran health and wellbeing. And the successful transition of our nation's youth from young children through adolescence. Thereby giving them the best opportunity of being successful contributing members of our society.

SMEAC will pay special attention to those, (Veterans and youth), who have found themselves, often with no fault of their own, marginalised from society, have fallen through the cracks, caught up using alcohol or illicit substances or interacting within the justice and youth justice systems.

### **Aim**

The aim of this document:

- a. Is to communicate a structured framework SMEAC's purpose, method and ENDSTATE.
- b. Is to enable SMEAC the greatest prospect to effortlessly exhibit its philosophy, structure and intent to limited, selected external agencies. Any intellectual Property, (IP) remains the property of SMEAC,

### **Reason**

To provide a comprehensive interim document to assist with the initial planning phase in lieu of the 'under construction' business and financial plans and by providing a detailed framework for future operations.

### **Objective**

The objective of this document is to outline the following

- a. To introduce the organisational structure of SMEAC throughout phase 1-4
- c. To introduce Core Security Training, Registered Training Organisation, (RTO)
- d. To introduce the SMEAC Inc. proposed course package and the SMEAC course pathways
- e. To outline the training package and its implementation
- f. To outline the pathways available to veterans throughout phase 3-4
- g. To introduce the Langley Multi User Depot, (MUD), Complex, and
- h. To introduce the 9 Platoon SMEAC War Museum

## Four Pillars

The four pillars of the SMEAC Inc's. philosophy is:

1. (3R's) Reconnecting, Retraining, Reintegrating by Providing Purposeful and Meaningful Employment
2. Veterans Helping Veterans Helping the Next Generation.
3. A Hand Up Not a Hand Out (We are warriors not victims)
4. No Veteran or Child Will Be Left Behind

## SMEAC (The Acronym)

Situation

Mission

Execution / General Outline

Administration / Logistics

Command and Signals

### Situation

SMEAC is a veteran run not for profit incorporated organisation dedicated to reducing veteran suicide by Reconnecting, Reintegrating and Retraining veterans by providing them with Meaningful and Purposeful employment. SMEAC is about Veterans Helping Veterans helping the next generation. We do not subscribe to the victim mentality; however, we do subscribe to a Hand up not a Handout and will strive to ensure that no Veteran or Child is Left behind.

### Mission

SMEAC is to establish the headquarters of Australia's first Veteran Transition Facility, (VTF), vicinity Landsborough on the Sunshine Coast, In Order To, provide veterans with the best opportunity to transition from defence reducing suicide by providing veterans with Meaningful and Purposeful employment.

Financial Year	Veterans Employed (Days)	Youth Trained Total PA	Veterans Trained Total PA	School Camp Total PA
FY 2021-22	352.00	0.00	252.00	0
FY2022-23	1,926.00	350.00	528.00	0
FY2023-24	6,464.00	608.00	588.00	400
FY2024-25	7,822.00	928.00	1,164.00	600
FY2025-06	8,845.00	1,200.00	1,632.00	800
<b>Totals</b>	<b>25,409</b>	<b>3,086</b>	<b>4,164</b>	<b>1,800</b>

**Execution / General Outline****Establishing VTF will be a 4-phase operation**

*Phase One: Planning Phase*

*Phase Two: Construction Phase*

*Phase Three: Establishment Phase*

*Phase Four: Operational Phase*

**Administration and Logistics****Clerical:**

The Chief Clerk (CCLK) is responsible for the establishment and set up of all administrative infrastructure required for all 4 Phases. The CCLK will ensure that all other clerks are qualified, capable and competent to maintain the high standards required for the day-to-day administrative operations of SMEAC.

**Quartermaster Store**

The SMEAC Quartermaster (QM), is responsible for the receipt, purchasing, acquisition of all vehicles, stores and equipment required for the set up and running of VTF.

SMEAC is currently stockpiling stores and equipment being donated by defence and others at Xperiences HQ. It will be the QM's responsibility to ensure that all stores and equipment are accounted for and placed on ledger once relocated to the SMEAC Quartermaster Store, (Q Store), once constructed.

**SMEAC BOARD (Executive)**

Managing Director: Tim Cuming (ex 3 RAR)

Secretary: Nick Herman (ex 3 RAR)

Director: Aaron Langley (ex 3 RAR)

Director: Peter Milwinski (ex 9 RQR)

Director: TBC

Treasurer: Erik Wellington (ex 3 RAR)

**SMEAC Advisory Panel****Subject Matter Expert (SME) Advisory Panel**

Peter Milwinski – Business advisor (ex 9 RQR)

Stephen Simpson – Youth (Veteran)

Janelle Gough – Indigenous Youth

Dr James Torrance – Medical. (Veteran)

Danielle Baldock – Psych. (Veteran)



Jonathon Symes – CIO. (Veteran)

Terry Gillan – Construction (Veteran)

Tim Hayden – Health & Risk. (Veteran)

**General:**

The SMEAC Inc. advisory panel is a group of suitably experienced people appointed to give considered advice, recommendations, or counsel on a non-binding basis in connection with a business, corporate or other organisational purpose. In this case the Advisory panel has been established by the SMEAC Executive to support the following:

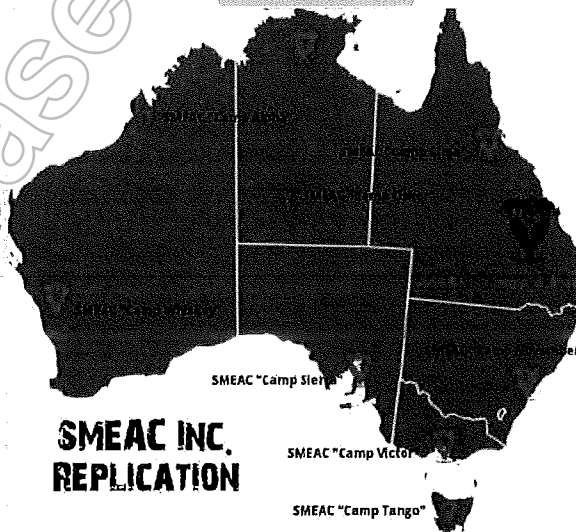
1. To provide operational guidance on the 'non-for-profit sector' to help establish a new Veteran Transition Facility (VTF) enterprise with a Charter aimed directly at preventing Veteran Suicide in Australia.
2. To provide appointed Directors and the executive with management and professional expertise not currently available to them, on a non-binding, independent basis, with no fiduciary responsibility implied or existing.
3. To act as a resource for the executive team though providing management insight, ideas, and encouragement on how to move forward with the VTF enterprise.
4. To assist with key meetings, important introductions and find business and charity support groups interested in helping SMEAC.

**Organisational Structure**

**SMEAC ENDSTATE:**

SMEAC HQ The VTF will be SMEAC's centre of excellence, SMEAC's brain, its quality control and SMEAC's soul. The VTF will plan and co-ordinate operations all over Australia. It is SMEAC's aim to have a SMEAC sub-unit in every Australian Capitol City and rural or regional veteran centric town such as Townsville.

These sub units will operate locally employing local veterans and assisting local young people including those in remote locations ensuring that no Veteran or young person is left behind.



## Legal Structure

Currently SMEAC Inc is structured as an incorporated Not for Profit Company operating as an Incorporated Association using a basic set of model rules. SMEAC's new structure and constitution has been drawn up by John Caravousanos, Partner HWL EBSWORTH Lawyers. An application for an entity within the organisation having Public Benevolent Institution (PBI) status has been submitted to the ACNC. They have reported back that the document has been submitted and awaiting final approval.

### Application for charity registration

Organisation name: SMEAC INC

Organisation ABN: 12960172281

Application reference number: CAS-785543-J8M2T1

## HQ

HQ is the brain and nerve centre of SMEAC which will plan and co-ordinate the future planning, concept of Operations, (CONOPs) and day to day running of the organisation.

The HQ will be based out of the HQ building located at the entrance of the camp next to the main car-park. The HQ is divided into the following cells:

## The Command Cell

The command cell consists of the Managing Director, Operations Manager and Treasurer.

### Taskings

- To develop, explain and demonstrate the vision during the first 3 stages to ensure that it becomes a reality.
- To liaise with the SMEAC Advisory panel with regards to current and future operations
- To co-ordinate the SMEAC monthly O Group,
- To provide vision, leadership and direction throughout all 4 phases.
- To introduce the concept, develop the planning model and develop the overall plan.
- To raise, in conjunction with other agencies, the initial SOPs which will be developed to become SMEAC's go to working document.
- To develop, in conjunction with other agencies, the SMEAC's INFOSEC software system which will ultimately drive SMEAC.
- To work with the funding agencies to obtain the initial capital and operational funding required,

- To achieve successful manning of critical Cells by suitable staff.
- To oversee and facilitate the development of structure, doctrine and administration of all SMEAC Cells.
- To promote SMEAC, to facilitate and plan current and future operations and to oversee the successful inception and overall running of SMEAC.
- To oversee the development of the structure, the administrative processes and the doctrine required to raise the HQ.

## Operations Cell

The operations cell consists of committed, intelligent, dedicated, reliable individuals who want to make a real difference. This function will particularly attract ex defence Operations Officers, Warrant Officers and SGTs.

### Taskings

- Is responsible for the planning of all current and future SMEAC operations,
- The allocation and accounting of all resources and the day to day running of all SMEAC operations.
- To maintain a database, in conjunction with D Coy, of all qualifications, licences and competencies held by all members of SMEAC.
- To work with HQ, the IT Cell and CIO to develop, operate and maintain the INFOSEC Systems.
- To oversee the development of the structure, the administrative processes and the doctrine required to raise the Operations Cell. These will form the basis of the Operations Cell annex to the SMEAC SOP's.

## Finance Cell

Phase 1: set up structure, training, techniques and procedures, (TTP's) in regards to how the SMEAC finances are going to operate. Oversee and coordinate funding and fundraising.

Phase 2: Oversee and coordinate funding and fundraising. Coordinate drawdown in line with construction progress.

Phase 3: Responsible for the day-to-day accounting for SMEAC's day to day operations including the management of SMEAC's trust account. Oversee and coordinate funding and fundraising.

Phase 4: Responsible for the day-to-day accounting for SMEAC's day to day operations including the management of SMEAC's trust account. Oversee and coordinate funding and fundraising.

### SMEAC Veteran Payment and Remuneration Options

SMEAC is a unique organisation with many members insisting on volunteering with others only requiring to be paid minimum wage for hours worked. In addition, there are those that will require full remuneration for their employment. SMEAC staff will generally fall into three main categories in relation to pay and remuneration.

1. Volunteers,
2. Partly Paid, and
3. Fully Paid

## Unit Pay Cell

### Taskings

- To initiate a simple pay system that will capture the hours worked by all three categories.
- The SMEAC Unit Pay Cell in collaboration with HQ, Ops, and finance is to initiate a system that differentiate between volunteers, partially paid and fully paid staff in conjunction with their individual circumstances, requirements and desires.
- The SMEAC Unit Pay Cell is to develop a code system to allocate against the members hours ensuring that: any SMEAC income will not adversely affect the members overall income in relations to DVA entitlements, and
- To oversee the development of the structure, the administrative processes and the doctrine required to raise the SMEAC Unit Pay Cell. These will form the basis of the SMEAC Unit Pay Cell annex to the SMEAC SOP's

## Fundraising Cell

To devise and implement tactical plans in order to best exploit available funding in addition to creating strategies towards developing new funding streams. SMEAC will obtain its financial resources from six main income streams.

