

SAP ECC GENERAL UPLOAD JOURNAL - PROCESS VIA "YFIACDOC"  
TEMPLATE VERSION NS11 (created 8th December 2011)

1042

100014473

Document Number:

Purpose of Journal:  
Adj coding errors found for milk/papers for Local Govt

Prepared By:

Name: Julie Wise

Signature: [Redacted]

Position: Finance Officer

Date: 27/08/2012

Date: 28/8/12

Phone:

Approved By:

Name: FARISHA HASIM

Signature: [Redacted]

Position: Financial Accountant

Date: 28/8/12

Phone:

Prepared/Approver's Notes:

Total DR	17,64
Total CR	17,64
Total Variance	

GL	HDR	Sq	CompCode	DocDate	PostDate	DocType	Currentcy	Reference	HeaderText	PostingPeriod	LineItemRefKey2	CorrespondenceType
GL	ITM	1	1042	27.08.2012	27.08.2012	SA	AUD	Adj Jnl		2		Assignment
GL	ITM	1	530011	4204131		InternalOrder	WbsElement	PZ	DE		19/28913 Milk 1-30/6/12 Local Govt	TradingPartner
GL	ITM	1	530038	4204133		InternalOrder	WbsElement	PZ	DE		19/28913 Milk 1-30/6/12 Local Govt	TradingPartner
									Amount			
									17,64			
									17,64			

Processed by: [Redacted]

Date: 29/8/12

Notes:

N:\Financial management\Accounting\GL Upload\2012-2013\Journals\Adj coding Local Govt.wis\GL upload Template

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/26913

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

**Ministerial Office:** Local Government

**Financial Year:** 2012 - 2013

**Urgent payment required by:** / / 20

**Return Cheque to:** \_\_\_\_\_

**Phone:** 07 3234 1870

**PAYG:** Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Mineral House News	Account for June 2012 s73 milk supplies)	\$ 162.05
	<b>TOTAL</b> (GST exclusive)	
	<b>GST Amount</b>	
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ 162.05

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

**APPROVED:** Signature s73

Name (please print) SHARON WATKINS Date: 2/07/12

**PREPARED BY:** Michelle Haddrick Date: 02.07.12  
Phone: 07 3234 1870

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: s73 s73

Date: 4/7/12 4/7/12

- Claims for Domestic Travel - See Overleaf
- Procedures for Completing Expenditure Approval - See Overleaf

# Mineral House News

41 George Street  
BRISBANE QLD 4000  
mineral\_house\_news@bigpond.com  
Phone: 3229 2968 Fax: 3229 2968

A.C.N.103 163 266

A.B.N. 57 319 911 309

## MINISTER, LOCAL GOVERNMENT

LEVEL 18 MINERAL HOUSE  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: MLG01/0612  
To: 30/06/2012 ✓

29/06/2012 Page: 1

Date	Reference	Description	Invoices	Payments	Balance
01/06/2012	00142276	1LT SMARTER MILK x 1	2.65		2.65
03/06/2012	00142119	2LT SMART MILK x 1	4.85		7.50
s73					
07/06/2012	00144423	2LT SMARTER MILK x 1	4.60		41.10
10/06/2012	00144886	2LT SMART MILK x 1	4.85		45.95
s73					
13/06/2012	00146295	1LT SMARTER MILK x 1	2.65		77.60
17/06/2012	00147281	2LT SMART MILK x 1	4.85		82.45
s73					
19/06/2012	00149079	1LT SMARTER MILK x 2	5.30		110.95
21/06/2012	00150078	1LT SMARTER MILK x 1	2.65		113.60
24/06/2012	00150228	2LT SMART MILK x 1	4.85		118.45
s73					

530011/4204131 PF \$17.85 ✓  
 530038/4204133 PG \$129.60 ✓  
 (PA) 530013/4204133 PG \$14.60 ✓  
 MILK s73 1-30/6/12 Local Govt. \$162.05 ✓

Please detach and return with your remittance:

Customer Code: MLG01

MINISTER, LOCAL GOVERNMENT

### Remittance

June 2012

S/B.e 530011/4204131 PF \$17.85  
 530011/4204131 PG \$19.40  
 530038/4204133 PG \$110.20  
 530013/4204133 PG \$14.60  
 Mineral House News \$162.05  
 41 George Street  
 BRISBANE QLD 4000  
 mineral\_house\_news@bigpond.com

Overdue	Current	TOTAL
0.00	162.05	162.05
		Remittance Amount
		\$

JNL \$19.40 (\$17.64 excl. GST)

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/269/13

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

**Ministerial Office:** Local Government

**Financial Year:** 2012 - 2013

**Urgent payment required by:** / / 20

**Return Cheque to:** \_\_\_\_\_

**Phone:** 07 3234 1870

**PAYG:** Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Mineral House News	Account for June 2012 s73 milk supplies)	\$ 162.05
	<b>TOTAL</b> (GST exclusive)	
	<b>GST Amount</b>	
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ 162.05

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**APPROVED:** Signature s73

Name (please print) SHARON WATKINS Date: 2/07/12

**PREPARED BY:** Michelle Haddrick Date: 02.07.12  
Phone: 07 3234 1870

**MINISTERIAL SERVICES OFFICER:**

I certify that:

* approved by competent authority;	* arithmetically correct;
* verification of goods supplied/services rendered;	* not previously paid;
* price or rate of charge correct;	* invoices/requisitions attached; and
* discounts/allowances correct;	* expenditure is recorded against the correct codes.

Signature: s73 s73

Date: 4/7/12 4/7/12

- Claims for Domestic Travel - See Overleaf
- Procedures for Completing Expenditure Approval - See Overleaf

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A.C.N. 103 163 266

A.B.N. 57 319 911 309

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 BRISBANE 4000

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 To: 30/06/2012 ✓

29/06/2012 Page: 1

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03/06/2012	00142119	2LT SMART MILK x 1		4.85	7.50
s73					
07/06/2012	00144423	2LT SMARTER MILK x 1	*	4.60	41.10
10/06/2012	00144886	2LT SMART MILK x 1		4.85	45.95
s73					
13/06/2012	00146295	1LT SMARTER MILK x 1	*	2.65	77.60
17/06/2012	00147281	2LT SMART MILK x 1		4.85	82.45
s73					
19/06/2012	00149079	1LT SMARTER MILK x 2	*	5.30	110.95
21/06/2012	00150078	1LT SMARTER MILK x 1	*	2.65	113.60
24/06/2012	00150228	2LT SMART MILK x 1		4.85	118.45
s73					

530011/4204131 PF \$17-85 ✓  
 530038/4204133 PG ✓ \$129-60 ✓  
 (FAT) 530013/4204133 PG \$14-60 ✓  
 MILK s73 1-30/6/12 Local Govt. \$162-05 ✓

Please detach and return with your remittance:

Customer Code: MLG01

MINISTER, LOCAL GOVERNMENT

### Remittance

June 2012

Overdue	Current	TOTAL
0.00	162.05	162.05

Remittance Amount
\$

Please  
 Send Your  
 Cheque To:

Mineral House News  
 41 George Street  
 BRISBANE QLD 4000  
 mineral\_house\_news@bigpond.com

# Mineral House News

41 George Street  
 BRISBANE QLD 4000  
 mineral\_house\_news@bigpond.com  
 Phone: 3229 2968 Fax: 3229 2968

A.C.N.103 163 266

**A.B.N. 57 319 911 309**

Items marked \* are GST exempt

GST included in this invoice is

\$13.11

**INVOICE TOTAL**

**162.05**

Opening Balance this month	145.35
Plus: Purchases this month	162.05
Less: Payments Received	145.35
<b>Total Amount Outstanding</b>	<b>162.05</b>

Overdue	Current	TOTAL
0.00	162.05	162.05

E&OE 7 Days

**TOTAL AMOUNT DUE WITHIN  
 7 DAYS  
 ..... THANK YOU .....**

RTI RELEASE

Please detach and return with your remittance:

**Remittance**  
 June 2012

Customer Code: MLG01

MINISTER, LOCAL GOVERNMENT

Overdue	Current	TOTAL
0.00	162.05	162.05
		Remittance Amount
		\$

Please  
 Send Your  
 Cheque To:

Mineral House News  
 41 George Street  
 BRISBANE QLD 4000  
 mineral\_house\_news@bigpond.com

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/26914

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: Health

Financial Year: 2011/12 Urgent payment required by: 1 / 1 / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Mary Street News	s73 Milk	217.18
<b>TOTAL</b> (GST exclusive)		\$ .
<b>GST Amount</b>		\$ 17.16
<b>APPROVAL TOTAL:</b> (GST inclusive)		\$217.16

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

PAY \$217-18

**APPROVED:** Signature s73

Name (please print) JO FOGHILL Date: 2.7.12

**PREPARED BY:** Name (please print) Colleen Miller Date: July 2, 2012

Phone CTPI

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is s73 the correct codes.

Signature: s73

Date: 1/7/12

• Claims for Domestic Travel - See Overleaf



Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/26939

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: Energy & Water Supply

Financial Year: 2011/12 Urgent payment required by: / / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
<u>Mineral House News</u>	<u>s73</u>	<u>\$ 149.00</u>
	<b>TOTAL</b> (GST exclusive)	\$
	<b>GST Amount</b>	\$
	<b>APPROVAL TOTAL:</b> (GST inclusive)	<u>\$ 149.00</u>

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature [s73] ✓  
Name (please print) Hayley Coultis Date: 02.07.2012

PREPARED BY: Name (please print) he Coultis Date: 02.07.2012  
Phone 07 3409 3211

**MINISTERIAL SERVICES OFFICER:**  
I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: [s73] [s73]  
Date: 02/07/2012 V S/H/12

• Claims for Domestic Travel - See Overleaf

# Mineral House News

41 George Street  
 BRISBANE QLD 4000  
 mineral\_house\_news@bigpond.com  
 Phone: 3229 2968 Fax: 3229 2968

A.C.N.103 163 266

A.B.N. 57 319 911 309

## MINISTER, ENERGY & WATER

L13 41 GEORGE ST  
 BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: MEW01/0612  
 To: 30/06/2012 ✓

29/06/2012 Page: 1

Date	Reference	Description	Invoices	Payments	Balance
24/06/2012	00150227	2LT TRIM x 1	*	4.50	101.10

Items marked \* are GST exempt GST included in this invoice is \$13.14 INVOICE TOTAL 149.00

Opening Balance this month	144.10
Plus: Purchases this month	149.00
Less: Payments Received	144.10
<b>Total Amount Outstanding</b>	<b>149.00</b>

Overdue	Current	TOTAL
0.00	149.00	149.00

E&OE 7 Days

TOTAL AMOUNT DUE WITHIN  
 7 DAYS  
 ..... THANK YOU .....

530011/4204121/PF \$ 4.50 ✓  
 530038/4204123/PG \$ 131.10 ✓  
 530013/4204123/PG \$ 13.40 ✓  
\$ 149.00 ✓

Please detach and return with your remittance:

Customer Code: MEW01

MINISTER, ENERGY & WATER

530011/4204121/PF \$ 4.50 ✓  
 530038/4204123/PG \$ 131.10 ✓  
 530013/4204123/PG \$ 13.40 ✓  
\$ 149.00 ✓

Remittance

June 2012

Overdue	Current	TOTAL
0.00	149.00	149.00

Remittance Amount
\$

Please  
 Send Your  
 Cheque To:

Mineral House News  
 41 George Street  
 BRISBANE QLD 4000  
 mineral\_house\_news@bigpond.com

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/26943

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

**Ministerial Office:** Treasurer and Minister for Trade

**Financial Year:** 2011/2012

Urgent payment required by: / / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

**PAYG:** Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Cuisine on Cue  6001464	Sandwich lunch for 14 core CBRC attendees	110.00
<b>TOTAL</b> (GST exclusive)		\$
<b>GST Amount</b>		\$
<b>APPROVAL TOTAL:</b> (GST inclusive)		\$ 110.00

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

**APPROVED:** Signature – See attached Hospitality Certification

Name (please print) \_\_\_\_\_ Date: \_\_\_\_\_

**PREPARED BY:** Name (please print) Jasmine Smits (Office Manager) Date: 29/06/12

Phone 07 32246900

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- |   |  |
|---|--|
| * approved by competent authority;                  | * arithmetically correct;                            |
| * verification of goods supplied/services rendered; | * not previously paid;                               |
| * price or rate of charge correct;                  | * invoices/requisitions attached; and                |
| * discounts/allowances correct                      | * expenditure is recorded against the correct codes. |

Signature: s73 s73

Date: 5/7/12 5/7/12

- Claims for Domestic Travel - See Overleaf

# MINISTERIAL SERVICES

## HOSPITALITY CERTIFICATION

*Please print on Pink Paper*  
DATE OF FUNCTION 30/06/2012

MINISTERIAL OFFICE: Treasurer and Minister for Trade

VENUE Conference Room, Level 9, 100 George St COST OF FUNCTION (GST inclusive) \$ 110.00

REASON FOR HOSPITALITY and its connection with official duties in accordance with Ministerial Handbook

Catering for CBRC core attendees only

**ATTENDEES: Only people for whom expenditure was incurred** \* Include Self # Include employee associates

Column 1	Column 2	Column 3	Column 4
Number of State Govt Employees	Number of Employees of Statutory Bodies	Number of Other People	Total Number of People
14	0	0	14

Name of Participants	Organisation of Participants
1. Tim Nicholls	Treasurer
2. Deb Frecklington	Assistant Minister
3. Gerard Benedet	Chief of Staff
4. Helen Gluer	Under Treasurer
5. Jon Grayson	Director-General Department of Premier and Cabinet
6. Amanda Pafumi	Department of Premier and Cabinet

\*\* See overleaf for more lines. Attach additional page if necessary (eg. guest list)

### CERTIFICATION AND APPROVAL

**Certification of Claimant:**

I certify that the above hospitality was for official purposes in accordance with the Ministerial Handbook and the information above represents the true details in relation to the event.

s73

29/6/12

Signature of Claimant                      Date

*(If claimant is Minister, this signature will suffice for Expenditure Approval)*

**Approval of Expenditure:**

The above expenditure is approved for payment in accordance with the Ministerial Handbook.