1. Government grants, funding and contributions
2. Corporate funding and contributions
3. Income from DVA for services provided
4. Fundraising
5. Income from goods and services sold, and
6. Donations

## Admin Support Cell

### Taskings

- To implement and administer all aspects of the administration required to effectively and efficiently support the running of all SMEAC operations.
- To ensure that all administration functions are user friendly, easily maintained, with the ability to achieve data retrieval and user-friendly single-entry systems.
- The Admin Support Cell is headed up by the CCLK who is responsible for the set-up, training and leadership of the admin support team.
- To, in conjunction with the operations cell, be the main handlers in regards to the design of the architecture in regards to the development of the SMEAC Information Security, (INFO SEC) software platform.
- To oversee the development of the structure, the administrative processes and the doctrine required to raise The Admin Support Cell. These will form the basis of The Admin Support Cell annex to the SMEAC SOP's

## IT CELL

### Taskings

- A key function to the success of SMEAC will be the user friendly and efficient way in which the SMEAC designed hardware and the purpose-built INFOSEC software work and talk



together, securely, effortlessly and efficiently between the outside world, headquarters and all SMEAC internal and remote located sub units.

- The IT Cell in conjunction with the Admin Support Cell and Operations Cell will develop INFO SEC platform a purpose-built software structure based on the best systems and practice in conjunction with the advice of the operations, the IT Cell, the CIO and the SMEAC INFOSEC creators. This will be a state-of-the-art system with a central database that will supply and receive all planning, financial, personnel, administrative and operational requirements on a need to access basis.
- The IT Cell will build this system that will grow with SMEAC as required.

- To oversee the development of the structure, the administrative processes and the doctrine required to raise The IT Cell. These will form the basis of The IT Cell annex to the SMEAC SOP's

## Chief Information Officer (CIO) Cyber security Cell

### Taskings

- To oversee the information security in particular the cyber security aspects for the INFO SEC system.
- To ensure that access to sensitive information is limited to those that are security cleared, need to know and require it in line with their job status and position.
- To develop the cyber security procedures, the training package, and the follow up auditing.
- To ensure that the INFOSEC system is secure from outside attack or infiltration.
- To conduct or outsource penetration tests and conduct cyber security audits as required.
- To oversee the development of the structure, the administrative processes and the doctrine required to raise The Cyber security Cell.

## Marketing Cell

### Taskings

- To be responsible for producing, maintaining and implementing the SMEAC marketing plan in consultation with HQ and the various sub units.
- To recruit and maintain a dynamic team who will take SMEAC's vision and benefits into government, defence, schools, corporations and the veteran community.
- To project a dynamic image of SMEAC highlighting "Veterans Helping Veterans Helping the Next Generation" to the local area, nationally and internationally,
- To formulate a plan to convey the message of veteran suicide to the defence community. Outside major bases with a message pertinent to serving members,
- To oversee the development of the structure, the administrative processes and the doctrine required to raise The Marketing Cell: These will form the basis of The Marketing Cell:
- annex to the SMEAC SOP's

## WHS Cell

### Taskings

- To develop and maintain the SMEAC workplace health and Safety plan.
- To develop and implement SMEAC Safe Work Method Statements, (SWMS), for all activities.

- To conduct inductions, WHS audits and safety checks ensure that SMEAC, far exceeds legislative requirements.
- To develop a comprehensive safety plan including, fire, height, confined spaces and medical specifically designed and rigorously tested for the Langley COMPLEX.
- To oversee the running of all SMEAC WHS and associated safety Courses,
- To oversee the development of the structure, the administrative processes and the doctrine required to raise The WHS Cell: These will form the basis of WHS Cell: annex to the SMEAC SOP's which will form the backbone of SMEAC's safe work culture.

## Environmental Control Cell

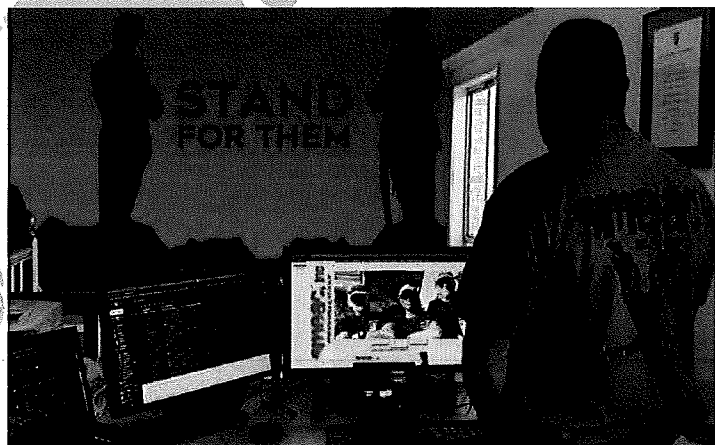
### Taskings

- To assess all SMEAC proposed activities for environmental sustainability and compliance.
- To develop an environmental overlay for the VTF, taking into consideration the impact of the construction, running, current and future operations.
- Collate, monitor and regulate in conjunction with Operations Cell and D Coy, within the INFOSEC Database, any environmental qualifications, any currency issues in relation to those environmental qualifications, licences etc.

## RTO

### Tasking

- Core Security Training SMEAC's Registered Training Organisation, is to develop a suite of ASQA recognised courses exclusively for SMEAC, (Found as Annex A to this Document).
- To provide a staff member to act on CORE's behalf, collecting required information and arranging for any Recognition of Prior Learning, (RPL) and arranging and compiling personal resumes as required.
- To oversee the training and implementation of SMEACs train the trainer systems.
- To maintain the course databases in conjunction with D Coy, ensuring best practice in excess of what is required by legislation, and to conduct audits as required.



- To oversee the development of the structure, the administrative processes and the doctrine required to raise The RTO Cell: These will form the basis of RTO: annex to the SMEAC SOP's.

## **A Coy (Children's Activities).**

A Coy comprising of four sub Callsigns, (CS), or Platoons, (PL), A is to provide staff, design course content, training programs, and safely run all SMEAC children's activities including;

- CS 1/1, (One Platoon),** School camps,
- CS 1/2, (Two Platoon),** Veteran Youth Programs, (VYP),
- CS 1/3, (Three Platoon),** Youth Justice Programs, and
- CS 1/4, (Four Platoon),** Indigenous Youth Programs, (IYP).

### **Taskings**

**CS 1/1, 1PL, School Camps** will be run weekly, Wednesday to Friday on every school week. The camp can accommodate up to 150 children broken up into sections in multiples of up to 15. The camp will employ weekly, approximately 16 veterans directly and many more indirectly.

SMEAC will offer each school around six vouchers, each allowing a disadvantaged student, (who previously may have not been able to attend), to attend at no cost to their family. SMEAC will approach businesses and corporations to purchase these vouchers that will be branded with the corporation's logo, providing the opportunity for the student to reply with a letter of thanks. Veterans Helping Veterans Helping the Next Generation. With No Child Being Left Behind.

**CS 1/2, 2PL, VYP.** Will be run on school holidays for groups of teenagers 13-17yo. The Veteran Youth Packages will run for 10 days and can accommodate up to 60 people. The Veteran Youth Packages will employ around 20 veterans and can be run in conjunction with other SMEAC activities.

The VYP are designed around challenge and adventure, building teamwork, confidence, trust, a sense of purpose and achievement working side by side and overcoming perceived adversity throughout the three phases of the activity.

Phase One, Days 1-3 working within section groups of around 15 working out of army assault craft, (Zodiac's) facing both physical and mental challenges that will strengthen the teams and start building resilience. The sections will rotate through a bullring of activities including, basic Rope knots and lashes, beginner first aid, introduction to navigation, basic fieldcraft, alongside other important skills. They will be taught rappelling, climbing and conducting other adventurous activities such as simulated descents from the 10meter high MUD DHC4 exit Tower.

Phase Two, Days 4-6 will be spent in the field living out of hatches', learning advanced ropes knots and lashes, including rock abseiling and vertical rescue, advanced first aid, practical day night navigation and advanced fieldcraft.

Phase Three, Days 7-10 will test all of the above in a section challenge, consisting of 48hrs of cross-country navigation, decision making, rescues and practical problem solving that will take the team and



the individual to the next level. Day 10 will be presentation day for family and friends complete with a Family BBQ.

CS 1/3, 3PL, VYS Programs, (Youth Justice). Will be run as required for groups of teenagers 13-17yo, (Or as directed). The Youth Justice Packages will run for up to 10 days and will accommodate up to 60 people. The Youth Justice Packages will employ around 23 veterans and can be run in conjunction with other SMEAC activities.

The Veteran Youth and Youth Justice Packages will be run along similar lines as each other. Building confidence, trust, teamwork, a sense of purpose and achievement working side by side and overcoming perceived adversity throughout the three phases of the activity.

### **IYPP and IYPP Fly Away Programs**

#### **IYPP, A Pathway**

Youth crime and youth justice are a major issue especially in remote or regional communities and for (but by no way exclusively) indigenous youth. Indigenous youth crime and youth justice issues are exasperated by many issues including; marginalisation, lack of sense of belonging, worth or value and the "new" culture of alcohol and substance abuse sexual assault, theft especially vehicle theft replacing a proud "old" one.

The IYPP is designed as an entrance pathway, primarily a diversionary program on offer, especially for emerging youth, to the judiciary left with limited or no other option than making an enforcement order forcing a young indigenous offender into incarceration and the initiation of a possible lifelong spiral into the incarceration abyss.

By initially focusing on emerging youth SMEAC can refine the program by not taking on the enormous load of managing extremely high maintenance delinquents from the onset. This approach will support both the Police and communities by slowly turning off the tap of more emerging serious offenders.

IYPP also has the ability of feeding into the Army Indigenous Development Program and a number of locally delivered programs within regions and indigenous communities.

The IYPP will act as a circuit breaker and the entrance to the SMEAC indigenous pathways program, (IPP), consisting of

1. Indigenous Youth Pathways Program
2. Modified Cert 2 in Outdoor Education
3. Modified Cert 3 in Outdoor Recreation
4. Modified Cert 4 in Outdoor Recreation
5. Indigenous Pre-Recruit Program (IPRP), or
6. Army Indigenous Development Program (AIDP)

The intent is that this will give the Magistrate or Murri Court officials the option of adjourning the case after a finding of guilt for a period of predetermined time with an order for the offender to participate in the IYPP. The completion of the Indigenous Youth Pathways Program will generate a comprehensive report, (written by SMEAC staff), detailing the young person's attitude, behaviour and conduct displayed throughout the program. This will assist the judiciary in making a decision in regards to which punishment if any is being awarded.

The aim of the Indigenous Youth Pathways Program is to start a journey of adventure and learning taking advantage of natural competitiveness to overcome hurdles. To contemplate and reflect how their criminal actions, activities and behaviour negatively affect others, not only the victims and the community but just as importantly their families. To investigate and be taught about the decision-making process, about nutrition and physical fitness and making good sound life decisions. To get fit and healthy, to learn many new adventurous skills, techniques and procedures, and to gain confidence and be able to speak confidently and in public.

The Indigenous Youth Pathways Program is not going to be just another manic bootcamp it will be more a journey of learning, self-discovery, teamwork run by veterans including indigenous veterans.

### **SMEAC Veterans Helping Veterans Helping the Next Generation.**

Once operational SMEAC will approach the Queensland, Northern Territory and Western Australian Governments with a proposal for veterans to work with and provide programs for indigenous children and youth, in remote areas, who have been identified as in need or being at risk. The program will either be run and operated out of VTF and other SMEAC bases or in approved remote locations.

The programs will run over around 6 weeks with the first two weeks adapting the VYP and the VYS programs taking into account any additional requirements. The remaining four weeks will be a purpose-built program taking into account all pertaining factors required to get their feet firmly back on the ground



SMEAC have access to 5000 acres west of Darwin in which to run a pilot Fly Away Program which will consist of 1 x Unimog Truck, 1 x 6x6 Rover and 4 x 4x4 GS Rovers deploying with around 16 staff to run a completely stand-alone program similar to the VY and VYJ programs.

This will present an opportunity for SMEAC to reach out to the veterans living in these areas especially aboriginal veterans to assist aboriginal youth in making positive life decisions.

As opportunity becomes available, invitations will be extended to city and regional youth, especially those with indigenous backgrounds, who have successfully completed the VYS, the VYJ with particular focus on those who have progressed to and completed, SIS20419 Certificate II in Outdoor Recreation.

These successful applicants will participate in the Fly Away Program in isolated areas to break down barriers, between city, regional and country. This will prepare them for the, SIS30619 Certificate III in Outdoor Leadership and SIS40619 Certificate IV in Outdoor Leadership if they decide to pursue outdoor education. These courses and experiences would be most valuable for anyone contemplating joining the Police Force, The Army or Parks and Wildlife Services etc.

The ultimate reward for excellence will be, to be invited back to attend, for the opportunity to participate in the Veteran Mentoring Package, with the option for them to travel to overseas

battlefields in a small group alongside their Veteran Mentor as a reward. Previous participants will be encouraged to speak of this program and will be given the opportunity to speak during the opening address of future IYP, VYS and VY programs, detailing where they were back then, their adventure, how these programs have enabled them and where they are now.

### Army Indigenous Development Program (AIDP)

Indigenous pathways program which includes the:

- Army Indigenous Development Program (AIDP) - a 5-month program run by defence for those that do not currently meet the General Entry standards and need to develop education, aptitude, fitness and resilience skills before commencing recruit training, and
- Indigenous Pre-Recruit Program (IPRP) a 6-week program for those who meet General Entry standards but need to develop confidence, resilience and fitness standards before commencing recruit training

### SIS20419 Certificate II in Outdoor Recreation (AIDP, IPRP preparation module)

Once the Indigenous Youth Programs, (IYPP), are operational SMEAC will investigate identifying potential candidates identified from the remote IYP with the possibility of them participating in the AIDP or IPRP at either Bachelor, (NT) or at Kapooka, (NSW).

SMEAC will approach Defence, (Army), with a proposal to assist Army with recruiting potential indigenous candidates by running bridging pathway courses initially over a 14-day period for those who show an interest in a career in Defence. The bridging course will effectively be a highly modified Certificate II in Outdoor Recreation conducted entirely in the field which will help identify potential recruits and prepare the potential recruits for the AIDP and IPRP.

Upon successful completion of the Certificate II in Outdoor Recreation the potential candidate will be able to be processed into the AIDP or the IPRP in consultation with Army and any Army procedural requirements. Those who are still too young or not ready to enlist or still not ready can participate in SMEAC run (modified) SIS30619 Certificate III in Outdoor Leadership followed by SIS40619 Certificate IV in Outdoor Leadership.

SIS20419 Certificate II in Outdoor Recreation (Adapted for the AIDP, IPRP preparation module)				
	Cost;	Face to Face instruction	Instructor Ratio	Remarks
Core				
HLTWHS001		Participate in workplace health and safety		
SISOFLD001		Assist in conducting recreation sessions		
SISOFLD002		Minimise environmental impact		
SISXIND002		Maintain sport, fitness and recreation industry knowledge		
Electives				
SISCAQU002		Perform basic water rescues		
SISOABS001		Abseil single pitches using fundamental skills		
SISOBWG001		Bushwalk in tracked environments		
SISOFLD006		Navigate in tracked environments		
MEM50009		Safely operate a mechanically powered recreational boat		
MEM50010		Respond to boating emergencies and incidents		
SISXCAD001		Provide equipment for activities		

SMEAC will identify potential candidates from SMEAC's IYP for participation in the Army's AIDP or the IPRP. SMEAC will then run a remote full field based, 14-day, SIS20419 Certificate II in Outdoor Recreation which will prepare the candidate well for the AIDP, IPR-Programs

## B Coy (Corporate Activities).

B Coy comprising three sub-CS is to provide staff, design, plan and safely run all adult and corporate activities including; the day-to-day manning and operation of;

- i. CS 2/1, The high rope and low rope courses, and the 5 km long obstacle course.
- ii. CS 2/2, The DHC4 exit tower, rappelling tower, and the climbing wall.
- iii. CS 2/3, is to, (in consultation with the Sunshine Coast Council), plan, market (In conjunction with the marketing cell) and run bi annual and annual extreme events including:
  - CS 2/3a Obstacle Course Racing, (OCR) think Tuff Mudder,
  - CS 2/3b Extreme marathon and
  - CS 2/3 c Extreme triathlon.

CS 2/3a-2/3c are to be raised for the purpose of running individual annual or bi-annual events and can be collapsed upon completion enabling SMEAC to easily insure these activities as standalone activities and not ongoing events.

### Tasking

- To oversee the development of the structure, the administrative processes and the doctrine required to raise B Coy. These will form the basis of B Coy: Annex to the SMEAC SOP's especially in context to running of the adult and corporate events, C Coy (Multi User Depot, (MUD)

The role of C Coy is to maintain and oversee the initial construction followed by the safe operation of the Langley, Multi User Depot (MUD) COMPLEX, including:

- i. The DHC4 Exit Tower
- ii. Rappelling Tower
- iii. The Climbing Walls
- iv, The 500m Long High Rope Course
- v Low Rope Course
- vi 5km long Obstacle Course
- vii. The Cafe/Canteen and
- viii, Amenities Block

CS 3/3 (9PL), Museum Cell.

The MUD facility will provide SMEAC, particularly VTF, with a cutting-edge adventure centre which will be utilised by all visitors including, School Camps, Youth Justice, Veteran Youth, Corporate Team Building, D Coy Training Courses, and weekend family visitors. The MUD will provide SMEAC especially A Coy, Children's Activities, with a unique advantage over rival competitors. It will also provide an opportunity for Veterans to remain active, utilising any adventure training skills, in order to run SMEAC training.

## Museum Cell

The Museum consists of three 40-foot containers packed with Australian Military Uniforms and equipment spanning from before the Boer War to the present, including a fully restored HUEY 1B Helicopter. The museum was donated to SMEAC by Ben Meehan, a Vietnam Veteran and curator of the former Gold Coast War Museum. The Museum minus the helicopter was valued mid 2020 at around \$2.5 million.



### Taskings

- To design and implement a system for the receipt, purchasing, acquisition, accounting and tracking of all SMEAC Museum stores and equipment. To oversee the overall planning, design and construction of the museum at the base of the Langley MUD. To liaise with the staff from Movie World with assistance in the creation of realistic displays.
- To create a cutting-edge interactive museum displaying Australian Military History and exploits, putting VTF firmly on the map.

## C Coy MUD

### Taskings

- To oversee the design and development of the MUD structure, the administrative processes and the doctrine required to raise C Coy. These will form the basis of C Coy: Annex to the SMEAC SOP's especially in context to the set up and operation of the Langley MUD Complex and
- Be prepared to support A Coy or other sub call signs, (CS) as directed. Note: all members attached to A Coy must be in possession of a current up to date Queensland Government Blue Card prior to commencement of any A Coy activity.

## D Coy (Training Cell)

D Coy will provide SMEAC with the capability to run both internal and external recognised training courses under the guidance and authority of SMEAC's RTO. SMEAC is currently at the tail end of finalising negotiations with CORE Security Training and implementing a formal agreement between the two parties.

D Coy will consist of:

- C/S 4/1, SMEAC Internal Veteran Training Cell,
- C/S 4/2, SMEAC Mine Industry Training Cell, and
- C/S 4/3 SMEAC Meat Industry Training Cell
- C/S 4/4 SMEAC External Youth Training Cell

## **Support Coy (Health and Wellbeing).**

SPT Coy is SMEAC's health and wellbeing centre which will provide SMEAC with a sound structured knowledge base and will be the first point of call for all other SMEAC C/S in regards to any Youth or Veterans issues, especially mental health issues, crisis calls and any threats of self-harm.

SPT Coy is responsible for initiating and maintaining SMEAC's Veteran Welfare Database.

SMEAC has received substantial offers, from the Veteran Community, of assistance in the form of expertise and offers to volunteer in its Health and Wellbeing Center. As a result of the quality, qualifications and experience. In our opinion SMEAC will have no problems developing and manning SMEAC's Health and Wellbeing Centre.

SMEAC will be able to provide these extremely important functions by operating the following semi-autonomous sub units:

**Counselling Cell**

**Social Work Cell**

**Advocacy Cell**

**Drug and Alcohol Cell**

**Veteran Suicide Awareness Cell**

### **Taskings**

- HQ SPT Coy is to co-ordinate and develop synergy between all SPT Coy sub C/S ensuring that all sub C/S specialist skills can be brought to bear swiftly upon any situation that requires it.
- SPT Coy is to identify compatible staff from within SMEAC and develop a skill base, through in-house and external courses appropriate to what is required by the appropriate cells within SPT Coy.
- To develop and provide assistance to Veterans as required.
- To provide assistance to A Coy and B Coy, with school camps and in particular, extra counselling support to the Indigenous Youth Programs, Veteran Youth Camps and Youth Justice Programs.
- To maintain an up-to-date record of the SPT Coy Blue Card register ensuring only appropriately accredited staff are allocated taskings involving children.
- To research, design and develop the Drug Rehabilitation (Name) Course in consultation with the Regimental Medical Officer, (RMO), SMEAC's psychologist and other invested parties.
- To identify and train, suitable Rehabilitated Veterans to be Directing Staff (DS) / Facilitators for the SMEAC Drug and Alcohol Rehabilitation Program. Rehabilitated Veterans helping Veterans helping those struggling.
- To develop Training Techniques and Procedures, (TTP's) in regards to how SMEAC can implement, appropriately staff and successfully operate SMEAC's, go to, live crisis, self-harm and suicide help centre.
- To oversee the development of the structure, the administrative processes and the doctrine required to raise SPT Coy: These will form the basis of SPT Coy: Annex to the SMEAC SOP's especially in context to running of counselling, Drug Rehabilitation, Veteran Advocacy and Veteran Welfare.

## Counselling Cell

### Taskings

- To advise and provide expert advice to the SMEAC executive and the SMEAC board on any issues or queries in regards to the provision of counsellors or counselling support within SMEAC.
- To develop and maintain an accurate up to date database of all SMEAC's available counsellors.
- To provide SMEAC with a pool of dedicated, suitably qualified counsellors
- To run, in conjunction with D Coy, in-house counsellor qualification courses and any required refresher training.
- To provide the sub units especially A Coy counsellor support in line with their various activities, i.e., a school cam may require one counsellor, however, a Veteran Youth Camps or Youth Justice Programs may require several counsellors due to the complicated nature of the attendee's background and or negative life experiences.
- To co-ord and assist the Social Working Cell in training, planning and manning.
- Provide advice and Counsellor support to the SMEAC Drug and Alcohol Cell to assist in running the Drug and Alcohol Awareness Courses and the manpower heavy Drug Rehabilitation Courses.