Signature of Minister                      Date

### Office Use Only - CALCULATION - FBT and Non FBT breakdown

Col (1) + Col (2)	x	Total Cost	=	Amount subject to FBT (use account code 53030 for FBT Component)
14		110.00		\$ 110.00                      (53030)
Col (4)		Balance	=	Amount not subject to FBT Code to 53010 (tax code P4)
14		Balance	=	\$ 0.00                      (53010)    Total    110.00

{Code balance (53010) to P4}

**ATTENDEES Contd:** Note: People for whom expenditure was incurred

	Name of Participants	Organisation of Participants
7	Craig Evans	Deputy Director-General Policy
8	Ross Musgrove	Senior Executive Director, Public Service Commission
9	Alex Beavers	Acting Associate Under Treasurer
10	John O'Connell	Assistant Under Treasurer
11	Natalie Barber	Director Resources and Economic Development
12	Leigh Pickering	Director Fiscal and Taxation
13	David Hourigan	Executive Director Economic Policy, Department of Premier and Cabinet
14	Paul Leven	Senior Advisor to the Premier
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35		

RTI RELEASED



# TAX INVOICE

E06853

Invoice Date: 30/06/2012

<b>Client/Organization</b> Ministerial Office	<b>Event Date</b> 30/06/2012 (Sat)	<b>Booking Contact</b> Jasmine Smits	<b>Booking Tel</b> (073) 224-5746	<b>Guests</b> 13 (Act)
<b>Booking Contact Address</b> 100 George St, Qld Room, Brisbane,		<b>Site Contact</b> Jasmine Smits	<b>Category</b> Delivery	
<b>Site Contact Address</b> 100 George St, Qld Room, Brisbane,	<b>Event #</b> E06853	<b>Event</b> Minestrail Office	<b>Sales Person</b> Trish Kearns	

20	Sandwiches @ \$5.00	\$100.00
	Subtotal	\$100.00
10%	Taxes	\$10.00
	Total	\$110.00
	Paid	\$0.00
	Balance	\$110.00

<b>Card Type</b>	<b>Expires</b>	<b>Card Holder</b>	
<b>Card Number</b>		<b>Signature</b>	

E06853 - Ministerial Office

NA \_\_\_\_\_

E06853 Ministerial Office \$110.00

Please detach this and return with payment. Please remit the "Balance" within 7 days of the Invoice Date: 30/06/2012. Payment can be made via credit card, cheque or electronic funds transfer

**Credit Card:** Please Select:    Mastercard    Visa    AMEX (2.5% Surcharge Applies)

Card Number: \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | Expiry: \_\_\_\_/\_\_\_\_

Name On Card: \_\_\_\_\_ Signature: \_\_\_\_\_

**Cheque:** Made Out To: Cuisine On Cue  
Send To: PO Box 858, Spring Hill QLD 4004

**Electronic Funds Transfer:**

Cuisine On Cue  
ANZ Newstead Branch

BSB:  Account:  Reference: E06853

Please send a remittance advice to: [accounts@cuisineoncue.com](mailto:accounts@cuisineoncue.com) or fax to 3211 2844

**Email Receipt To:**

Email: \_\_\_\_\_

RTI RELEASED

**Julie Wise**

---

**From:** Julie Wise  
**Sent:** Thursday, 5 July 2012 11:30 AM  
**To:** 'Kristian Schluter'; 'Jasmine Smits'  
**Subject:** Costs for a working lunch

The Treasurer provided a working lunch for the CBRC core attendees on 30/6/12.

The costs (\$7.86 per person) have been allocated to the relevant Ministerial Offices of the attendees which include the following:

Paul Leven - Premiers  
Tim Mander – AM Sport & Racing.

your information.

**Julie Wise**

Finance Officer | Ministerial Services Branch | Department of the Premier and Cabinet

☎ (07) 3404 3621

📍 Level 1, Executive Building, 100 George Street, Brisbane | PO Box 15185, CITY EAST QLD 4002

✉ [Julie.Wise@premiers.qld.gov.au](mailto:Julie.Wise@premiers.qld.gov.au)

RTI RELEASED

*Handwritten notes:*  
 11/12/12  
 11/12/12  
 11/12/12

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/2657

MINISTERIAL OFFICES  
 EXPENDITURE APPROVAL

Ministerial Office: Tourism

Financial Year: 2012/13 Urgent payment required by: 1 / 1 / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
<i>Daniel SAUND Fine Food</i>	<i>Working lunch meeting 6/12/12</i>	<i>\$ 108.00</i>
	<b>TOTAL</b> (GST exclusive)	\$
	<b>GST Amount</b>	\$
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ <i>108.00</i>

I certify that:

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- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature *as per attached*  
 Name (please print) \_\_\_\_\_ Date: \_\_\_\_\_

PREPARED BY: Name (please print) *Natalja Solovseva* Date: *10/7/12*  
 Phone *ext. 46515*

**MINISTERIAL SERVICES OFFICER:**  
 I certify that:

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- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: [Signature] s73 [Signature] s73  
 Date: *11/7/12* *11/07/12*

• Claims for Domestic Travel - See Overleaf



Shop A001, Southport Central,  
1 Lawson Street, Southport,  
Qld, Australia 4215.

Ph: (07) 5503 0070  
Fx: (07) 5503 0080

www.danielstuart.com.au

ABN. 57 486 591 554

To: Minister Jane Stuckey  
For: Commonwealth Games  
Email: zoe.bargh@ministerial.qld.gov.au  
Ph: 5583 5813  
Delivery Address: Level 5, 64 Marine Parade Southport

Invoice No. 050712 ✓  
Date: 5/7/12 ✓

### TAX INVOICE

Event Date: Friday 6th July

8 x Gourmet Wraps @ \$8each	\$64.00
4 x Basic Sandwiches @ \$7each	\$28.00
2 x 2Ltr Juice @ \$8	\$16.00

Gst: \$9.82

Total gst inclusive: \$108.00

Bank Account Details:  
Account Name: Daniel Stuart Fine Food

BSB   
Acc No

Thank you.

# MINISTERIAL SERVICES

## HOSPITALITY CERTIFICATION

Please print on Pink Paper

MINISTERIAL OFFICE: Office of the Minister for Tourism

DATE OF FUNCTION: 6/07/2012

VENUE Commonwealth Games Office, Southport

COST OF FUNCTION (GST inclusive): \$ 108.00

**REASON FOR HOSPITALITY and its connection with official duties in accordance with Ministerial Handbook**

Working lunch meeting with Director-General of the Strategic Initiatives Agency to discuss small business and particularly in relation to the Commonwealth Games

**ATTENDEES: Only people for whom expenditure was incurred** \* Include Self # Include employee associates

Column 1	Column 2	Column 3	Column 4
Number of State Govt Employees *#	Number of Employees of Statutory Bodies #	Number of Other People	Total Number of People
5	0	3	8

Name of Participants	Organisation of Participants
1 Andrei Nikitin	Director General - Strategic Initiatives Agency, Moscow
2 Andrei Golitsynski	Senior Trade Officer, Queensland Treasury and Trade
3 Mark Peters	CEO, Commonwealth Games
4 Nick Elliott	Executive Director, Commonwealth Games Dept
5 Dennis Chant	CEO, Gold Coast Airports
6 Minister Stuckey	Minister for Tourism, Major Events, Small Business and the Commonwealth Games

\*\* See overleaf for more lines. Attach additional page if necessary (eg. guest list)

**CERTIFICATION AND APPROVAL**

**Certification of Claimant:**

I certify that the above hospitality was for official purposes in accordance with the Ministerial Handbook and the information above represents the true details in relation to the event.

**Approval of Expenditure:**

The above expenditure is approved for payment in accordance with the Ministerial Handbook.

Signature of Claimant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Minister s73 \_\_\_\_\_ Date 9-7-12

(If claimant is Minister, this signature will suffice for Expenditure Approval)

**Office Use Only :CALCULATION - FBT and Non FBT breakdown**

Col (1) + Col (2)	x	Total Cost	=	Amount subject to FBT (use account code 53030 for FBT Component)
Col (4)		Balance	=	Amount not subject to FBT Code to 53010 (tax code P4)
5	108.00	\$ 67.50	=	\$ 67.50 (53030)
8		Balance	=	\$ 0.00 (53010) Total 108.00

{Code balance (53010) to P4}

**ATTENDEES Contd:** \*\*Note: People for whom expenditure was incurred

Name of Participants	Organisation of Participants
7 Kadie Scott	Policy Advisor, Minister for Tourism
8 Maria Pryanikova	Interpreter - Strategic Initiatives Agency, Moscow
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RTI RELEASED

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/26963

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Health

Financial Year: 2012/13 Urgent payment required by:  / / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
Cam Thompson ✓	Hospitality: see attached form	
	Food	\$131.50
	Beverages/Dessert	\$ 78.10
<b>TOTAL (GST exclusive)</b>		\$
<b>GST Amount</b>		\$19.05
<b>APPROVAL TOTAL: (GST inclusive)</b>		\$209.60

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

*(Minister's approval on pink form)*

**APPROVED:** Signature \_\_\_\_\_ s73 \_\_\_\_\_

Name (please print) NEIL HAMILTON SMITH Date: 9/7/12

**PREPARED BY:** Name (please print) Colleen Miller Date: 3 July 2012

Phone 32340970

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: \_\_\_\_\_ s73 \_\_\_\_\_ s73 \_\_\_\_\_

Date: 10/7/12 11/7/12

• Claims for Domestic Travel - See Overleaf

# MINISTERIAL SERVICES HOSPITALITY CERTIFICATION

**Please print on Pink Paper**  
DATE OF FUNCTION 28/06/2012

MINISTERIAL OFFICE Health

VENUE Norman Hotel COST OF FUNCTION (GST inclusive) \$ 209.60

REASON FOR HOSPITALITY and its connection with official duties in accordance with Ministerial Handbook

Discussion of media and policy issues.

**ATTENDEES: Only people for whom expenditure was incurred** \* Include Self # Include employee associates

Column 1	Column 2	Column 3	Column 4
Number of State Govt Employees #	Number of Employees of Statutory Bodies #	Number of Other People	Total Number of People
2	0	2	4

Name of Participants	Organisation of Participants
1 Cameron Thompson	Minister For Health
2 Clare Mildren	Minister For Health
3 Mark Phelps	Queensland Country Life
4 Rose Glasser	Queensland Country Life
5	
6	

\*\* See overleaf for more lines. Attach additional page if necessary (eg. guest list)

### CERTIFICATION AND APPROVAL

**Certification of Claimant:**

I certify that the above hospitality was for official purposes in accordance with the Ministerial Handbook and the information above represents the true details in relation to the event.