## Social Work Cell

### Taskings

- To advise and provide expert advice to the SMEAC executive any issues or queries in regards to the provision of Social Worker support SMEAC clients.
- To develop and maintain an accurate up to date database of all SMEAC's available Social Workers.
- To provide SMEAC with a pool of dedicated, suitably qualified Social Workers capable of providing site visits, inspecting proposed veteran accommodation, emergency callouts and maintaining the SMEAC Welfare Helpline.
- To run, in conjunction with D Coy, in-house Social Worker qualification courses and any required refresher training.
- To provide the sub units especially A Coy counsellor support in line with their various activities, i.e., a school cam may require one counsellor, however, a Veteran Youth Camps or Youth Justice Programs may require several counsellors due to the complicated nature of the attendee's background and or negative life experiences.
- To co-ord and assist the Social Working Cell in training, planning and manning.
- Provide advice and Social Worker support to the SMEAC Drug and Alcohol Cell to assist in running the Drug and Alcohol Awareness Courses and the manpower heavy Drug Rehabilitation Courses.



**Advocacy Cell****Taskings**

- To advise and provide expert advice to the SMEAC executive on any issues or queries in regards to the provision of advocacy support to SMEAC clients.
- To ensure that all advocates working within SMEAC are suitably qualified to provide that level of service and that they are all suitably insured.
- To develop and maintain an accurate up to date database of all SMEAC's available advocates.
- To provide SMEAC with a pool of dedicated, suitably qualified advocates capable of providing exceptional advice and representation in regards to veteran advocacy.
- To run, in conjunction with D Coy, in-house advocacy qualification courses and any required refresher and advanced training.

**Drug and Alcohol Cell**

Many veterans, especially those suffering from mental trauma such as PTSD or Anxiety, turn to alcohol or illicit substances to mask or hide pain or as a coping mechanism to help them deal with traumatic events, memories or injuries. Many of the younger veterans, especially those from the Afghanistan Campaign, are turning to the heavily addictive Crystal Methamphetamine or ice as their drug of choice.

Ice addiction is a massive problem for not only the younger veteran demographic but for Australia as a whole. SMEAC intends to create from the ranks of recovered or recovering Veteran ice addicts a pool of experience and expertise to run Australia's first veteran run Crystal Methamphetamine rehabilitation program. Rehabilitation run predominantly by qualified rehabilitated Veteran Rehabilitation staff.

SMEAC has had many offers from Rehabilitated Veterans offering their desire to help run these programs. It is SMEAC's intent to identify those people and outsource them to be suitably trained to be able to conduct rehabilitation programs.

The course will have an adventure flavour taking advantage of the instructor's previous skill set alongside of their experiences, both positive and negative, and how they have overcome them.

SMEAC will take advantage of a VTF phase of the rehabilitation course taking advantage of the camps adventure structure prior to deploying to other geographic assets and available training areas that have been made available. This will allow SMEAC to quarantine the School Camps, Youth Justice and Veteran Youth Programs from the rehabilitation courses.

**Taskings**

- To run the SMEAC Drug and Alcohol Cell, Drug and Alcohol Awareness Courses and the manpower heavy Drug Rehabilitation Courses.
- To advise and provide expert advice to the SMEAC executive and the SMEAC board on any issues or queries in regards to the provision of Drug and Alcohol support to SMEAC clients.
- To develop and maintain an accurate up to date database of all SMEAC's available Drug and Alcohol Support Staff.
- To provide SMEAC with a pool of dedicated, suitably qualified Drug and Alcohol rehabilitation staff capable of running drug and alcohol awareness courses, rehabilitation courses, Responsible Service of Alcohol courses, providing site visits, inspecting proposed Veteran Accommodation, emergency callouts and maintaining the SMEAC Welfare Helpline.
- To run, in conjunction with D Coy, in-house Drug and Alcohol refresher training.



- To provide the sub units especially A Coy drug and alcohol counsellor support in line with their various activities, i.e., Veteran Youth Camps, Youth Justice Programs or indigenous youth programs due to the complicated nature of the attendee's background and or their possible negative life experiences.
- To co-ord and assist the Drug and Alcohol Cell in training, planning and manning

## **Admin Coy**

Admin Coy is to provide the logistic support to the overall running of SMEAC and all SMEAC activities both internally and externally. Admin Coy provides a unique opportunity for SMEAC to exploit the diverse skill sets found within the veteran's community. Thereby providing opportunity for those not interested in the physical training activities, due to injury, age or other reasons.

### **Caretaker Support**

Caretaker Support is a live-in position responsible for the co-ordination and taskings in relation to the upkeep and maintenance of VTF. To ensure that all lawn areas are slashed, training areas are serviceable, sewerage and water are operating and serviceable. To in conjunction with Tech Support Cell, ensure that all high rope and obstacle courses are in good repair, safe and serviceable.

### **Transport Support Cell**

#### **Taskings**

To operate in conjunction with the Tech Support Cell, to maintain the servicing and upkeep of the SMEAC fleet of vehicles. To ensure that all vehicle ST2 (Vehicle log books) are filled out by the driver and maintained. To, in conjunction with Ops Cell and the INFOSEC Data Base, maintain an up-to-date record of all driving licences and advance driving qualifications including those obtained in defence. To manage the vehicle fleet by ensuring NO vehicle is signed out without an applicable licence being provided and to advise Ops Cell of any licence disqualifications.

### **Tech Support Cell**

#### **Taskings**

To provide SMEAC with a technical support capability responsible for all the inhouse maintenance and repair. The Tech Cell will most likely attract ex RAEME, mechanics, or those not really interested in the training aspect of SMEAC but are tech savvy. Tech Cell taskings include:

- all vehicles and light machinery
- Sewerage and water, and
- The Langley Complex
- Any other maintenance requirements

### **Catering Support Cell**

#### **Taskings**

This cell is to provide catering staff in support of all SMEAC activities. To develop, in conjunction with the Ops Cell and Tech Support Cell, a Catering Support Trailer, (CST). Be prepared tasking: to develop and be able to deploy a field kitchen in support of SMEAC fly away and external activities

## Medical Support Cell

### Taskings

Medical Support Cell is to develop, review and update all medical plans in conjunction with Ops Cell. To coordinate and provide instructors for all medical courses and training to D Coy, as required. To provide and coordinate medical support for all SMEAC activities including on site and on call for the weekend events such as the high rope and obstacle activities. To periodically review all SMEAC medical and safety plans and to suggest any changes or recommendations, to Ops Cell.

### Q Store

#### Taskings

To design and implement a system for the receipt, purchasing, acquisition, accounting and tracking of all vehicles, stores and equipment required for the set up and the day to day running of VTF.

## SMEAC Courses

### Veterans Overview

Defence veterans are a highly trained unique subset of society. They generally have life experiences, the envy of most, with a readily transferable skill set that should be in the cross hairs of any astute organisation.

SMEAC has partnered with Core Security Training, a veteran run and owned RTO, who is developing a suite of ASQA recognised courses exclusively for SMEAC. These courses are aimed directly at the veteran's rehabilitation and return to employment.

SMEAC will utilise the Camp X- Ray infrastructure, accommodation, training areas and facilities to best provide veterans the opportunity to undertake productive, meaningful formal training, in order to place them in the best position to gain purposeful and meaningful employment. These employment positions will be sought utilising SMEAC's network, both, within and external to SMEAC taking into consideration any physical and mental limitations.

### Veteran RPL

The veteran's skills, qualifications and experience will be assessed against the national training framework so that any applicable RPL will be applied. Upon arrival, an electronic competency log book will be raised and regularly maintained and updated within and by the D Coy Training Cell.

### Resume

Members will be asked to submit an electronic copy of their resume for reviewing before their initial interview. If required the offer to have a new resume rewritten or a new one raised and linked to their competency log book will occur.

## RTO CORE Security Training (RTO#52634).



Peter Wunderlich is a twenty-year veteran and Managing Director of a Registered Training Organisation, Core Security Training, (RTO#52634). Core security Training is veteran owned and predominantly only employs veterans.

CORE Security Training has established an alliance with SMEAC and is well equipped to design, develop, deliver and audit SMEACs training regime.

### SMEAC Courses

The courses below have been designed for SMEAC by Core Security Training with the veteran and SMEACs interests at heart. These courses will become the cornerstone of SMEACs training regime with other courses being added as they are required, developed and become available.

The flowchart below is to be used as a guide only. Members are encouraged to apply for whichever course will best serve their intended pathway. I.e. If a qualified cook wishes to just work or volunteer cooking in the mess then all that is required is to complete R1 and R2 and have his or her cooking, safe food handling training etc recognised in their competency log book. If, however, that cook wishes to instruct in a school camp or actively participate in a Youth Justice Camp he / she must complete at a minimum cert 3 in fitness. The only hard and fast rule is that to work with children the veteran MUST have a current Blue Card and be deemed suitable.

All courses with listed competencies' can be found as **annex a**.

Designation	Course	
All	CHC24015 Certificate II in Active Volunteering	CHC34015 Certificate III in Active Volunteering
SPT Coy (Welfare Support Cell)	CHC44015 Certificate IV in Coordination of volunteer	
All	HLT21015 Certificate II in Medical Services First Response	
C Coy (Welfare Support Cell)	CHC22015 Certificate II in Community Services	CHC32015 Certificate III in Community Services
C Coy (Welfare Support Cell)	CHC40513 Certificate IV in Youth Justice	CHC40413 Certificate IV in Youth Work
C Coy (Welfare Support Cell)	CHC42015 Certificate IV in Community Services	
C Coy (Welfare Support Cell)	CHC43315 Certificate IV in Mental Health	
C Coy (Welfare Support Cell)	CHC43515 Certificate IV in Mental Health Peer Work	
C Coy (Welfare Support Cell)	CHC43215 Certificate IV in Alcohol and Other Drugs	
C Coy (Welfare Support Cell)	CHC42215 Certificate IV in Social Housing	
WHS Cell Tech Spt Cell	BSB30719 Certificate III in Work Health and Safety	BSB41419 Certificate IV in Work Health and Safety
Fitness (A-B Coy)	SIS30515 Certificate III in Fitness	SIS40215 Certificate IV in Fitness
(A-B Coy)	SIS20419 Certificate II in Outdoor Recreation	
(A-B Coy)	SIS30619 Certificate III in Outdoor Leadership	SIS40619 Certificate IV in Outdoor Leadership
(A-B Coy)	SIT30316 Certificate III in Guiding	SIT40216 Certificate IV in Guiding

### Delivery

Courses will be run mainly from the SMEAC lecture rooms at VTF utilising veterans by both face to face and distant learning. Initially these courses will be delivered by veterans currently in possession of Cert IV Training and Assessor (TAE 40116), under the RTO. The specialist courses will be delivered

by veterans currently holding qualifications in their respective fields, i.e., a doctor or ambulance officer instructing on the HLT21015 Certificate II in Medical Service First Response course. Initially SMEAC will utilise current qualifications and adopt a proactive Recognition of Prior Learning, (RPL) approach to capture and develop existing competencies. D Coy (Training Cell) will maintain SMEACs database and competency logs for every veteran inducted into the SMEAC program.

The above courses will be developed during Phase 2 (construction phase) and delivery will commence as soon as the lecture room is completed and can be safely utilised.

### **Auditing**

Core Security Training (RTO) will conduct audits on course framework, structure, delivery, learning outcomes, record keeping in line with current legislation. Core Security Training will assist D Coy in developing an internal auditing policy complete with the appropriate Training Techniques and Procedures (TTPs) required.

### **Record Keeping**

D Coy (Training Cell) will maintain SMEAC up to date veteran's competency log books complete with an automatically updated cloud-based copy being securely stored off site. These records alongside any other RTO directives will form the basis of the internal and external auditing process.

### **SMEAC Pathways**

#### **Overview**

Prior to fronting at SMEAC each candidate will complete an online questionnaire which will raise and form the basis of their SEC OPS personnel file. During the initial interview a SMEAC councillor will go through this questionnaire with the member to confirm any points in regards to their current and future situation, health issues, interests and commitment. This will indicate to SMEAC the best possible pathway for the individual, ensuring the best initial outcome for both the member and SMEAC.

The outcome of the online questionnaire, the VWP assessment and the successful application of an issue of a Blue Card will clarify the members options for volunteering or future employment within SMEAC.

#### **Regroup Package, (Regroup 1 and 2)**

SMEAC will run a Regroup Package (Recruit Course) that is to be completed by all members of SMEAC including the Veteran Families program with temporary exclusions being available for those not well enough to participate.

#### **Regroup 1, (R1) (Approximately 5 Days)**

The Regroup 1 Package comprises of:

<b>CHC34015 Certificate III in Active Volunteering</b>	
<b>Driving Modules, TLIB2003, TLIC1051 and TLIC2025</b>	
<b>First Aid Module, HLTAID003</b>	
<b>Blue Card Application</b>	
<b>VWP assessment</b>	
<b>Core</b>	
	<b>The Asclepius™ Veteran Welfare Program VWP™ (Health Assessment)</b>
CHCCOM002	Use communication to build relationships
CHCDIV001	Work with diverse people
CHCLEG001	Work legally and ethically
CHCVOL001	Be an effective volunteer
HLTWHS001	Participate in workplace health and safety
BSBWOR301	Organise personal work priorities and development
<b>Electives</b>	
CHCAOD001	Work in an alcohol and other drugs context
CHCCCS015	Provide individualised support
CHCCCS017	Provide loss and grief support
CHCCCS028	Provide client-centred support to people in crisis
<b>Driving</b>	
TLIB2003	Carry out vehicle servicing and maintenance
TLIC1051	Operate commercial vehicle
TLIC2025	Operate four-wheel drive vehicle
<b>Medical (First Aid)</b>	
HLTAID003	Provide first aid
	Apply for a Queensland Blue Card (Working with Children)

### R1 ENDSTATE

During the initial induction each veteran will receive a presentation on SMEAC, its structure, pathways, what's on offer and opportunities to participate. They will then be asked to partake in an initial interview that will electronically lodge, into the SMEAC SEC OPS Database, their interests, accomplishments, needs, offerings and desires including but not limited to the following;

- Service history
- Current situation
- Specialist skills and qualifications including licences
- Instructional experience and qualifications
- Injuries, illnesses, restrictions and any other considerations
- Status within DVA? Are they a client of DVA? or do they need assistance to apply or advocacy?
- If they intend to be employed or volunteer within or external to SMEAC. What is their preferred career path?

### Regroup 2, (R2) (Approximately 5 Days)

The Regroup 2 (R2) is the final component of the compulsory courses required to work or volunteer at SMEAC. R2 is essentially an advanced medical, first aid, course.

SMEAC understands that many veterans will have advanced medical skills, which will be identified during R1 and be dealt with on a case-by-case basis, i.e., an ambulance officer, doctor, or combat medic will more than likely be awarded an RPL for R2. R2 will be conducted in or around VTF over a five-day period by qualified staff and will consist of the following:

<b>HLT21015 Certificate II in Medical Service First Response</b>	
<b>Core</b>	
CHCDIV001	Work with diverse people
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS001	Participate in workplace health and safety
<b>Electives</b>	
HLTAID005	Provide first aid in remote situations
HLTAID006	Provide advanced first aid
HLTAID007	Provide advanced resuscitation
HLTAMB014	Transport non-emergency patients under operational conditions
PUAEME005	Provide pain management

**R1-R2 ENDSTATE:**

The successful completion of both R1 and R2 will ensure that all participants have been screened and where possible, assessed and issued with a Queensland Blue Card, have an advanced medical course and where applicable, been taught and assessed on first parade and safe operations in and around vehicles.

**Blue Cards (Cleared to Work with Children)**

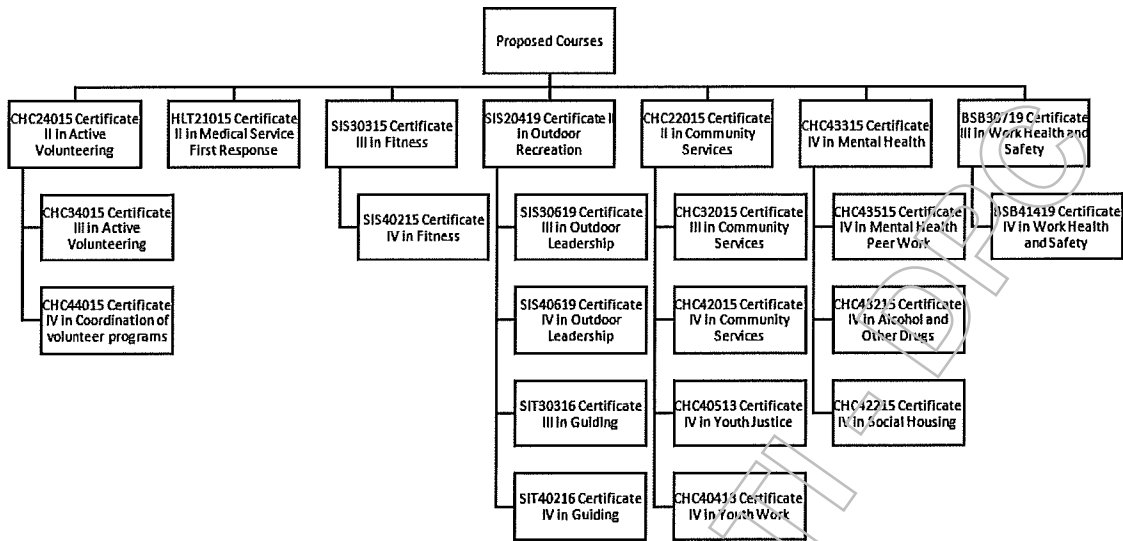
In Queensland, only those who have been vetted and issued with a current Queensland Government Blue Card are legally allowed to volunteer or work with or around children.

SMEAC will, as part of the R1 package, lodge the Blue Card application for approval. All Blue Card approvals and rejections will be lodged into the SMEAC SEC OPS Database and be monitored and updated in accordance with the appropriate legislation.

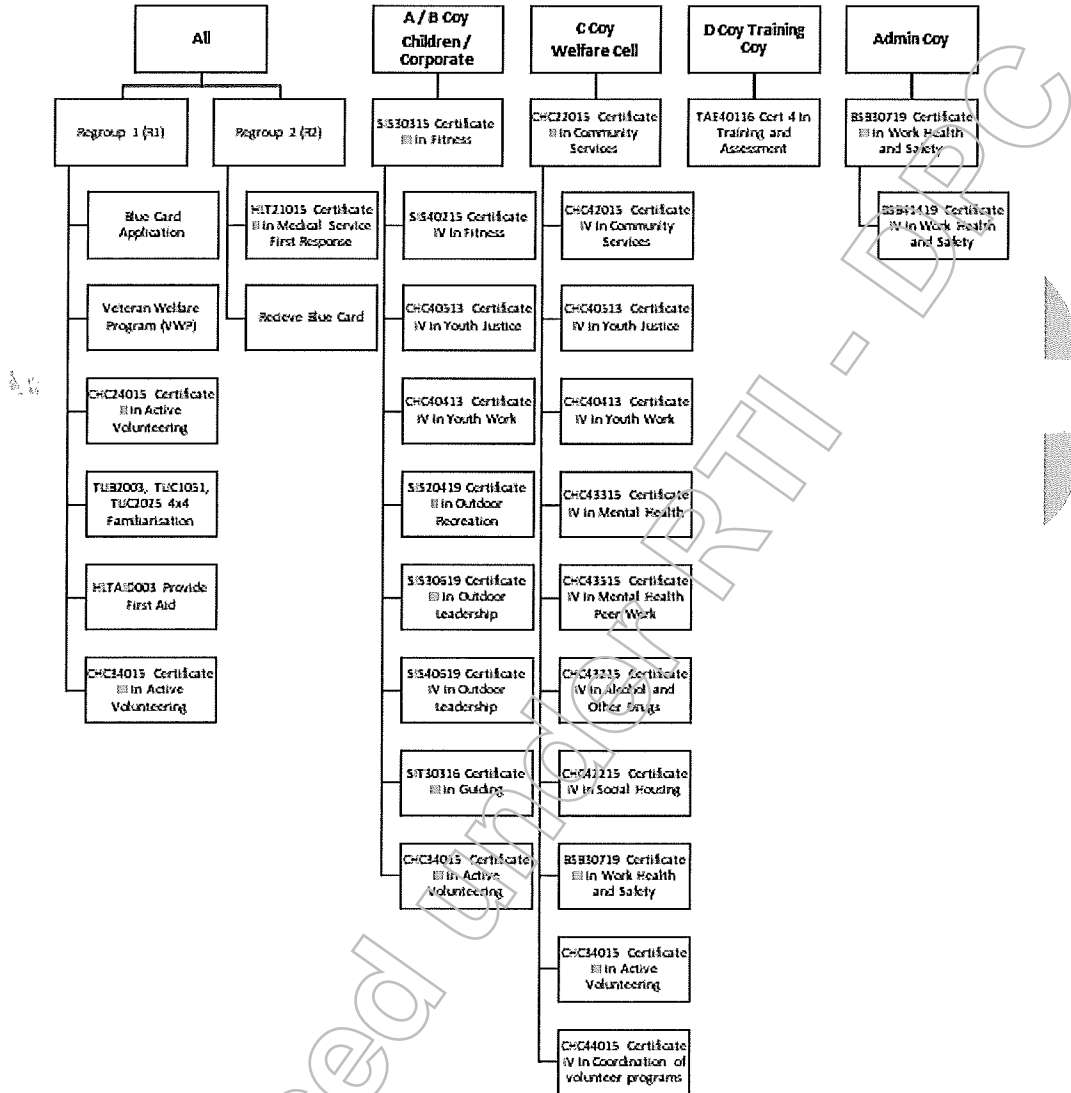
Prior to any SMEAC activity occurring, the OIC of the activity is responsible for cross checking that all staff, regardless, working or volunteering have a current Blue Card. Any negative notifications are to be immediately entered into the SMEAC SEC OPS Database ensuring that the member, OC, A Coy and Ops are notified immediately.

Only those in possession of a current Blue Card are permitted to work or volunteer within children's activities. Those who have not been cleared for other reasons such as for drug possession or like will be cleared to work in the adult activities on a case-by-case basis such as; Adult only events, B Coy (Corporate Activities), construction, vehicle or equipment maintenance or many of the other taskings or events that do not involve children.