**Approval of Expenditure:**

The above expenditure is approved for payment in accordance with the Ministerial Handbook.

s73

3-7-2012

---

Signature of Claimant                      Date

s73

8.7.12

---

Signature of Minister                      Date

*(If claimant is Minister, this signature will suffice for Expenditure Approval)*

**Office Use Only - CALCULATION - FBT and Non FBT breakdown**

Col (1)	+	Col (2)	x	Total Cost	=	Amount subject to FBT (use account code 53030 for FBT Component)
2		209.60		\$ 104.80		= \$ 104.80 (53030)
4				Balance		= \$ 0.00 (53010) Total 209.60

{Code balance (53010) to P4}

TAX INVOICE

TABLE ACCOUNT 417 - Id/Check 292785  
 NORMAN HOTEL  
 102 IPSWICH RD.  
 WOOLLOONGABBA QLD 4102  
 ABN 11125365513  
 Served by BONNIE - Norman Bar Exceed  
 thompson t56  
 28/6/2012 at 2:15 pm.

Wine	\$18.00
Soft Drinks	\$13.50
Spirits	\$7.00
Food Sales	\$39.60
1 x MKBAY SB GLS*	\$9.00
1 x GRAMPS C/M GLS *	\$9.00
3 x POST MIX 330ML* @ \$4.00	\$12.00
1 x BUNDY 30ML*	\$7.00
1 x ADDITIVE 200ML*	\$1.50
3 x BANANA SPLIT* @ \$9.90	\$29.70
1 x CHOC MOUSSE*	\$9.90
<b>Total</b>	<b>\$78.10</b>
Balance	\$78.10

\* Taxable Items  
 TOTAL includes GST \$7.10

PH : (07) 3391 5022 FAX: (07) 3391 2096

TAX INVOICE

TABLE ACCOUNT 56 - Id/Check 292782  
 Receipt # 204698  
 NORMAN HOTEL  
 102 IPSWICH RD.  
 WOOLLOONGABBA QLD 4102  
 PH : (07) 3391 5022 FAX: (07) 3391 2096  
 ABN 11125365513  
 Served by Nicko - Steak House1  
 28/6/2012 at 12:50 pm

1 x GRILLED ATLANTIC SALMON w DILL BUTTER*	\$27.90
1 x MIDI EYE FILLET 100% CERT FREE RANGE GRASS FED*	\$31.90
1 x T-BONE*	\$31.90
1 x T-BONE*	\$31.90
1 x GARLIC PIZZA BREAD*	\$7.90
1 x WITH MAIN	\$0.00
<b>5 TOTAL</b>	<b>\$131.50</b>
EFTPOS Table	\$131.50
<b>TENDERED</b>	<b>\$131.50</b>

\* Taxable Items  
 TOTAL includes GST \$11.95

RTI REVIEW

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/26937

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: Science, Information Technology Innovation & the Arts

Financial Year: 2011/2012 Urgent payment required by: 1 / 1 / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes  No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
<u>Old Parliamentary Service</u>	<u>Tea/coffee for Minister's Advisory Committee.</u>	<u>43-64</u>
<b>TOTAL</b> (GST exclusive)		\$ <u>43-64</u>
<b>GST Amount</b>		\$ <u>4-36</u>
<b>APPROVAL TOTAL:</b> (GST inclusive)		\$ <u>48-00</u>

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature [Signature] See authorisation attached.

Name (please print) KIRSTY VERON Date: 4 July 2012

PREPARED BY: Name (please print) KIRSTY VERON Date: 4/7/12

Phone 3006 5119

MINISTERIAL SERVICES OFFICER:

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* ex [Signature] inst the correct codes.

Signature: [Signature] [Signature]

Date: 11/7/12 11/7/12

• Claims for Domestic Travel - See Overleaf



Queensland Parliamentary Service

CONSOLIDATED TAX INVOICE

Legislative Assembly of Queensland  
 Parliament House  
 Cnr George & Alice Streets  
 BRISBANE QLD 4000  
 Enquiries Ph. 340 67575  
 ABN: 26468894065

Office of Minister for Science Info Tech Innovation & the Arts  
 Att: Kirsty Veron Lvl 5 Executive Bld 100 George Street BRISBANE 4000  
 Statement to: 30/06/12 Page 1  
 Account No.: s73

Invoice Date	Location	Invoice No.	Description	Receipt No.	Quantity	Unit Price	Amount	GST Amount	Amount Including GST
<b>CATERING</b>									
06/06/12	Function Area	955906/06/2012	Tea / Coffee	244	12	3.64	43.64	4.36	48.00
							43.64	4.36	48.00
			<b>SUB TOTAL (Catering)</b>				<b>43.64</b>	<b>4.36</b>	<b>48.00</b>
<b>OTHER</b>									
			<b>SUB TOTAL (Other)</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>GRAND TOTAL</b>				<b>43.64</b>	<b>4.36</b>	<b>48.00</b>

To pay by credit card please call Accounts Receivables on 07 3406 7575  
 To pay by EFT please send payments to: BSB s73 A/C s73 Qld Legislative Assembly  
 Remittances can be Emailed to: Finance.AR@parliament.qld.gov.au or fax 07 3406 7509

Notes

\* GST free + Outside the scope of GST

CATERING information includes individual docket details. Information provided in the "Amount including GST" column is the net amount payable for each item as recorded at the point of sale register. To assist clients, additional information has also been provided in the "Unit Price", "Amount" and "GST Amount" columns. The information in these columns has been calculated independently for individual docket items using the "Amount including GST" figure. In some cases, this calculation may produce minor rounding differences.

Finance Charge: A finance charge of 10% will be levied on due amounts that remain unpaid for 30 days from the original Statement date.

MSB002

# ENTERTAINMENT CERTIFICATION

Purpose of Entertainment and its connection with official duties in accordance with the Ministerial Handbook

*Minister Ros Bates's Advisory Committee meeting*

Date of Function: *6<sup>th</sup> June 2012* Total Cost: (GST inclusive) *\$48-00*

Venue: *Old Parliament function area*

ATTENDEES (Note: People for whom expenditure was incurred).

Name of Participants	Organisation of Participants
<i>Mr Geoff Hines</i>	<i>Nines Management Consultants</i>
<i>Mr Craig Mc Govern</i>	<i>Consultant</i>
<i>Mr Denver Beantland</i>	<i>Consultant</i>
<i>Mr John Kenny</i>	<i>Entelaw</i>
<i>Mr Richard Williams</i>	<i>Consultant</i>
<i>Mr Tony Denholder</i>	<i>Choir, Expressions Dance Co.</i>
<i>Colin Truys</i>	<i>Choir, Old Youth Orchestra</i>
<i>Mr Travis Bell</i>	<i>Office of Senator George Brandis</i>
<i>Ms Anna Wade</i>	<i>Consultant</i>
<i>Liam Brennan</i>	<i>Office of Senator George Brandis</i>
<i>Peter Epstein</i>	<i>Principal Policy Adviser Minister Bates's office.</i>

\*Attach additional page if necessary (eg guest list)

## CERTIFICATION AND APPROVAL

Certification of Claimant:	Approval of Expenditure:
I certify that the above entertainment was for official purposes in accordance with the Ministerial Handbook and the information above represents the true details in relation to the event.	The above expenditure is approved for payment in accordance with the Ministerial Handbook.
Signature of Claimant: <i>s73</i> Date: <i>5/7/12</i>	Signature of Minister: <i>s73</i> Date: <i>5/7/12</i>

Please print on pink paper

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/25982

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: Science, Information Technology Innovation & the Arts

Financial Year: 2012/13 Urgent payment required by: 1 / 120

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes  No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
<u>The Saltwater Minister Bates</u>	<u>Dinner with Chief of Staff &amp; CEO of Engineering Dept, ICT.</u>	<u>176-50</u>
	<b>TOTAL</b> (GST exclusive)	\$ <u>176-50</u>
	<b>GST Amount</b>	\$ <u>0.00</u>
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ <u>176-50</u>

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature [Signature] s73  
Name (please print) ROS BATES Date: 8/7/2012

PREPARED BY: Name (please print) KIRSTY VERON Date: 4 July '12  
Phone 3006 5119

MINISTERIAL SERVICES OFFICER:  
I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure

Signature: [Signature] s73 [Signature] s73  
Date: 10/7/12 10/7/12 the correct codes.

• Claims for Domestic Travel - See Overleaf



MSB002

# ENTERTAINMENT CERTIFICATION

Purpose of Entertainment and its connection with official duties in accordance with the Ministerial Handbook

*Dinner with Science stake-holder during visit to Townsville for Community Cabinet.*

Date of Function: *Mon. 2 July* Total Cost: (GST inclusive) *\$176.50*

Venue: *The Saltcellar, Townsville*

ATTENDEES (Note: People for whom expenditure was incurred).

Name of Participants	Organisation of Participants
<i>Minister Ros Bates</i>	<i>Queensland Government DSITIA</i>
<i>Alistair Mitchell</i>	<i>Chief of Staff, DSITIA</i>
<i>Kari Arbouin - CEO</i>	<i>CEO, Engineering Dept. James Cook University</i>

\*Attach additional page if necessary (eg guest list)

## CERTIFICATION AND APPROVAL

Certification of Claimant:	Approval of Expenditure:
I certify that the above entertainment was for official purposes in accordance with the Ministerial Handbook and the information above represents the true details in relation to the event.	The above expenditure is approved for payment in accordance with the Ministerial Handbook.
Signature of Claimant: <i>s73</i>	Signature of Minister: <i>s73</i>
Date: <i>5/7/12</i>	Date: <i>5/7/12</i>

Please print on pink paper

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/26983

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Energy & Water Supply

Financial Year: 2011-12 Urgent payment required by: / / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
Old Parliamentary Services	Entertainment	\$16.01
	<b>TOTAL</b> (GST exclusive)	\$
	<b>GST Amount</b>	\$
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ 16.01

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

**APPROVED:** Signature s73 ✓

Name (please print) Hayley Coulter Date: 04.07.2011

**PREPARED BY:** Name (please print) s73 Date: 04.07.2011

Phone 07 34093211

**MINISTERIAL SERVICES OFFICER:**

I certify that:

* approved by competent authority;	* arithmetically correct;
* verification of goods supplied/services rendered;	* not previously paid;
* price or rate of charge correct;	* invoices/requisitions attached; and
* discounts/allowances correct;	* expenditure is recorded against the correct codes.

Signature: s73 s73

Date: 10/07/2012 11/7/12

• Claims for Domestic Travel - See Overleaf



Queensland Parliamentary Service

CONSOLIDATED TAX INVOICE

Legislative Assembly of Queensland  
 Parliament House  
 Cnr George & Alice Streets  
 BRISBANE QLD 4000  
 Enquiries Ph. 340 67575  
 ABN: 26468894065

Office of Minister Energy & Water Supply  
 Attention: Hayley Coultis

Statement to: 30/06/12 Page 1  
 Account No.: s73

Invoice Date	Location	Invoice No.	Description	Receipt No.	Quantity	Unit Price	Amount	GST Amount	Amount Including GST
<b>CATERING</b>									
21/06/12	Function Area	957121/06/2012	Tea / Coffee	316	4	3.64	14.55	1.45	16.00
							14.55	1.46	16.01
			<b>SUB TOTAL (Catering)</b>				<b>14.55</b>	<b>1.46</b>	<b>16.01</b>
<b>OTHER</b>									
			<b>SUB TOTAL (Other)</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>GRAND TOTAL</b>				<b>14.55</b>	<b>1.46</b>	<b>16.01</b>

To pay by credit card please call Accounts Receivables on 07 3406 7575  
 To pay by EFT please send payments to: BSB s73 A/C s73 Qld Legislative Assembly  
 Remittances can be Emailed to: Finance.AR@parliament.qld.gov.au or fax 07 3406 7509

Notes

\* GST free + Outside the scope of GST

CATERING information includes individual docket details. Information provided in the "Amount including GST" column is the net amount payable each item as recorded at the point of sale register. To assist clients, additional information has also been provided in the "Unit Price", "Amount" and "GST Amount" columns. The information in these columns has been calculated independently for individual docket items using the "Amount including GST" figure. In some cases, this calculation may produce minor rounding differences.

Finance Charge: A finance charge of 10% will be levied on due amounts that remain unpaid for 30 days from the original Statement date.