SMEAC Course Overview



**SMEAC Course Pathways**



**The Langley MUD Centre**

**The Langley MUD Centre Overview**

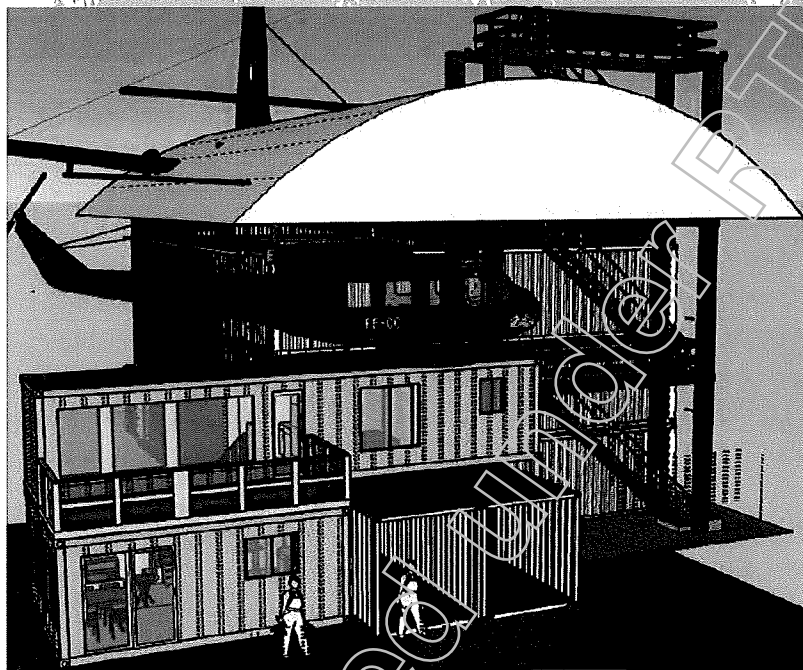
The Langley MUD, (Multi User Depot), Centre or commonly known as the “MUD” will be the flagship of the SMEAC fleet. It will consist of three levels of 40-foot containers laid out in a hollow square formation with the SMEAC Museum occupying the first 2 levels. It will have an 18m long x 10m high series of climbing walls with automatic belays on one side and a similar size rappelling, (Abseiling), wall on the other. It will include a toilet block, a cafeteria and a picturesque picnic area on the ground level and a DHC4 Caribou aircraft exit tower, (Flying Fox) sitting on top. The 50m long and 50m’s high rope course will exit and enter through gates on the top floor.



This will be a state-of-the-art activity centre with a safety system second to none. Each participant and SMEAC Safety Staff will be fitted with a multipurpose safety harness at ground level that can only be removed by the staff when the participant has finished for that session. They will be attached to safety cables by SAFEROLLER CONTINUOUS BELAY SYSTEMS® which is cutting edge. Once connected to the safety line it is impossible to disconnect without the express assistance of an instructor.

The MUD will consist of 3 main levels,

1. First Floor, Museum, Cafeteria, Amenities Block, Ticket Office and Picnic Area,
2. Second Floor, Upper-level Museum, quadrangle Cinema / Lecture Rooms, 5m high ceilings.
3. Top floor, DHC4 Exit Tower, Rappelling Platform and High Rope exit and entry.



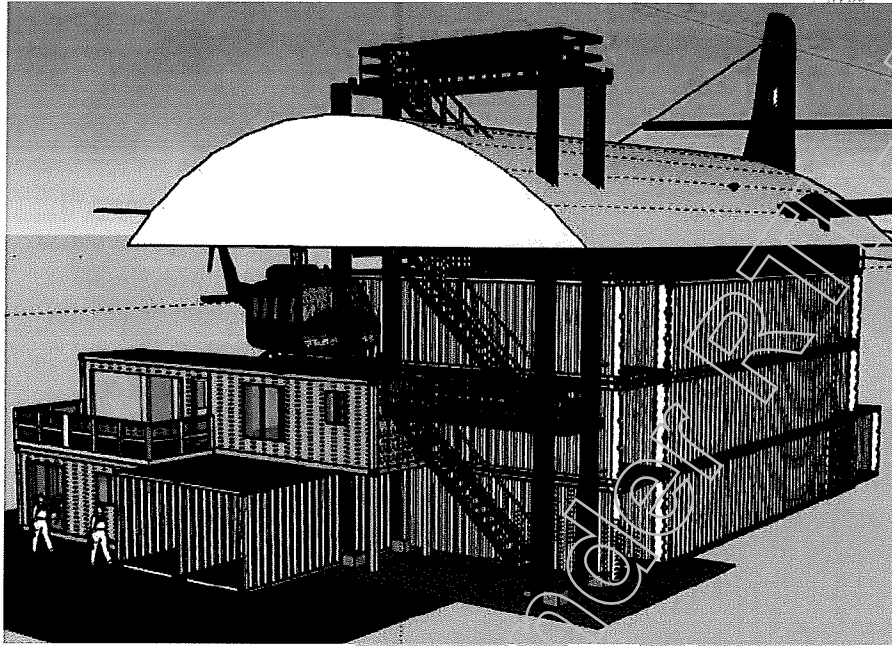
The SMEAC Museum will be entered through a dimmed 20" container which will provide a portal into a series of similarly blacked out labyrinth of dimly lit 40" containers. The adventure will move in a clockwise direction with the unrecognizable and unseen fire safety doors located on the left and around 12 ultra realistic displays that can be viewed through viewing openings allowing the viewer to see into another world on the right.

A hot bright sunny day watching two Rats of Tobruk

sitting behind their Vickers machine Gun in a recently occupied German trench. Piles of empty cartridge cases piled beneath the weapon, a result of an unseen battle lapping against a discarded German Afrika Korps helmet and ammunition bandolier. The troops share a smoke and a brew not knowing that their world is being encroached upon by a voyeur from the future,

Or a half section of Australian infantry patrolling through a Vietnamese jungle, the light struggling to penetrate the canopy. Weapons in hand faces camouflage watching their arcs unaware of the onlookers only several meters ahead. We will in conjunction with the Australian War Memorial, Movie World and our amazing veteran network make this one of the best displays covering all theatres of war from an Australian perspective. We will make it look like and feel like you are there because it will be created by those that have.

The second floor will surround a centre quadrangle theatre / auditorium with 5 m high ceilings and a final resting place for our personal comrades who have fallen. Walls covered in a uniform 10 x 8 framed photographs of people we have lost be it on operations, suicide or training accident. The screen will show a loop of appropriate footage taken by those that were there. This quadrangle will be boxed in by a layout matching the one below only better lit with display cases packed with memorabilia from all three services replacing the dimly lit tunnel below.



The top floor will consist of a reproduction DHC4 Caribou mock up aircraft designed to replicate a parachute exit tower capable of dispatching a simultaneous stick of four paratroopers along a 200m long flying fox. In addition, a series of four 10m rappelling exit towers capable of dispatching multiple groups simultaneously either via a standard wall, a

mock up UH1H (Huey) or an S70A Blackhawk helicopter. it will also be the platform in which the crew conducting the 500m high rope course will exit and re-enter.

The opposite side will be a series of automatic belay climbing walls up to 10 meters in height and ranging from beginner to extremely advanced. No person will be able to ascend past the fully enclosed second floor without being attached to a fully secured individually removable harness and safety equipment.

The Langley MUD Centre will be utilised by SMEAC for school camps, Veteran youth programs, Youth Justice camps, corporate training and by weekend adventure warriors along with many others. At any one time it will employ, including the cafeteria, up to 30 people. This is in addition to SMEAC's other activities and events, but not including the safety, administrative and maintenance crew. The veterans employed to build, maintain and create the museum nor those cleaning and refurbishing the area.

The MUD will be SMEAC's "Key Terrain" placing SMEAC in an enviable position enabling the organisation to compete from an elevated position better allowing SMEAC to **Reconnect, Reintegrate, Retrain Veterans for Purposeful and Meaningful Employment.** Simply put it's a **Hand Up not a Hand Out with no Veteran or Child being Left Behind.**

## Veterans Helping Veterans to Help the next Generation

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**Subject:** LIVESTREAM | 80th Anniversary of the Fall of Singapore  
**Location:** Virtually - link below

**Start:** Tue 15/02/2022 3:45 PM  
**End:** Tue 15/02/2022 4:45 PM

**Recurrence:** (none)

**Meeting Status:** Meeting organizer

**Organizer:** Bart Mellish  
**Required Attendees:** External - Aspley Electorate Office; External - Bart Mellish

<https://www.awm.gov.au/commemoration/last-post-ceremony>

Released under RTI - DPC

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**Subject:** EVENT | Commemorative Service for 80th Anniversary of USS Peary  
**Location:** USS Peary Gun Memorial, The Esplanade Darwin

**Start:** Sat 19/02/2022 8:15 AM  
**End:** Sat 19/02/2022 9:00 AM

**Recurrence:** (none)

**Meeting Status:** Meeting organizer

**Organizer:** Bart Mellish  
**Required Attendees:** External - Aspley Electorate Office; External - Bart Mellish; Kirrily Magill

Parties will then take a short walk to start the service for the Bombing of Darwin

Released under RTI - DPC

s.73 Name

**Subject:** VIRTUAL MEETING: Aurukun Council, Mayor Keri Tamwoy and A/CEO, Alan Neilan  
\*\*AGENDA ATTACHED\*\*

**Location:** ZOOM meeting details below

**Start:** Fri 4/03/2022 1:00 PM  
**End:** Fri 4/03/2022 2:00 PM

**Recurrence:** (none)

**Meeting Status:** Accepted

**Organizer:** Rachel Hunter

Join Zoom Meeting

<https://s.73 Not Relevant>

Meeting ID:

Passcode:

One tap mobile

+ Australia

Dial by your location

+61 Australia

Meeting ID:

Find your local number: <https://>

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s.73 Name

**Subject:** EVENT | 2021 Workforce Summit  
**Location:** Brisbane Convention & Exhibition Centre, South Bank  
**Start:** Fri 11/03/2022 9:00 AM  
**End:** Fri 11/03/2022 5:00 PM  
**Recurrence:** (none)  
**Meeting Status:** Meeting organizer  
**Organizer:** Bart Mellish  
**Required Attendees:** External - Aspley Electorate Office; External - Bart Mellish; Joey Kaiser

Will be assisting as MC for 10.30-11.10am for DP and Treasurers Q&As.

Released under RTI - DPC

s.73 Name

**Subject:** EVENT | 80th Anniversary Siege of Tobruk Commemorative and Memorial Service  
**Location:** Sid Loder Park (Opposite Gaythron RSL) - 38 Gizerah Street Mitchelton

**Start:** Sun 10/04/2022 10:50 AM  
**End:** Sun 10/04/2022 12:30 PM

**Recurrence:** (none)

**Organizer:** Bart Mellish

Arrive 10.50am for an 11am start.