Queensland Parliamentary Service



Office of Minister Energy & Water Supply Acct No: s73  
 Contact: Hayley Coultis  
 Attention: Hayley Coultis

**EFT PAYMENTS:**  
 BSB s73 A/C s73 Qld Legislative Assembly  
 Remit to: Finance.AR@parliament.qld.gov.au  
 Or fax: 340 67509  
**CHEQUES payable to: The Clerk of the Parliament**  
 Parliament House  
 Corner George & Alice Streets  
 BRISBANE QLD 4000

Statement To:- 30/06/12  
 Page 1

Address Catering Enquiries to:- Duty Manager - Parliamentary Catering Phone: 340 67154  
 Other Enquiries to:- AR Senior Finance Officer - Financial Services Phone: 340 67575

Office of Minister Energy & Wa Account No: s73  
 Statement To:- 30/06/12 Page 1

Invoice Date	Invoice No.	Invoice Amount	Amount Credited	Balance
21/06/12	957121/06/2012	16.01		16.01
Statement Total		16.01		16.01

Invoice Date	Invoice No.	Balance
21/06/12	957121/06/2012	16.01
Statement Total		16.01

RTI RELEASE

CURRENT	30 DAYS	60 + DAYS	HELD IN CREDIT	TOTAL
16.01	0.00	0.00	0.00	16.01

**TOTAL PAYABLE:- 16.01**

A cumulative Finance Charge of 10% will be levied at the end of each month on all outstanding invoices which remain unpaid after the due date.

# MINISTERIAL SERVICES

## HOSPITALITY CERTIFICATION

Please print on Pink Paper

MINISTERIAL OFFICE: Energy & Water Supply

DATE OF FUNCTION: 21.06.2012

VENUE: Parliament House

COST OF FUNCTION (GST inclusive): \$ 16.01

REASON FOR HOSPITALITY and its connection with official duties in accordance with Ministerial Handbook

Meeting to discuss Energy and Water Supply portfolio related issues with representatives from Japan.

ATTENDEES: Only people for whom expenditure was incurred \* Include Self # Include employee associates

Column 1	Column 2	Column 3	Column 4
Number of State Govt Employees *#	Number of Employees of Statutory Bodies #	Number of Other People	Total Number of People
2	0	2	4

Name of Participants	Organisation of Participants
1 Hon. Mark McArdle MP	Minister for Energy & Water Supply
2 Jeff Sommerfeld	Chief of Staff to Minister for Energy & Water Supply
3 Junzo Fujita	Consul-General of Japan
4 Shinya Machida	Deputy Consul-General of Japan
5	
6	

\*\* See overleaf for more lines. Attach additional page if necessary (eg. guest list)

### CERTIFICATION AND APPROVAL

#### Certification of Claimant:

I certify that the above hospitality was for official purposes in accordance with the Ministerial Handbook and the information above represents the true details in relation to the event.

#### Approval of Expenditure:

The above expenditure is approved for payment in accordance with the Ministerial Handbook.

s73  
Signature of Claimant

04.07.2012  
Date

s73  
Signature of Minister

5/7/2012  
Date

(If claimant is Minister, this signature will suffice for Expenditure Approval)

### Office Use Only : CALCULATION - FBT and Non FBT breakdown

Col (1) + Col (2)	x	Total Cost	=	Amount subject to FBT (use account code 53030 for FBT Component)
Col (4)		Balance	=	Amount not subject to FBT Code to 53010 (tax code P4)
2		16.01	\$ 8.01	= \$ 8.01 (53030)
4			Balance	= \$ 0.00 (53010) Total 16.01

{Code balance (53010) to P4}

## Hayley Coultis

---

**Subject:** Meeting with Mr Junzo Fujita, Consul-General & Mr Shinya Machida, Deputy Consul-General of Japan (2.00pm - 2.30pm) Contact: Mary Messina (07 3225 3313)

**Location:** Room A.29, Parliament House, Brisbane

**Start:** Thu 21/06/2012 2:00 PM  
**End:** Thu 21/06/2012 2:30 PM

**Recurrence:** (none)

**Meeting Status:** Meeting organizer

**Organizer:** Mark McArdle  
**Required Attendees:** Caloundra Electorate Office (caloundra@parliament.qld.gov.au); Jeffrey Sommerfeld

RTI RELEASE

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27015

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: Health

Financial Year: 2012/13

Urgent payment required by:  / / 20

Return Cheque to: \_\_\_\_\_

Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Hon Lawrence Springborg MP	Hospitality	\$308.10
<b>TOTAL</b> (GST exclusive)		\$
<b>GST Amount</b>		\$ 27.60
<b>APPROVAL TOTAL:</b> (GST inclusive)		\$308.10

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_

s73

Name (please print) NEIL HAMILTON-SMITH

Date: 11/7/12

PREPARED BY: Name (please print) Colleen Miller Date: 9 July 2012

Phone 32340970

MINISTERIAL SERVICES OFFICER:

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached, and
- \* expenditure is recorded against the correct codes.

Signature: \_\_\_\_\_

s73

s73

Date: 17/07/2012

17/7/12

- Claims for Domestic Travel - See Overleaf

# MINISTERIAL SERVICES HOSPITALITY CERTIFICATION

*Please print on Pink Paper*  
DATE OF FUNCTION 2/07/2012

MINISTERIAL OFFICE: Health

VENUE Bushfire Restaurant COST OF FUNCTION (GST inclusive) \$ 308.10

REASON FOR HOSPITALITY and its connection with official duties in accordance with Ministerial Handbook

Policy discussions regarding Health Boards and Health Payroll System

ATTENDEES: Only people for whom expenditure was incurred \* Include Self # Include employee associates

Column 1	Column 2	Column 3	Column 4
Number of State Govt Employees #	Number of Employees of Statutory Bodies #	Number of Other People	Total Number of People
3	0	1	4

Name of Participants	Organisation of Participants
1 Hon Lawrence Springborg MP	Minister for Health
2 Mrs Claire Mildren	Minister for Health - <i>Staff</i>
3 Mr Mark Wood	Minister for Health - <i>Staff</i>
4 Mr John MacKenzie	4CA Radio
5	
6	

\*\* See overleaf for more lines. Attach additional page if necessary (eg. guest list)

### CERTIFICATION AND APPROVAL

**Certification of Claimant:**

I certify that the above hospitality was for official purposes in accordance with the Ministerial Handbook and the information above represents the true details in relation to the event.

**Approval of Expenditure:**

The above expenditure is approved for payment in accordance with the Ministerial Handbook.

Signature of Claimant \_\_\_\_\_ Date \_\_\_\_\_

*(If claimant is Minister, this signature will suffice for Expenditure Approval)*

s73

Signature of Minister \_\_\_\_\_ Date 9.7.12 ✓

**Office Use Only: CALCULATION - FBT and Non FBT breakdown**

Col (1)	+ Col (2)	x Total Cost	=	Amount subject to FBT (use account code 53030 for FBT Component)
3		308.10	\$	231.08
	4		=	\$ 231.08 (53030)
		Balance	=	\$ 0.00 (53010) Total 308.10

{Code balance (53010) to P4}



Pacific Intl Cairns  
Cnr Spence St &  
The Esplanade

**CUSTOMER COPY**

MERCHANT ID : 678573454310976  
TERMINAL ID : 61004046

NAB Visa Credit  
NAB Visa Credit CREDIT  
CARD NUMBER (I)

s73

INVOICE NUMBER 1108

AID A0000000031010  
TC 94E470BA3454EA54  
TVR 0000088000  
TSI F800

PURCHASE AUD 308.10  
TOTAL AUD 308.10

DATE TIME 02/07/12 20:58:17  
SEQ NO 001348

APPROVED 08

AUTH NUMBER 233731

Thanks

**Bushfire**  
43 The Esplanade  
Cairns QLD 4870  
Ph: 07 4051 7888  
Fax: 07 4051 9258  
ABN 40 010 171 007

2080 Bec B

Tbl 9/1 Chk 1201 Gst 4  
02Jul'12 18:25

1 Cascade Light @ 5.50	5.50
1 Architect Chard @ 9.00	9.00
1 See Saw Sauv @ 8.00	8.00
2 Apple Juice @ 5.00	10.00
4 EXPERIENCE @ 46.50	186.00
1 Btl Red Claw Shiraz @ 57.00	57.00
1 Mr Riggs The Gat @ 9.00	9.00
1 Peppermint @ 4.00	4.00
2 Flat White @ 3.50	7.00
1 Hot Chocolate @ 3.50	3.50
1 Macadamia Browni @ 4.50	4.50
1.5 %	
1.5 %	4.60
	303.50
Svc Charges	27.60
Total Due	308.10

Tips \_\_\_\_\_

Total \_\_\_\_\_

Room Number \_\_\_\_\_

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

\* GST Exclusive Item

RTI RELEASED

*Now original request 10/7/12 N.S.*

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Department of the Premier and Cabinet

MSB004

Document Number: 19/27027

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

**Ministerial Office:** Minister for Tourism, Major Events, Small Business and the Commonwealth Games

**Financial Year:** 2012-2013

**Urgent payment required by:** / / 20

**Return Cheque to:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**PAYG:** Yes/No Acc Name: Virginia Rod Huybers and M Mayne-Wilson BSB:  Acc No:

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Melanie Mayne-Wilson <i>asked to travel with Minister</i>	100 Day Luncheon with Minister	\$38.00
<i>OFFICIAL BUSINESS not minister related therefore please pay no ENTERTAINMENT 10/7/12</i>		
	<b>TOTAL</b> (GST exclusive)	\$38.00
	<b>GST Amount</b>	\$0.00
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$38.00

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

**APPROVED:** Signature  *A/COS*

Name (please print) VICBY McLEAV Date: 15/7/12

**PREPARED BY:** Name (please print) TIARNE SHAW Date: 04/07/2012

Phone: 07 3224 2004

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- approved by competent authority;
- verification of goods supplied/services rendered;
- price or rate of charge correct;
- discounts/allowances correct;
- arithmetically correct;
- not previously paid;
- invoices/requisitions attached; and
- expenditure is recorded against the correct codes.

Signature:

Date: 11/7/12 11/07/12

- Claims for Domestic Travel - See Overleaf
- Procedures for Completing Expenditure Approval - See Overleaf

03-07-12

**A DONOR DECLARATION FORM / A RECEIPT**

The form on this occasion is  A donation form  A receipt. 02688

Value of transaction \$ 38.00

Name of Person/Entity Melanie Wilson

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

- I make this donation (up to \$2000) for campaign purposes to be used by the candidate for the ticked electorate during the capped expenditure period for the next state election. (Must tick electorate)
- I make this donation (up to \$5000) for campaign purposes to be used by the party during the capped expenditure period for the next state election. (My preferred electorate)
- I do not intend to make a declaration for this donation.

Warning: it is an offence for a person to make a political donation - that is a gift intended for use for campaign purposes for a State election - if the donation exceeds the applicable donation cap provided for in the *Electoral Act 1992*

Information on applicable donation caps may be obtained by contacting the Electoral Commission Queensland by telephone on 1300 881 665 during normal business hours, or on the commission's website at [www.ecq.qld.gov.au](http://www.ecq.qld.gov.au)

- Central Campaign
- Albert
- Algester
- Ashgrove
- Aspley
- Barron River
- Beaudesert
- Brisbane Central
- Broadwater
- Buderim
- Bulimba
- Bundaberg
- Bundamba
- Burdekin
- Burleigh
- Burnett
- Cairns
- Callide
- Caloundra
- Capalaba
- Chatsworth
- Clayfield
- Cleveland

**PARTY UNITS**

- Condamine
- Cook
- Coomera
- Currumbin
- Dalrymple
- Everton
- Ferry Grove
- Gaven
- Gladstone
- Glass House
- Greenslopes
- Gregory
- Gympie
- Hervey Bay
- Hinchinbrook
- Inala
- Indooroopilly
- Ipswich
- Ipswich West
- Kallangur
- Kawana
- Keppel
- Lockyer
- Logan
- Lytton
- Mackay
- Mansfield
- Maroochydore
- Maryborough
- Mermaid Beach
- Mirani
- Moggill
- Morayfield
- Mount Coot-Tha
- Mount Isa
- Mount Ommanney
- Mudgeeraba
- Mulgrave
- Mundingburra
- Murrumba
- Nanango
- Nicklin
- Noosa
- Nudgee

- Pine Rivers
- Pumicestone
- Redcliffe
- Redlands
- Rockhampton
- Sandgate
- South Brisbane
- Southern Downs
- Southport
- Springwood
- Stafford
- Stretton
- Sunnybank
- Surfers Paradise
- Thuringowa
- Toowoomba North
- Toowoomba South
- Townsville
- Warrego
- Waterford
- Whitsunday
- Woodridge
- Yeerongpilly

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Department of the Premier and Cabinet

MSB004

Document Number: 19/27028

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: AGRICULTURE, FISHERIES & FORESTRY

Financial Year: 2011-2012 Urgent payment required by:  / / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
<u>George St News</u>	<u>s73</u> <u>MILK</u>	
<u>(APRIL INVOICE)..</u>	<b>TOTAL</b> (GST exclusive)	\$ <u>113.59</u>
	<b>GST Amount</b>	\$ <u>11.11</u>
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ <u>124.70</u> ✓