Onsite contact: s.73 Personal Information

Wreath to be delivered to EO Friday 8 April

Released under RTI - DPC

Release

**ASSISTANT MINISTER TO THE PREMIER FOR VETERANS' AFFAIRS AND COVID ECONOMIC RECOVERY**

*Governance and Engagement*

Tracking Folder No. TF/22/5885  
Document No. DOC/22/50206

**To: ASSISTANT MINISTER**  
**Date:**  
**Subject: 80th Anniversary Siege of Tobruk Commemorative and Memorial Service**  
**Sunday 10 April 2022, 11.00am – 12.15pm**  
**Sid Loder Park, 33 Gizerah Street, Mitchelton**

**Approved / Not Approved / Noted**  
A/Minister .....  
Date ...../...../.....  
Date Action Required by: ...../...../.....  
Requested by: .....  
(if appropriate)

**• RECOMMENDATION**

It is recommended that you **note** the information provided to support your attendance at the 80th Anniversary Siege of Tobruk Commemorative and Memorial Service (the Service).

**• KEY ISSUES**

- You are scheduled to arrive at 10.50am. The Service will commence at 11.00am and is expected to conclude at 12.15pm.
- You will be greeted by Mr Roger Murphy, President, The Descendants of the Rats of Tobruk Australia Association Inc. (DOTROTA), and Ms Sarah Maas, Vice President, DOTROTA on your arrival.
- Your duties at the Service will include laying a wreath, which has been organised will be delivered to your Aspley Electorate Office, Friday 8 April 2022.
- Her Excellency the Honourable Dr Jeannette Young PSM, Governor of Queensland is also expected to attend the Service.
- A representative from the Department of the Premier and Cabinet has not been nominated to attend this event.

**• CONSULTATION**

- The Descendants of the Rats of Tobruk Association (DOTROTA).

**• BACKGROUND**

- On 10 April 1941, around 14,000 Australian soldiers defending the Libyan town of Tobruk found themselves surrounded by a German/Italian army.
- Of the 14,000 Australians involved at the Siege of Tobruk, 823 were killed, 2177 were wounded, and 941 were taken as prisoners of war.
- The Siege of Tobruk lasted for 241 days and was lifted in December 1941 due to the success of the Allied Operation Crusader offensive.
- The determination and bravery of the Australian soldiers achieved them lasting fame as the 'Rats of Tobruk'.
- There are nine Rats of Tobruk alive today, all aged around 100 years old.

Kirrily Magill  
Executive Director

**Comments** (Assistant Minister or DG)

Release



<b>At discretion</b>	<b>Assistant Minister departure</b>
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*Vendor run sheet provided at Attachment 2*

Released under RTI - DPC

Release

s.73 Name

**Subject:** EVENT | Legacy Run Army  
**Location:** River Stage (gate 2), Brisbane City Botanical Gardens  
**Start:** Sun 24/04/2022 6:55 AM  
**End:** Sun 24/04/2022 8:35 AM  
**Recurrence:** (none)  
**Meeting Status:** Meeting organizer  
**Organizer:** Bart Mellish  
**Required Attendees:** External - Aspley Electorate Office; External - Bart Mellish

- You will be met by LT s.73 Name at Rally Point IVO Gate 2 of River Stage
- The org has been advised you will not be participating in the actual run itself

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**ASSISTANT MINISTER TO THE PREMIER FOR VETERANS' AFFAIRS AND COVID ECONOMIC RECOVERY**

*Governance and Engagement*

Tracking Folder No. TF/22/7975  
Document No. DOC/22/66927

**To: ASSISTANT MINISTER**  
**Date:**  
**Subject: Attending the Run Army Event**  
**Sunday 24 April 2022 from 7am to 11am**  
**Brisbane City Botanical Gardens, 147 Alice Street**

**Approved / Not Approved / Noted**  
A/Minister .....  
Date ...../...../.....  
Date Action Required by: ...../...../.....  
Requested by: .....  
(if appropriate)

**• RECOMMENDATION**

It is recommended that you **note** the following information to support your attendance at the Run Army Event (the Event).

**• KEY ISSUES**

- You are invited to attend the Event as a VIP guest on behalf of the Premier and Minister for the Olympics, the Honourable Anastacia Palaszczuk MP.
- You will be met by Major Renata Hickson and Mr Brendan Cox, Chief Executive Officer, Legacy Club of Brisbane on your arrival.
- The Event commences at 7am and is expected to conclude at 11am. You will be attending the opening of the Event but are not participating in the walk/run.
- Other Event attendees include Lieutenant General Rick Burr, Chief of Army; Major General Jake Ellwood, President Run Army; and Mr Robert de Castella AO MBE, former world champion marathon runner and Run Army Patron.
- Legacy Brisbane received \$30,000 (exclusive of GST) via a one-off funding contribution from the Director-General's Reserve to assist with marketing costs for Run Army 2022.
- It is anticipated this funding contribution will help extend the promotion of Run Army 2022, thereby supporting more veterans and community members to participate and experience the mental health and wellbeing benefits.
- The Event will also pay tribute to the 41 Australian soldiers who lost their lives in Afghanistan, and the many more who were wounded physically or mentally.
- Media channels (e.g. 7 NEWS, *Courier Mail* and Nova 106.9 FM) will be in attendance to promote the fundraising for Legacy Club of Brisbane and provide coverage of the Event.
- A representative from the Department of the Premier and Cabinet has not been nominated to attend this event.

**• CONSULTATION**

- Organisers of Run Army.

**• BACKGROUND**

- Run Army is a fundraising event bringing together the Australian Army, Legacy Club of Brisbane, and the community to support soldiers returning from injury, widows, children and families of our fallen or injured veterans.
- Participants are encouraged to take part in either a 5 kilometre walk/run or 10 kilometre run.

Action Officer: Wing Tsang  
Area: Office for Veteran  
Telephone: 300 39054

Approved by Kirrily Magill, Executive Director  
Office for Veterans and Rural and Regional  
Queensland  
Telephone: 300 39168 Approved on: 20/04/2022

**ASSISTANT MINISTER TO THE PREMIER FOR VETERANS' AFFAIRS AND COVID ECONOMIC RECOVERY**

*Governance and Engagement*

Tracking Folder No. TF/22/7975

Document No. DOC/22/66927

- Run Army 2022 aims to directly engage approximately 20,000 attendees (made up of 10,000 local, 8000 intrastate and 2000 interstate registrants).
- You attended last year's Run Army Event on 18 April 2021 which was held at the Gallipoli Barracks.
- The Legacy Club of Brisbane was founded in 1928 and assists over 6800 dependants, including widows and young families and 250 children.
- The Legacy Club of Brisbane has been awarded funding under the first round of the Queensland Remembers Community Grants Program. The organisation is receiving around \$50,000 to develop a book capturing war widows' stories before they are lost.
- The Legacy Club of Brisbane receives an annual grant of \$150,000 (excluding GST) through the Anzac Day Trust.
- The Legacy Club of Brisbane received an additional \$1 million grant from the Queensland Government in 2020.

CTPI - Business Affairs

**Comments** (Assistant Minister or DG)

Filly Morgan  
Acting Associate Director-General

Released under RTIP

Action Officer: Wing Tsang  
Area: Office for Veteran  
Telephone: 300 39054

Approved by Korrily Magill, Executive Director  
Office for Veterans and Rural and Regional  
Queensland  
Telephone: 300 39168 Approved on: 20/04/2022

**Subject:** MEETING | Veterans Advocacy Community of Practice Brisbane West  
**Location:** 2819 Forest Hill – Fernvale Road, LOWOOD QLD, 4311

**Start:** Wed 27/04/2022 9:30 AM  
**End:** Wed 27/04/2022 12:30 PM

**Recurrence:** (none)

**Meeting Status:** Meeting organizer

**Organizer:** Bart Mellish  
**Required Attendees:** External - Aspley Electorate Office; External - Bart Mellish; Joey Kaiser; Craig Elliot  
**Optional Attendees:** Wendy Bourne

AM will join their committee meeting and then have a morning tea after to meet the committee and veterans properly.

Shayne Neumann will be also attending

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**ASSISTANT MINISTER TO THE PREMIER FOR VETERANS' AFFAIRS AND COVID ECONOMIC RECOVERY**

*Governance and Engagement*

Tracking Folder No. TF/22/7958  
Document No. DOC/22/66694

**To: ASSISTANT MINISTER**  
**Date:**  
**Subject: Veterans' Advocacy Community of Practice – Brisbane West General Meeting at 2819 Forest Hill Fernvale Road, Lowood Wednesday 27 April 2022, 9.30am – 12.00pm**

**Approved / Not Approved / Noted**  
A/Minister .....  
Date ...../...../.....  
Date Action Required by: ...../...../.....  
Requested by: .....  
*(if appropriate)*

**• RECOMMENDATION**

It is recommended that you **note** the following information to support your attendance at the Veterans' Advocacy Community of Practice (VACoP) – Brisbane West General Meeting (the Meeting).

**• KEY ISSUES**

- You are scheduled to arrive at 9.30am and greeted by Mr Peter Ryan, Chair, VACoP Brisbane West and Mr Michael Gee, VACoP on your arrival.
- The Honourable Shayne Neumann, Federal Member for Blair and Shadow Minister of Veterans' Affairs and Defence Personnel will also attend the meeting as a guest.
- A tour of VACoP and Lowood Sub-Branch, has been organised for you, commencing at 9.40am. The Meeting will conclude at 12.00pm.
- VACoP has organised a morning tea and presentations before the general meeting. These presentations include a presentation by Mrs Genni Riding, VACoP and a cheque presentation for the DVA Building Excellence in Support and Training (BEST) Grants for 2021-22.
- The BEST Grants program is intended to assist the veterans' and defence communities by providing support and resources to ex-service organisations for compensation and/or welfare advocacy.
- A representative from the Department of the Premier and Cabinet has not been nominated to attend this meeting.
- Key documents to support your attendance are provided at **Attachments 1 – 2**.

**• CONSULTATION**

- VACoP.

**• BACKGROUND**

- VACoP is an independent, national ex-service organisation offering services to assist current and ex-serving members of the Australian Defence Force (ADF) and their families in need of support.
- VACoP is co-located with the Lowood RSL Sub-Branch.
- VACoP's volunteer advocates and support officers are ex-serving ADF personnel. Different volunteer roles in the organisation include compensation advocates, wellbeing advocates, welfare support officers and a Justice of the Peace.

CTPI - Business Affairs

**ASSISTANT MINISTER TO THE PREMIER FOR VETERANS'  
AFFAIRS AND COVID ECONOMIC RECOVERY**  
*Governance and Engagement*

Tracking Folder No. TF/22/7958  
Document No. DOC/22/66694

CTPI - Business Affairs

**Comments** (*Assistant Minister or DG*)

Rachel Hunter  
**Director-General**

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## Madison Cann

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**Subject:** EVENT | Senex Cocktail Reception  
**Location:** Pavilion Balcony, GOMA - Stanley Place South Brisbane  
**Start:** Wed 27/04/2022 5:00 PM  
**End:** Wed 27/04/2022 7:00 PM  
**Recurrence:** (none)  
**Meeting Status:** Meeting organizer  
**Organizer:** Bart Mellish  
**Required Attendees:** External - Aspley Electorate Office; External - Bart Mellish

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s.73 Name

**From:** [redacted] s.73 Not Relevant <[redacted]@senexenergy.com.au>  
**Sent:** Friday, 22 April 2022 12:18 PM  
**To:** Madison Cann  
**Subject:** FW: Cocktail reception to celebrate investment in Queensland energy - 27 April 2022

Hi Madison,  
Sending you a copy of the email I have sent to Bart,  
Regards

[redacted]

**From:** [redacted]  
**Sent:** Friday, 22 April 2022 12:15 PM  
**To:** bart.mellish@ministerial.qld.gov.au  
**Subject:** Cocktail reception to celebrate investment in Queensland energy - 27 April 2022

Hi Bart,

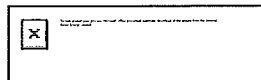
I have been speaking with Tam van Alphen, and she had advised that you have accepted the invitation to the Senex Cocktail reception being held on Wednesday night at GOMA. The details are below and I look forward to seeing you there and catching up a bit more.