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature [s73] ✓

Name (please print) Bruce Mills Date: 10/07/12

PREPARED BY: Name (please print) R. NEYRON Date: 10/07/12

Phone 3239.3120

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: [s73] [s73]

Date: 16/7/12 17/7/12

• Claims for Domestic Travel - See Overleaf

**TAX INVOICE / Customer Statement**

Attention: Roxanne

**GEORGE STREET NEWS**  
 370 GEORGE ST  
 BRISBANE QLD 4000  
 ABN : 42 627 566 829  
 Ph : 0732365533 Fax : 0732365155

HON JOHN McVEIGH  
 MINISTER FOR AGR, FISH & FORESTRY  
 8 / 80 ANN STREET  
 BRISBANE QLD 4000

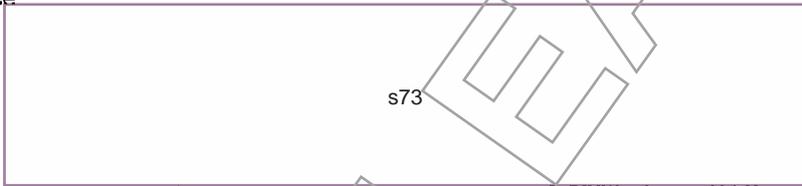
CUSTOMER NUMBER : 6 *1058*  
 DATE PRINTED 06/05/2012 8:30:03 PM

Statement : SN00 0006 0605 2012

PAGE : 1



Date	Description	GST Paid	Amount	Balance
03/04/2012	Opening Balance			194.80
02/04/2012	Pd U 01/04/2012	0.00	194.80 Cr	0.00
06/05/2012	Invoice	11.11	124.70	124.70



1 PAULS FULL CREAM 1L 0.0000 2.50 =

*530011/4204093 PF \$ 2.50 ✓*  
*530038/4204093 PG \$ 114.70 ✓*  
*PGT 530013/4204093 PG \$ 7.50 ✓*

*\* 1 s73 3/4-6/5/12 Agriculture ✓*  
 Please Pay Account By 27/05/2012

**TOTAL** *Milk* **\$124.70**  
**GST on Current Transactions** **\$11.11**

90 Days	60 Days	30 Days	Current
0.00	0.00	0.00	124.70

Remittance Slip Account Period: 03/04/2012 - 06/05/2012



Please Pay This Amount : **\$124.70**  
 Pay By: 27/05/2012

GEORGE STREET NEWS  
 370 GEORGE ST  
 BRISBANE QLD 4000  
 ABN : 42 627 566 829  
 Ph: 0732365533 Fax: 0732365155

(G) HON JOHN McVEIGH  
 MINISTER FOR AGR, FISH & FORESTRY  
 8 / 80 ANN STREET  
 BRISBANE QLD 4000

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Department of the Premier and Cabinet

MSB004

Document Number: 19/27032

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: AGRICULTURE, FISHERIES & FORESTRY

Financial Year: 2011-2012 Urgent payment required by:  / / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
<u>George St News</u>	<u>s73</u>	
<u>(JUNE INVOICES)</u>	<b>TOTAL</b> (GST exclusive)	\$ <u>162.31</u>
	<b>GST Amount</b>	\$ <u>12.39</u>
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ <u>174.40</u> ✓

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_

s73

Name (please print) Bruce Mills Date: 10/07/12

PREPARED BY: Name (please print) R. NEYLAN Date: 10/07/12

Phone 3239.3120.

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge;
- \* discounts/allowances
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: \_\_\_\_\_

s73

Date: 16/7/12

• Claims for Domestic Travel - See Overleaf

**TAX INVOICE / Customer Statement**

**GEORGE STREET NEWS**

370 GEORGE ST  
BRISBANE QLD 4000  
ABN : 42 627 566 829  
Ph : 0732365533 Fax : 0732365155

HON JOHN McVEIGH  
MINISTER FOR AGR, FISH & FORESTRY  
8 / 80 ANN STREET  
BRISBANE QLD 4000

CUSTOMER NUMBER : 6 / 0612 A  
DATE PRINTED 27/06/2012 11:26:19 AM



Statement : SN00 0006 2706 2012

PAGE : 1

Date	Description	GST Paid	Amount	Balance
03/06/2012	Opening Balance			278.20
27/06/2012	Invoice	12.39	174.40	452.60
	s73			
	4 PAULS TRIM 1L	0.0000	10.40	
	1 PAULS FULL CREAM 1L	0.0000	2.50	
	6 PAULS FULL CREAM 2L	0.0000	25.20	
	s73			

Your account is now 60 days  
due (in part). Prompt settle-  
ment will avoid any disruption

530011 / 420 4091 PF \$ 38.10 ✓  
530038 / 420 4093 PF \$ 128.80 ✓  
F6T 530013 / 420 4093 PF \$ 7.50 ✓  
\*\*\* Milk s73 3/6-27/6/12 Agriculture \$ 124.40 ✓  
Please Pay Account By 18/07/2012

**TOTAL**

**\$452.60**

**GST on Current Transactions**

**\$12.39**

244

Please use Customer Number as reference or Statement  
Number after SN00 if you need a unique reference

90 Days	60 Days	30 Days	Current
0.00	124.70	153.50	174.40 ✓

Remittance Slip Account Period: 03/06/2012 - 27/06/2012



Please Pay This Amount : \$452.60  
Pay By: 18/07/2012

GEORGE STREET NEWS  
370 GEORGE ST  
BRISBANE QLD 4000  
ABN : 42 627 566 829  
Ph: 0732365533 Fax: 0732365155

(6) HON JOHN McVEIGH  
MINISTER FOR AGR, FISH & FORESTRY  
8 / 80 ANN STREET  
BRISBANE QLD 4000

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Department of the Premier and Cabinet

MSB004

Document Number: 19/27095

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

**Ministerial Office:** Office of the Deputy Premier \_\_\_\_\_

**Financial Year:** 2012 Urgent payment required by: 19 July 2012

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

**PAYG:** Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
White Heather News	May 2012	304.85
<b>TOTAL</b> (GST exclusive)		\$
<b>GST Amount</b>		\$
<b>APPROVAL TOTAL:</b> (GST inclusive)		\$304.85

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

**APPROVED:** Signature \_\_\_\_\_ s73 \_\_\_\_\_

Name (please print) Tracie Beck Office Manager Date: 18/7/2012

**PREPARED BY:** Name (please print) Leanne Reynolds Date: 18/7/2012

Phone 322 48750

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and

s73

s73



# White Heather News

131 GEORGE ST  
BRISBANE QLD 4000  
whiteheathernews@bigpond.com  
Phone: 3229 2976 Fax: 3210 2644

A.C.N.126 521 355

A.B.N. 46 152 317 707

**HON JEFF SEENEY**  
**DEPUTY PREMIER & MIN STATE DEVELOPMENT**  
LEVEL 12/100 GEORGE STREET  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: SEE01 *0512*  
To: 27/05/2012

17/07/2012 Page: 2

Date	Reference	Description	Invoices	Payments	Balance
					s73
27/05/2012	00014874	2LT MILK x 1	*	4.40	271.80
					s73

Items marked \* are GST exempt

GST included in this invoice is \$26.42 **INVOICE TOTAL 304.85**

Opening Balance this month	427.85
Plus: Purchases this month	304.85
Less: Payments Received	0.00
<b>Total Amount Outstanding</b>	<b>732.70</b>

Overdue	Current	TOTAL
427.85	304.85	732.70

E&OE 7 Days

TOTAL AMOUNT DUE WITHIN  
7 DAYS  
..... THANK YOU .....

*530011/4204011 PF \$14.20 ✓*  
*530038/4204013 PG \$263.20 ✓*  
*(FOR) 530013/4204013 PG \$27.45 ✓*

MILK s73

*6-27/5/12 Deputy Premier.*  
*\$304.85*

Please detach and return with your remittance:

Customer Code: SEE01 HON JEFF SEENEY

**Remittance**  
July 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB: s73  
Account No:

Overdue	Current	TOTAL
427.85	304.85 ✓	732.70
		Remittance Amount
		\$

or  
Send Your  
Cheque To: White Heather News  
131 GEORGE ST

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# White Heather News

131 GEORGE ST  
BRISBANE QLD 4000  
whiteheathernews@bigpond.com  
Phone: 3229 2976 Fax: 3210 2644

A.C.N.126 521 355

A.B.N. 46 152 317 707

**HON JEFF SEENEY**  
**DEPUTY PREMIER & MIN STATE DEVELOPMENT**  
LEVEL 12/100 GEORGE STREET  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: SEE01  
To: 27/05/2012

17/07/2012 Page: 1

Date	Reference	Description	Invoices	Payments	Balance
		s73			
20/05/2012	00011983	1LT TRIM x 1	*	2.70	143.50
		s73			
20/05/2012	00011983	2LT MILK x 1	*	4.40	203.50
		s73			
27/05/2012	00014874	1LT TRIM x 1	*	2.70	211.80
		s73			

Please detach and return with your remittance:

Customer Code: SEE01 HON JEFF SEENEY

**Remittance**  
July 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB:   
Account No:

Overdue	Current	TOTAL
		Remittance Amount
		\$

or  
Send Your  
Cheque To: White Heather News  
131 GEORGE ST

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Document Number: 19/27096

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Deputy Premier

Financial Year: 2011/2012 Urgent payment required by: 16/7/12

Return Cheque to: EFT Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
White Heather News	3 June 2012 to 24 June 2012	\$10244.40 <del>7289.70</del>
<b>TOTAL</b> (GST exclusive)		
<b>GST Amount</b>		
<b>APPROVAL TOTAL:</b> (GST inclusive)		\$ 1022.40

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature [Signature] Part \$289.70

Name (please print) Tracie Beck Date: 4 July 2012

PREPARED BY: Name (please print) Tracie Beck Date: 4 July 2012

Phone 3224-2802

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: [Signature] s73

Date: 18/7/12 19/07/12

• Claims for Domestic Travel - See Overleaf

3/2

# White Heather News

131 GEORGE ST  
BRISBANE QLD 4000  
whiteheathernews@bigpond.com  
Phone: 3229 2976 Fax: 3210 2644

A.C.N.126 521 355

A.B.N. 46 152 317 707

**HON JEFF SEENEY**  
**DEPUTY PREMIER & MIN STATE DEVELOPMENT**  
LEVEL 12/100 GEORGE STREET  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: SEE01/0612  
To: 24/06/2012

24/06/2012 Page: 1

Date	Reference	Description	Invoices	Payments	Balance
03/06/2012	00018496	1LT TRIM x 1	*	2.70	2.70
		s73			
03/06/2012	00018496	2LT MILK x 1	*	4.40	62.70
		s73			
10/06/2012	00020573	1LT TRIM x 1	*	2.70	71.00
		s73			
10/06/2012	00020573	2LT MILK x 1	*	4.40	131.00
		s73			
17/06/2012	00022918	1LT TRIM x 1	*	2.70	139.30
		s73			
17/06/2012	00022918	2LT MILK x 1	*	4.40	189.70
		s73			

Please detach and return with your remittance:

Customer Code: SEE01 HON JEFF SEENEY

**Remittance**  
June 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB: s73

Account No: s73

Overdue	Current	TOTAL
		Remittance Amount
		\$

or  
Send Your  
Cheque To: White Heather News  
131 GEORGE ST

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**RTI Document No.48**

# White Heather News

131 GEORGE ST  
BRISBANE QLD 4000  
whiteheathernews@bigpond.com  
Phone: 3229 2976 Fax: 3210 2644

A.C.N.126 521 355

A.B.N. 46 152 317 707

**HON JEFF SEENEY**  
**DEPUTY PREMIER & MIN STATE DEVELOPMENT**  
LEVEL 12/100 GEORGE STREET  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: SEE01  
To: 24/06/2012

24/06/2012 Page: 2

Date	Reference	Description	Invoices	Payments	Balance
			s73		
24/06/2012	00025903	1LT TRIM x 1	*	2.70	198.00
			s73		
24/06/2012	00025903	2LT MILK x 1	*	4.40	258.00

Items marked \* are GST exempt GST included in this invoice is \$23.75 **INVOICE TOTAL 289.70**

Opening Balance this month	732.70
Plus: Purchases this month	289.70
Less: Payments Received	0.00
<b>Total Amount Outstanding</b>	<b>1022.40</b>

Overdue	Current	TOTAL
732.70	289.70	1022.40

E&OE 7 Days

**TOTAL AMOUNT DUE WITHIN 7 DAYS**  
THANK YOU

Please detach and return with your remittance:

Customer Code: SEE01 HON JEFF SEENEY

**Remittance**  
June 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB: s73  
Account No:

Overdue	Current	TOTAL
732.70	289.70	1022.40
Remittance Amount		\$

or  
Send Your  
Cheque To:

White Heather News

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Department of the Premier and Cabinet

MSB004

Document Number: 19/27/24

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: \_\_\_\_\_ Office of the Deputy Premier \_\_\_\_\_

Financial Year: 2011/2012 Urgent payment required by:  / / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Jeff Seeney Deputy Premier	17/7/2012	98.70
<b>TOTAL</b> (GST exclusive)		\$
<b>GST Amount</b>		\$
<b>APPROVAL TOTAL:</b> (GST inclusive)		98.70

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

**APPROVED:** Signature s73 \_\_\_\_\_

Name (please print) Jeff Popp Chief of Staff Date: 19/7/2012

**PREPARED BY:** Name (please print) Leanne Reynolds Date: 19/7/2012

Phone 07 3224 8750

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: s73 s73

Date: 24/07/12 24/7/12

• Claims for Domestic Travel - See Overleaf

Ref:235



TAX INVOICE

4207754 ✓

ABN 77 000 011 316  
 NESPRESSO AUSTRALIA  
 A UNIT OF NESTLÉ AUSTRALIA LTD

TEL: 1800 623 033  
 FAX: 1800 887 797  
 INTERNET: www.nespresso.com

Deliver to:  CTPI	Date 17/07/2012 ✓	Your Member No.  321515
	Your Order No. 4628611	

Item No.	Description	Qty	Unit Price	Extended Amount	GST Amount	Net Amount Inclusive of GST
113.30	CAPRICCIO	70	0.68	47.60		47.60
110.30	VIVALTO	70	0.73	51.10		51.10

*please reimburse me + Jeff Seemey for this invoice.  
 Amount paid by mr Seemey =*

s73

*530011/4204011/PF \$98.70 ✓*

*Assorted Coffee Capsules x140 17/7/19 Deputy Premier ✓*

Payment Options  
 THIS INVOICE HAS BEEN CHARGED TO YOUR: Cash

Extended Amount Total 98.70 AUD

GST Total AUD

Invoice Total Due For Payment Inclusive of GST 98.70 AUD

Club Communications  
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Department of the Premier and Cabinet

MSB004

Document Number: \_\_\_\_\_

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: TOURISM

Financial Year: 2012/2013 Urgent payment required by:    /    / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
QLD Parliamentary Service	1/3 Lunch meeting at Parliament House on 05/06/12 for Minister Stuckey.	\$24.52
	<b>TOTAL</b> (GST exclusive)	\$
	<b>GST Amount</b>	\$
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ 24.52

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_ s73 \_\_\_\_\_

Name (please print) HON. JAWN STUCKEY Date: \_\_\_\_\_

PREPARED BY: Name (please print) P. Butler Date: 24/07/12

Phone # 43620

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- |   |  |
|---|--|
| * approved by competent authority;                  | * arithmetically correct;                            |
| * verification of goods supplied/services rendered; | * not previously paid;                               |
| * price or rate of charge correct;                  | * invoices/requisitions attached; and                |
| * discounts/allowances correct;                     | * expenditure is recorded against the correct codes. |

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

• Claims for Domestic Travel - See Overleaf

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Department of the Premier and Cabinet

MSB004

Document Number: 19/27205

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Natural Resources & Mines

Financial Year: 2012 - 2013 Urgent payment required by:    /    / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
White feather NEWS	June 12	
	<b>TOTAL</b> (GST exclusive)	\$
	<b>GST Amount</b>	\$
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ <u>207-25</u>

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_

s73

Name (please print) Keen Andrews

Date: 30/07/12

PREPARED BY: Name (please print) \_\_\_\_\_

Date: \_\_\_\_\_

Phone \_\_\_\_\_

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

s73

s73

30/7/12

31/7/12



# White Heather News

131 GEORGE ST  
BRISBANE QLD 4000  
whiteheathernews@bigpond.com  
Phone: 3229 2976 Fax: 3210 2644

A.C.N.126 521 355

A.B.N. 46 152 317 707

**MINISTER ANDREW CRIPPS**  
**MINISTER NATURAL RESOURCES AND MINES**  
L17/61 MARY ST  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: MIN01

To: 24/06/2012

24/06/2012

Page: 1

Date	Reference	Description	Invoices	Payments	Balance
03/06/2012	00018429	1LT TRIM x 1	*	2.70	2.70
		s73			
03/06/2012	00018429	1LT MILK x 1	*	2.50	39.20
		s73			
10/06/2012	00020505	1LT TRIM x 1	*	2.70	54.00
		s73			
10/06/2012	00020505	1LT MILK x 1	*	2.50	90.50
		s73			
17/06/2012	00022855	1LT TRIM x 1	*	2.70	105.30
		s73			
17/06/2012	00022855	1LT MILK x 1	*	2.50	135.00
		s73			
24/06/2012	00025845	1LT TRIM x 1	*	2.70	148.10
		s73			
24/06/2012	00025845	1LT MILK x 1	*	2.50	181.60
		s73			

Please detach and return with your remittance:

Customer Code: MIN01

MINISTER ANDREW CRIPPS

### Remittance

June 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB: s73

Account No:

Overdue	Current	TOTAL
		Remittance Amount
		\$

or  
Send Your  
Cheque To:

White Heather News

131 GEORGE ST

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# White Heather News

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BRISBANE QLD 4000  
whiteheathernews@bigpond.com  
Phone: 3229 2976 Fax: 3210 2644

A.C.N.126 521 355

A.B.N. 46 152 317 707

**MINISTER ANDREW CRIPPS**  
**MINISTER NATURAL RESOURCES AND MINES**  
L17/61 MARY ST  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: MIN01/0612  
To: 24/06/2012

24/06/2012 Page: 2

Date	Reference	Description	Invoices	Payments	Balance
		s73			

Items marked \* are GST exempt      GST included in this invoice is      \$16.95      **INVOICE TOTAL**      207.25

Opening Balance this month	383.85
Plus: Purchases this month	207.25
Less: Payments Received	383.85
<b>Total Amount Outstanding</b>	<b>207.25</b>

Overdue	Current	TOTAL
0.00	207.25	207.25

E&OE 7 Days

**TOTAL AMOUNT DUE WITHIN  
7 DAYS  
THANK YOU**

530011/4204111 PF \$ 20-80 ✓  
530038/4204113 PG \$ 167-80 ✓  
PGT 530013/4204113 PG \$ 18-65 ✓  
\$ 207.25

Milk

s73

3-24/6/12. Nat Res.

Please detach and return with your remittance:

Customer Code: MIN01      MINISTER ANDREW CRIPPS

**Remittance**  
June 2012

Direct Deposit to: WHITE HEATHER NEWS  
BSB: s73  
Account No: s73

Overdue	Current	TOTAL
0.00	207.25 ✓	207.25
		Remittance Amount
		\$

or  
Send Your  
Cheque To: White Heather News  
131 GEORGE ST

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Department of the Premier and Cabinet

MSB004

Document Number: 19/27206

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Natural Resources & Mines

Financial Year: 2012-2013 Urgent payment required by: / / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
White Horse News	July 12	
	<b>TOTAL</b> (GST exclusive)	\$
	<b>GST Amount</b>	\$
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ <u>207.70</u>

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

**APPROVED:** Signature s73  
 Name (please print) Kerr Adams Date: 30/07/12

**PREPARED BY:** Name (please print) \_\_\_\_\_ Date: \_\_\_\_\_  
 Phone \_\_\_\_\_

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

s73 s73

30/7/12 31/7/12



# White Heather News

131 GEORGE ST  
 BRISBANE QLD 4000  
 whiteheathernews@bigpond.com  
 Phone: 3229 2976 Fax: 3210 2644

A.C.N. 126 521 355

A.B.N. 46 152 317 707

**MINISTER ANDREW CRIPPS**  
**MINISTER NATURAL RESOURCES AND MINES**  
 L17/61 MARY ST  
 BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: MIN01 0712  
 To: 29/07/2012

29/07/2012 Page: 1

Date	Reference	Description	Invoices	Payments	Balance
01/07/2012	00027634	1LT TRIM x 1	*	2.70	2.70
		s73			
01/07/2012	00027634	1LT MILK x 1	*	2.50	34.20
		s73			
08/07/2012	00031739	1LT TRIM x 1	*	2.70	40.50
		s73			
08/07/2012	00031739	1LT MILK x 1	*	2.50	72.00
		s73			
15/07/2012	00033907	1LT TRIM x 1	*	2.70	78.30
		s73			
15/07/2012	00033907	1LT MILK x 1	*	2.50	109.80
		s73			
22/07/2012	00036440	1LT TRIM x 1	*	2.70	116.10
		s73			
22/07/2012	00036440	1LT MILK x 1	*	2.50	147.60
		s73			
29/07/2012	00039212	1LT TRIM x 1	*	2.70	153.90
		s73			
29/07/2012	00039212	1LT MILK x 1	*	2.50	185.40
		s73			

Please detach and return with your remittance:

Customer Code: MIN01 MINISTER ANDREW CRIPPS

**Remittance**  
 July 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB: s73  
 Account No:

Overdue	Current	TOTAL
207.25	207.70	414.95
		Remittance Amount
		\$ 207.70

or  
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White Heather News

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# White Heather News

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BRISBANE QLD 4000  
whiteheathernews@bigpond.com  
Phone: 3229 2976 Fax: 3210 2644

A.C.N. 126 521 355

**A.B.N. 46 152 317 707**

Items marked \* are GST exempt

GST included in this invoice is

\$16.52

**INVOICE TOTAL**

**207.70**

Opening Balance this month	207.25
Plus: Purchases this month	207.70
Less: Payments Received	0.00
<b>Total Amount Outstanding</b>	<b>414.95</b>

Overdue	Current	TOTAL
207.25	207.70	414.95

E&OE 7 Days

**TOTAL AMOUNT DUE WITHIN  
7 DAYS  
THANK YOU**

Please detach and return with your remittance:

Customer Code: MIN01

MINISTER ANDREW CRIPPS

**Remittance**

July 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB:

Account No: s73

Overdue	Current	TOTAL
207.25	207.70	414.95

Remittance Amount

\$

or  
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Cheque To:

White Heather News

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Department of the Premier and Cabinet

MSB004

Document Number: 19/27207

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

**Ministerial Office:** Education, Training and Employment

**Financial Year:** 2011/2012

Urgent payment required by: / / 20

Return Cheque to: \_\_\_\_\_ Phone: 3237 1000

**PAYG:** Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
White Heather News	s73	
	<b>TOTAL</b> (GST exclusive)	
	<b>GST Amount</b>	
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$200.15

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

**APPROVED:** Signature \_\_\_\_\_

s73

✓

Name (please print) Leonie Shepherd

Date: 31/07/12

**PREPARED BY:** Name (please print) Yukie Ramstrom

Date: 31/07/12

Phone 323 79874

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- |   |  |
|---|--|
| * approved by competent authority;                  | * arithmetically correct;                            |
| * verification of goods supplied/services rendered; | * not previously paid;                               |
| * price or rate of charge correct;                  | * invoices/requisitions attached; and                |
| * discounts/allowances correct;                     | * expenditure is recorded against the correct codes. |

Signature: \_\_\_\_\_

s73

Date: \_\_\_\_\_

31/07/12

- Claims for Domestic Travel - See Overleaf
- Procedures for Completing Expenditure Approval - See Overleaf

# White Heather News

131 GEORGE ST  
BRISBANE QLD 4000  
whiteheathernews@bigpond.com  
Phone: 3229 2976 Fax: 3210 2644

A.C.N.126 521 355

A.B.N. 46 152 317 707

**MINISTER EDUC TRAIN & EMPLOY**  
**MINISTER FOR EDUCATION TRAINING &**  
LEVEL 22 30 MARY STREET  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: ETE01/0612

To: 24/06/2012

24/06/2012

Page: 1

Date	Reference	Description	Invoices	Payments	Balance
		s73			
3/2012	00018337	2LT MILK x 1	*	4.40	43.90
		s73			
10/06/2012	00020416	2LT MILK x 1	*	4.40	91.40
		s73			
17/06/2012	00022768	2LT MILK x 1	*	4.40	131.00
		s73			
24/06/2012	00025762	2LT MILK x 1	*	4.40	178.50
		s73			

530011/4204041/PF \$17.60 ✓  
530038/4204043/PG \$164.50 ✓  
530013/4204043/PG \$18.05 (EGT) ✓  
\$200.15 ✓

Please detach and return with your remittance:

Customer Code: ETE01 MINISTER EDUC TRAIN & EMPLOY

### Remittance

June 2012

Direct Deposit to: WHITE HEATHER NEWS *milk* s73

BSB: s73

Account No: s73

Overdue	Current	TOTAL
159.25	200.15 ✓	359.40

Remittance Amount

\$

or  
Send Your  
Cheque To: White Heather News  
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RTI Document No.60

# White Heather News

131 GEORGE ST  
 BRISBANE QLD 4000  
 whiteheathernews@bigpond.com  
 Phone: 3229 2976 Fax: 3210 2644

A.C.N.126 521 355

**A.B.N. 46 152 317 707**

Items marked \* are GST exempt

GST included in this invoice is

\$16.60

**INVOICE TOTAL**

**200.15**

Opening Balance this month	159.25
Plus: Purchases this month	200.15
Less: Payments Received	0.00
<b>Total Amount Outstanding</b>	<b>359.40</b>

Overdue	Current	TOTAL
159.25	200.15	<b>359.40</b>

E&OE 7 Days

**TOTAL AMOUNT DUE WITHIN**

**7 DAYS**

**THANK YOU**

RTI RELEASE

Please detach and return with your remittance:

Customer Code: ETE01

MINISTER EDUC, TRAIN & EMPLOY

**Remittance**

June 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB:

s73

Account No:

Overdue	Current	TOTAL
159.25	200.15	<b>359.40</b>

Remittance Amount

\$

or  
 Send Your  
 Cheque To:

White Heather News

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Department of the Premier and Cabinet

MSB004

Document Number: 19/27208

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

**Ministerial Office:** Education, Training and Employment

**Financial Year:** 2011/2012

**Urgent payment required by:** / / 20

**Return Cheque to:** \_\_\_\_\_ **Phone:** 3237 1000

**PAYG:** Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
White Heather News	s73	
	<b>TOTAL</b> (GST exclusive)	
	<b>GST Amount</b>	
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$258.15

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

**APPROVED:** Signature \_\_\_\_\_

s73

Name (please print) Leonie Shepherd

Date: 31/07/12

**PREPARED BY:** Name (please print) Yukie Ramstrom

Date: 31/07/12

Phone 323 79874

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- |   |  |
|---|--|
| * approved by competent authority;                  | * arithmetically correct;                            |
| * verification of goods supplied/services rendered; | * not previously paid;                               |
| * price or rate of charge correct;                  | * invoices/requisitions attached; and                |
| * discounts/allowances correct;                     | * expenditure is recorded against the correct codes. |

Signature: \_\_\_\_\_

s73

Date: 31/07/2012

( ) 31/7/12

- Claims for Domestic Travel - See Overleaf
- Procedures for Completing Expenditure Approval - See Overleaf

# White Heather News

131 GEORGE ST  
BRISBANE QLD 4000  
whiteheathernews@bigpond.com  
Phone: 3229 2976 Fax: 3210 2644

A.C.N. 126 521 355

A.B.N. 46 152 317 707

**MINISTER EDUC TRAIN & EMPLOY**  
**MINISTER FOR EDUCATION TRAINING &**  
LEVEL 22 30 MARY STREET  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref No: ETE01/0712  
To: 29/07/2012 ✓

29/07/2012

Page: 1

Date	Reference	Description	Invoices	Payments	Balance
			s73		
/2012	00027552	2LT MILK x 1	*	4.40	43.90
			s73		
08/07/2012	00031656	2LT MILK x 1	*	4.40	91.40
			s73		
15/07/2012	00033825	1LT TRIM x 1	*	2.70	97.70
			s73		
22/07/2012	00036360	1LT TRIM x 1	*	2.70	140.00
			s73		
/2012	00039133	1LT TRIM x 1	*	2.70	189.30
			s73		
29/07/2012	00039133	1LT MILK x 1	*	2.50	220.00
			s73		
					231.30

Please detach and return with your remittance:

Customer Code: ETE01 MINISTER EDUC TRAIN & EMPLOY

### Remittance

July 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB: s73  
Account No: s73

Overdue	Current	TOTAL
200.15	258.15 ✓	458.30
		Remittance Amount
		\$

or  
Send Your  
Cheque To:

White Heather News  
131 GEORGE ST

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# White Heather News

131 GEORGE ST  
 BRISBANE QLD 4000  
 whiteheathernews@bigpond.com  
 Phone: 3229 2976 Fax: 3210 2644

A.C.N.126 521 355

**A.B.N. 46 152 317 707**

Items marked \* are GST exempt

GST included in this invoice is

\$21.70

**INVOICE TOTAL**

**258.15**

Opening Balance this month	359.40
Plus: Purchases this month	258.15
Less: Payments Received	159.25
<b>Total Amount Outstanding</b>	<b>458.30</b>

Overdue	Current	TOTAL
200.15	258.15	458.30

E&OE 7 Days

**TOTAL AMOUNT DUE WITHIN  
 7 DAYS  
 THANK YOU**

RTI RELEASE

Please detach and return with your remittance:

Customer Code: ETE01

MINISTER EDUC TRAIN & EMPLOY

## Remittance

July 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB:

Account No:

s73

Overdue	Current	TOTAL
200.15	258.15	458.30

Remittance Amount

\$

or  
 Send Your  
 Cheque To:

White Heather News

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Department of the Premier and Cabinet

MSB004

Document Number: 19/27577

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Health

Financial Year: 2012/13

Urgent payment required by:  / / 20

Return Cheque to: \_\_\_\_\_

Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
Cameron Thompson ✓	Dinner Meeting 06/08/12	\$210.50
<b>TOTAL</b> (GST exclusive)		\$ 191.36
<b>GST Amount</b>		\$ 19.14
<b>APPROVAL TOTAL:</b> (GST inclusive)		\$ 210.50

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_

s73

Name (please print) Lawrence Springborg

Date 22.8.12

PREPARED BY: Name (please print) Colleen Miller

Date: 20 August 2012

Phone 32340970

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: \_\_\_\_\_

s73

s73

Date: 21/8/12

20/08/12

- Claims for Domestic Travel - See Overleaf

# MINISTERIAL SERVICES

## HOSPITALITY CERTIFICATION

*Please print on Pink Paper*

MINISTERIAL OFFICE: Health

DATE OF FUNCTION 6/08/2012

VENUE Sono Japanese Restaurant Queen St. COST OF FUNCTION (GST inclusive) \$ 210.50

REASON FOR HOSPITALITY and its connection with official duties in accordance with Ministerial Handbook

The dinner was a media briefing including a taped interview with Mr Springborg by Mr. Fynes-Clinton about the Health Payroll contract and associated issues.

ATTENDEES: Only people for whom expenditure was incurred \* Include Self # Include employee associates

Column 1	Column 2	Column 3	Column 4
Number of State Govt Employees #	Number of Employees of Statutory Bodies #	Number of Other People	Total Number of People
2	0	1	3

Name of Participants	Organisation of Participants
1 Matthew Fynes-Clinton	Q Weekend Magazine
2 Cam Thompson	Media Advisor Office of Minister for Health
3 Hon Lawrence Springborg MP	Minister for Health
4	
5	
6	

\*\* See overleaf for more lines. Attach additional page if necessary (eg. guest list)

### CERTIFICATION AND APPROVAL

**Certification of Claimant:**

I certify that the above hospitality was for official purposes in accordance with the Ministerial Handbook and the information above represents the true details in relation to the event.

s73

20/8/12

Signature of Claimant                      Date

*(If claimant is Minister, this signature will suffice for Expenditure Approval)*

**Approval of Expenditure:**

The above expenditure is approved for payment in accordance with the Ministerial Handbook.

s73

22.8.12

Signature of Minister                      Date

s73

**Office Use Only: CALCULATION - FBT and Non FBT breakdown**

Col (1) + Col (2)	x Total Cost	=	Amount subject to FBT (use account code 53030 for FBT Component)	
Col (4)	Balance	=	Amount not subject to FBT Code to 53010 (tax code P4)	
2	210.50	\$	140.33	= \$ 140.33 (53030)
3			Balance	= \$ 0.00 (53010) Total 210.50

{Code balance (53010) to P4}

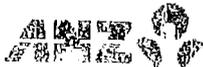
14/08/2

SONO RESTAURANT CITY

PAGE 01/01

FAX NO.

3268-7765



CUSTOMER COPY

SONO JAPANESE RESTAURANT

202-210 EDWARD ST  
BRISBANE QLD 4000

TERMINAL ID 0818425420

VISA

573

PUR AUD \$210.50

TIP AUD

TOTAL AUD

Visa Credit

AID: A0000000031010

APSN 000 C08006 ATC 0009

APPROVED A530612

R1579

06/08/12 21:41 5031

1, Tattershall Building  
Queens St & Edward St  
Brisbane QLD

Q 1888 Fax: (07) 3220 1881

THANK YOU  
FOR YOUR CUSTOM  
PLEASE RETAIN FOR YOUR RECORD

TABLE #100  
ORDER #03020345

BILL #1  
COVERS #3

1 Sashimi Platter L	48.00
3 Wagyu Sukiyaki	129.50
1 SML Kaganotsuki	20.00 - 5.00
1 Waka Apple	8.00
1 Genmaicha	5.50

SUBTOTAL 210.50

VISA 210.50

NO CHANGE

GST Sales 210.50  
GST Amount 19.14

TAX INVOICE ABN: 16 115175794

ORDER ORIGINALLY CLOSED AT/BY  
02-100192 6/08/2012 09:39PM Mariko  
ORDER BILL REPRINTED AT/BY  
02-100192 14/08/2012 02:13PM Yuko

Thank You For Dining at Sono  
The Ultimate City Dining Experience  
www.sonorestaurant.com.au

530007 / 420 4031, P & \$ 70.17 1-0 Springborg ✓  
 530007 / 420 4032, P & \$ 70.17 1-0 Thompson ✓  
 530009 / 420 4031, PN \$ 70.16 0-1 Springborg ✓

\$210.50

\*\* Interview Payroll System 6/8/12 Sono Springborg Yuko Health

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27665

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

**Ministerial Office:** Office of the Minister for Police and Community Safety

**Financial Year:** 2012/2013

**Urgent payment required by:** / / 20

**Return Cheque to:** GEORGE STREET NEWS

**Phone:** 3236 5533

**PAYG:** Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
GEORGE STREET NEWS	s73	
	s73 PAULS MILK 1L	\$10.00
	<b>TOTAL</b> (GST exclusive)	\$64.91
	<b>GST Amount</b>	\$5.49
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$70.40

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

**APPROVED:** Signature \_\_\_\_\_

s73 ✓

Name (please print) \_\_\_\_\_

CTPI

Date: 04/09/2012

**PREPARED BY:** Name (please print) \_\_\_\_\_

CTPI

Date: 04/09/2012

Phone 3239 6248

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- |   |  |
|---|--|
| * approved by competent authority;                  | * arithmetically correct;                            |
| * verification of goods supplied/services rendered; | * not previously paid;                               |
| * price or rate of charge correct;                  | * invoices/requisitions attached; and                |
| * discounts/allowances correct;                     | * expenditure is recorded against the correct codes. |

Signature: \_\_\_\_\_

s73

s73

Date: \_\_\_\_\_

03/09/12

11/9/12

- **Claims for Domestic Travel - See Overleaf**
  - **Procedures for Completing Expenditure Approval - See Overleaf**
- PROCEDURES FOR COMPLETING EXPENDITURE APPROVAL:**

**TAX INVOICE / Customer Statement**

**GEORGE STREET NEWS**

370 GEORGE ST  
BRISBANE QLD 4000  
ABN : 42 627 566 829  
Ph : 0732365533 Fax : 0732365155

HON JACK DEMPSEY  
MINISTER FOR POLICE & COMM SAFETY  
24 / 50 ANN STREET  
BRISBANE QLD 4000

CUSTOMER NUMBER : 24/0912

DATE PRINTED 02/09/2012 6:29:16 PM



Statement : SN00 0024 0209 2012

PAGE : 1

Date	Description	GST Paid	Amount	Balance
29/07/2012	Opening Balance			129.00
19/08/2012	Pd U 29/07/2012	0.00	129.00 Cr	0.00
02/09/2012	Invoice	5.49	70.40	70.40
	s73			
	4 PAULS FULL CREAM 1L	0.0000	10.00	
	s73			

530011/4204054/PF \$10.00 ✓  
530028/4204053/PG \$53.90 ✓  
530013/4204053/PG \$6.50 (FGT) ✓  
\$70.40 ✓

\* Milk s73 29/07-02/09/12 Police ✓

Please Pay Account By 23/09/2012

**TOTAL**

\$70.40

**GST on Current Transactions**

\$5.49

Bank ANZ BSB s73 Account Number s73

Please use Customer Number as reference or Statement

Number after SN00 if you need a unique reference

90 Days	60 Days	30 Days	Current
0.00	0.00	0.00	70.40 ✓

Remittance Slip Account Period: 29/07/2012 - 02/09/2012



Please Pay This Amount : \$70.40  
Pay By: 23/09/2012

GEORGE STREET NEWS  
370 GEORGE ST  
BRISBANE QLD 4000  
ABN : 42 627 566 829  
Ph: 0732365533 Fax: 0732365155

(24) HON JACK DEMPSEY  
MINISTER FOR POLICE & COMM SAFETY  
24 / 50 ANN STREET  
BRISBANE QLD 4000

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27666

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Local Government

Financial Year: 2012 - 2013

Urgent payment required by: / / 20

Return Cheque to: \_\_\_\_\_ Phone: 07 3234 1870

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
Mineral House News	Account for August 2012 s73 milk supplies)	\$ 165.85
<b>TOTAL</b> (GST exclusive)		
<b>GST Amount</b>		
<b>APPROVAL TOTAL:</b> (GST inclusive)		\$ 165.85

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

**APPROVED:** Signature s73 ✓

Name (please print) Sharon Watkins Date: 03/09/12

---

**PREPARED BY:** Michelle Haddrick Date: 03.09.12  
Phone: 07 3234 1870

**MINISTERIAL SERVICES OFFICER:**

I certify that:

* approved by competent authority;	* arithmetically correct;
* verification of goods supplied/services rendered;	* not previously paid;
* price or rate of charge correct;	* invoices/requisitions attached; and
* discounts/allowances correct;	* expenditure is recorded against the correct codes.