Cheers

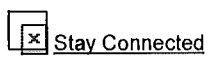
[redacted]

s.73 Name

Executive Assistant to Managing Director



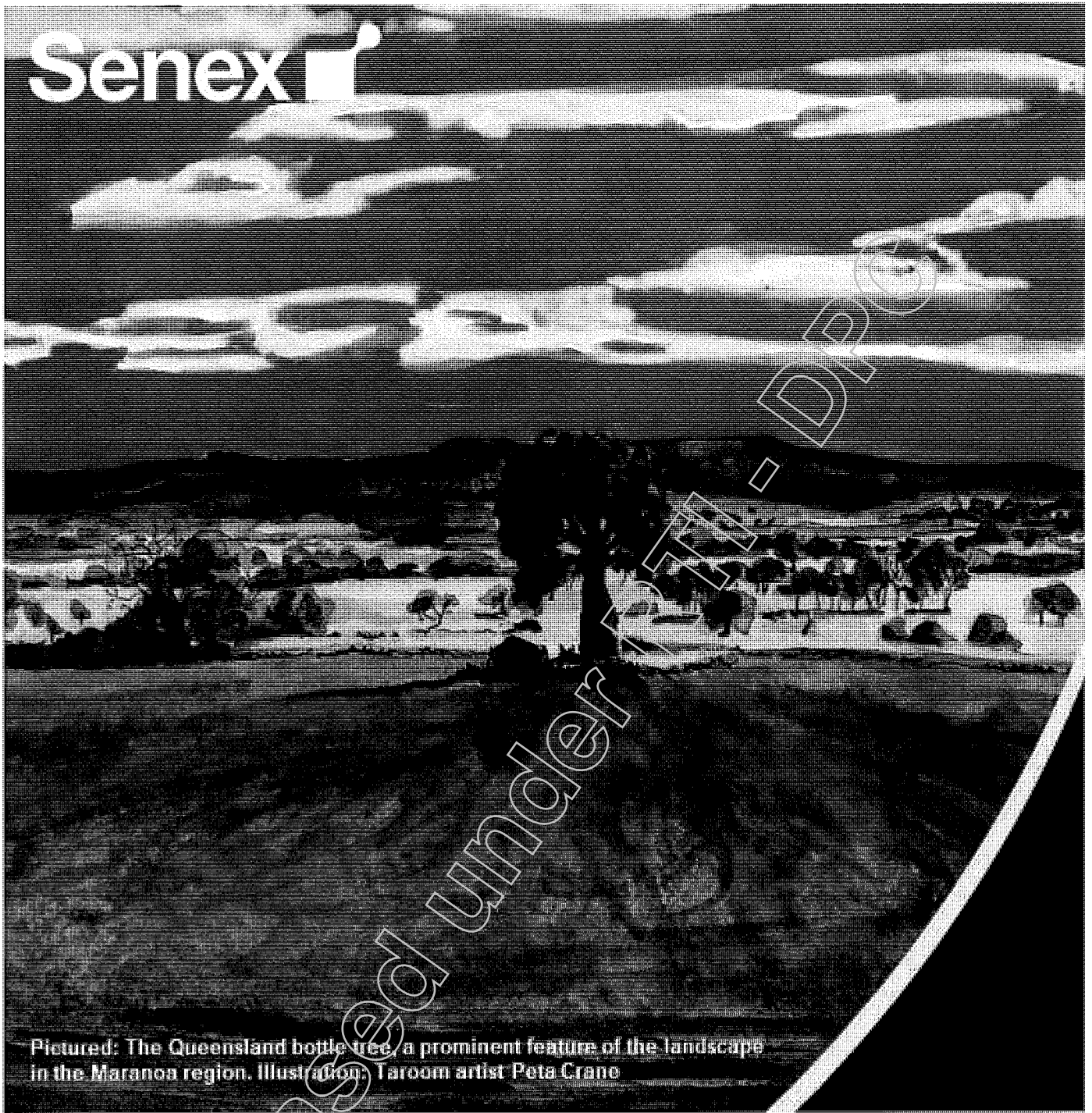
Level 30, 180 Ann Street, Brisbane QLD 4000  
GPO Box 2233, Brisbane QLD 4001  
Direct: +61 [redacted]  
Email: [redacted]@senexenergy.com.au



Follow @senexenergy

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Senex 



*Pictured: The Queensland bottle tree, a prominent feature of the landscape in the Maranoa region. Illustration: Taroom artist Peta Crane*

# PREMIER'S BRIEFING NOTE

Policy

Tracking Folder No. TF/22/7111

Document No. DOC/22/65505

**To: THE PREMIER**  
**Date:**  
**Subject: The POSCO International Corporation and Hancock Energy reception and signing ceremony for the Senex Energy Limited Acquisition**

Approved / Not Approved / Noted

Premier / CoS.....

Date ...../...../.....

Date Action Required by: ...../...../.....

Requested by: .....  
(if appropriate)

## • RECOMMENDATION

It is recommended that you **note** Mr Ian Davies, Managing Director and Chief Executive Officer, Senex Energy Limited, invited you to the POSCO International Corporation (POSCO International) and Hancock Energy reception and signing ceremony, following the acquisition of Senex Energy Limited (**Attachment 1**).

## • KEY ISSUES

### POSCO International and Hancock Energy acquisition of Senex Energy Limited

- On 1 April 2022, K-A Energy 1 Pty Ltd, a subsidiary organisation that is 50.1 per cent owned by POSCO International and 49.9 per cent owned by Hancock Energy Corporation, implemented an acquisition of 100 per cent of Senex Energy Limited and its subsidiary companies' petroleum holdings in Queensland of up to \$883 million.
- Senex Energy Limited is an Australian oil and gas exploration and production company, with a 30-year operating history and a significant onshore acreage position in the Cooper–Eromanga, Bowen and Surat Basins.
- POSCO International is a subsidiary of state-owned Pohang Iron and Steel Corporation (POSCO), a Korean steel-making company among the world's largest.
- Hancock Energy is owned by Australian mining magnate, Ms Gina Rinehart.
- The acquisition was cleared by the Foreign Investment Review Board. As part of this process, POSCO International advised no changes were proposed to Senex Energy Limited's operations, therefore, no adverse impacts are expected to Queensland's energy security or domestic gas production.
- POSCO International plans to establish a new entity, headquartered in Brisbane, to provide management and business expansion support.

### Signing ceremony and reception

- To mark POSCO International's acquisition of Senex Energy Limited, a reception and signing ceremony is to be held on 27 April 2022 in Brisbane.
- The event will be attended by a senior delegation from Korea, including the POSCO International Chief Executive Officer and Korean embassy staff, and senior representatives from Senex Energy Limited and Hancock Energy, among other distinguished guests.

### Queensland investment opportunities

- In 2020, POSCO declared its intentions to be carbon neutral by 2050 by decarbonising its steel-making operations using renewable hydrogen.
- POSCO International, Korea's largest trading company, is pursuing global mergers and acquisitions in preparation of the energy transition.

- The Senex Energy Limited acquisition will help POSCO International to achieve their global aspirations in producing low-carbon hydrogen to decarbonise their steel and power generation, and capture market share in the Korean hydrogen market.
- Securing POSCO International's participation in Queensland's hydrogen industry would be a major step in delivering upon Queensland's hydrogen potential, and would bring significant economic and employment benefits to the State.
- POSCO International will seek business expansion in coal seam gas and liquified natural gas (LNG) offtake. To support business expansion, POSCO International will seek new asset acquisition for exploration and development.
- POSCO International has engaged the Queensland Government for an overview of Queensland's natural gas market and policy settings, and made informal enquiries with Mr Ryan Freer, Commissioner to Korea, Trade and Investment Queensland, regarding the export consent process in Queensland for LNG.
- POSCO hopes to develop a carbon capture and storage business for the production and export of blue hydrogen.
- Senex Energy Limited is working with the Department of State Development, Infrastructure, Local Government and Planning on a proposal to develop a renewable hydrogen demonstration plant on and around its existing operations in Queensland.

**State of east coast gas market**

- On 29 March 2022, the Australian Energy Market Operator released the 2022 Annual Gas Statement of Opportunities (GSOO), which forecasts gas demand and consumption, and reports on the adequacy of the eastern and south-eastern Australian gas markets over a 20-year outlook.
- GSOO identified two significant transformative trends in Australia's gas sector:
  - o Domestic gas supply is being met mainly from the north such as gas supplied from Northern Territory and coal seam gas from Queensland, as southern Australia's gas supply declines. This gas will need to be transported to main consumer centres in the south (Victoria, New South Wales and the Australian Capital Territory, and South Australia).
  - o The question over the role that gas has in a low-carbon future. The pace and impacts of change on the gas sector will depend on advances in technology, developments in the integrated energy system, and choices made by industrial, commercial and household consumers.
- GSOO identified a tight balance between demand and supply in the east coast gas market, with a one in 20 chance of a seasonal shortfall in winter of 2023 and with limited supply or infrastructure solutions to address the shortfall.
- There is sufficient domestic gas in the northern states to address the shortfall, but not enough infrastructure. The capacity of state interconnectors is being upgraded, but will not be completed in time to address the potential shortfall.
- The domestic gas outlook for 2023 and beyond shows an expected decline in demand across most gas market scenarios.

• **CONSULTATION**

- Trade and Investment Queensland; the Department of Resources; the Department of State Development, Infrastructure, Local Government and Planning; and the Department of Energy and Public Works.

• **BACKGROUND**

POSCO/POSCO International

- POSCO International specialises in oil and gas exploration and production, LNG, agri-resources and steel trading. POSCO International owns an extensive global network of 105 overseas branches and subsidiaries in 45 countries, including Australia (Sydney).
- Prior to the Senex acquisition, POSCO did not hold any petroleum or gas interests in Queensland. However, POSCO and POSCO International have invested in multiple coal projects and are Queensland's largest buyer of coking coal.
- Recent ventures include Fortescue Metals Group supplying POSCO with iron ore and renewable hydrogen in exchange for steel products; and POSCO and Korean battery maker, LG Energy Solution, buying into Queensland Pacific Metals and proposing a battery chemical processing plant in Townsville.

Senex Energy Limited

- Senex Energy Limited is a medium-tier oil and gas exploration company. It has three production operations (Project Atlas, Western Surat Gas Project and Roma North) and two exploration projects (Project Artemis and the Don Juan Project). It has established gas sales agreements with several energy and manufacturing companies, and is actively expanding, including through the Queensland's Exploration Program.
- Notably, Project Atlas in the Surat Basin was the first petroleum lease released by tender. Awarded in 2017, it was conditioned to exclusively supply the Australian domestic gas market and has performed strongly.
- Senex Energy Limited's recently acquired Queensland gas fields from Australia Pacific LNG are free of existing gas supply obligations or domestic marketing commitments.

**Comments** (*Premier or DG*)

Rachel Hunter  
**Director-General**