Signature: s73 s73

Date: 03/09/12 19/12

- Claims for Domestic Travel - See Overleaf
- Procedures for Completing Expenditure Approval - See Overleaf

# Mineral House News

41 George Street  
 BRISBANE QLD 4000  
 mineral\_house\_news@bigpond.com  
 Phone: 3229 2968 Fax: 3229 2968

A.C.N. 103 163 266

A.B.N. 57 319 911 309

## MINISTER, LOCAL GOVERNMENT

LEVEL 18 MINERAL HOUSE  
 BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: MLG01/0812  
 To: 31/08/2012 ✓

31/08/2012 Page: 1

Date	Reference	Description	Invoices	Payments	Balance
05/08/2012	00167014	2LT SMART MILK x 2	*	9.70	9.70
		s73			
12/08/2012	00169744	2LT SMART MILK x 2	*	9.70	48.90
		s73			
19/08/2012	00171931	2LT SMART MILK x 2	*	9.70	88.10
26/08/2012	00174734	2LT SMART MILK x 2	*	9.70	121.40
		s73			

530011 / 4204131 / PF \$38.80 ✓  
 530038 / 4204133 / PG \$112.10 ✓  
 530013 / 4204133 / PG \$14.95 (FBT) ✓  
\$165.85 ✓

Milk s73 05-31/08/12 Local Government ✓

Please detach and return with your remittance:

Customer Code: MLG01

MINISTER, LOCAL GOVERNMENT

### Remittance

August 2012

Overdue	Current	TOTAL
0.00	165.85 ✓	165.85
		Remittance Amount
		\$

Please  
 Send Your  
 Cheque To:

Mineral House News  
 41 George Street  
 BRISBANE QLD 4000  
 mineral\_house\_news@bigpond.com

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27676

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Health

Financial Year: 2012/13 Urgent payment required by:  / / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
J. Toghill	Sushi platters for working lunch for Minister, staff and Departmental reps (see attached list)	\$110.00
	<b>TOTAL</b> (GST exclusive)	\$
	<b>GST Amount</b>	\$
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$110.00

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_ s73 *under \$250.00 please process*

Name (please print) Neil Hamilton-Smith Date: 30.8.12 *4/3/12*

PREPARED BY: Name (please print) Jo Toghill Date: 30.8.12

Phone 323 41274

**MINISTERIAL SERVICES OFFICER:**

I certify that:

* approved by competent authority;	* arithmetically correct;
* verification of goods supplied/services rendered;	* not previously paid;
* price or rate of charge correct;	* invoices/requisitions attached; and
* discounts/allowances correct;	* expenditure is recorded against the correct codes.

Signature: \_\_\_\_\_ s73 \_\_\_\_\_ s73 \_\_\_\_\_

Date: 28/09/2012 4/3/12

• Claims for Domestic Travel - See Overleaf

Commonwealth Bank

KING LAND SHAN PTY L  
BRISBANE QLD

TERMINAL 14153400  
REFERENCE 002994

CUSTOMER COPY

CARD NO: s73

EXPIRY DATE: s73

DEBIT

SAVINGS PURCHASE \$110.00  
TOTAL AUD \$110.00

APPROVED 00  
29 AUG 2012 11:43  
THANK YOU

**No.22**

**Asahi Sushi**

ABN: 26 143609643

**TAX INVOICE**

Tel: (07) 30031003  
27120 Victoria Street  
Brisbane QLD 4000

No: TA-22 29/08/12 11:43  
Invoice No: 27564 Staff:

Item	Price
Choice C Party Platter	\$55.00
Choice C Party Platter	\$55.00

SubTotal: \$110.00

**Total Inc. GST: \$110.00**

GST Inc.: \$10.00

Payment Details:

Cash AUD \$110.00

Trading 7 Days. 9:00AM - 6:00PM

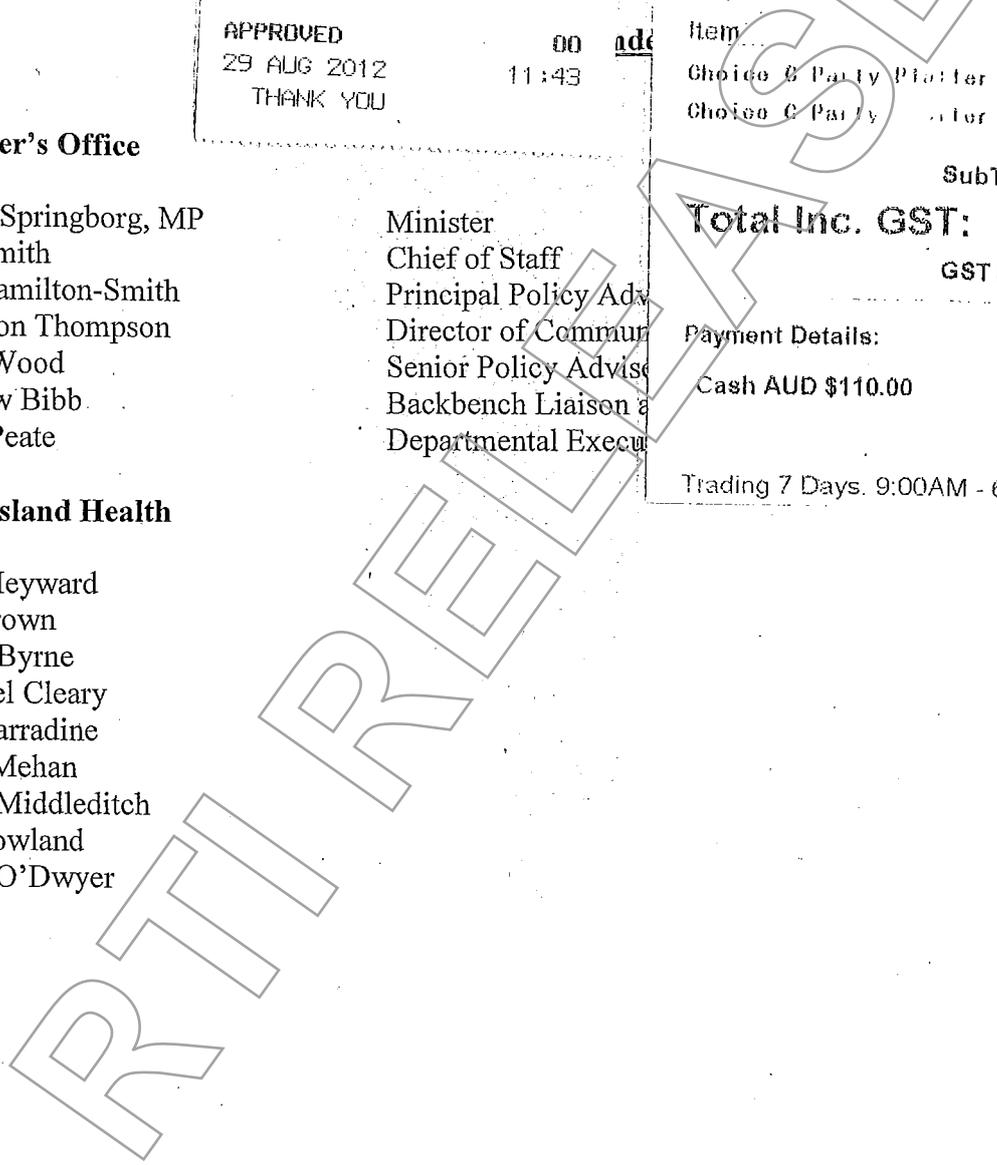
**Minister's Office**

Hon L Springborg, MP  
Jake Smith  
Neil Hamilton-Smith  
Cameron Thompson  
Mark Wood  
Andrew Bibb  
Vaun Peate

Minister  
Chief of Staff  
Principal Policy Adv  
Director of Commu  
Senior Policy Advise  
Backbench Liaison a  
Departmental Execu

**Queensland Health**

Brett Heyward  
Ray Brown  
Kathy Byrne  
Michael Cleary  
Dan Harradine  
Terry Mehan  
Susan Middleditch  
Lyn Rowland  
Susan O'Dwyer



Thursday, 30 August, 2012

Working Lunch Attendees

**Minister's Office**

Hon L Springborg, MP  
Jake Smith  
Neil Hamilton-Smith  
Cameron Thompson  
Mark Wood  
Andrew Bibb  
Vaun Peate

Minister  
Chief of Staff  
Principal Policy Adviser  
Director of Communications  
Senior Policy Adviser  
Backbench Liaison and Policy Adviser  
Departmental Executive Liaison Officer

**Queensland Health**

Brett Heyward  
Ray Brown  
Kathy Byrne  
Michael Cleary  
Dan Harradine  
Terry Mehan  
Susan Middleditch  
Lyn Rowland  
Susan O'Dwyer

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27693

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: Energy & Water Supply

Financial Year: 2012-13 Urgent payment required by: 1 / 120

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
<u>Mimosa House Nowa</u>	<u>s73</u>	
	<b>TOTAL</b> (GST exclusive)	\$
	<b>GST Amount</b>	\$
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ <u>168.05</u>

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature [Signature] s73

Name (please print) Neaultis Date: 03-09-2012

PREPARED BY: Name (please print) Neaultis Date: 03-09-2012

Phone 07 34053211

MINISTERIAL SERVICES OFFICER:

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: [Signature] s73 [Signature] s73

Date: 5/9/12 6/9/12

- Claims for Domestic Travel - See Overleaf
- Procedures for Completing Expenditure Approval - See Overleaf

BRISBANE QLD 4000  
mineral\_house\_news@bigpond.com

Phone: 3229 2968

Fax: 3229 2968

A.B.N. 57 319 911 309

6065923

MINISTER, ENERGY & WATER

TAX INVOICE/STATEMENT

L13 41 GEORGE ST  
BRISBANE 4000

Ref. No: MEW01/0812  
To: 31/08/2012

31/08/2012 Page: 1

Date	Reference	Description	Invoices	Payments	Balance
05/08/2012	00167013	2LT TRIM x 1	*	4.50	4.50
12/08/2012	00169743	2LT TRIM x 1	*	4.50	44.50
19/08/2012	00171930	2LT TRIM x 1	*	4.50	84.50
		s73			
26/08/2012	00174733	2LT TRIM x 1	*	4.50	117.40
		s73			

530011 / 4204121 PF \$ 18.00 ✓  
 530038 / 4204123 PG \$ 134.90 ✓  
 FGT 530013 / 4204123 PG \$ 15.15 ✓  
 \$ 168.05 ✓  
 Mile s73 5-31/8/12 Energy ✓

Please detach and return with your remittance:

Customer Code: MEW01 MINISTER, ENERGY & WATER

Remittance

August 2012

Overdue	Current	TOTAL
0.00	168.05	168.05
		Remittance Amount
		\$

Please  
Send Your  
Cheque To:

Mineral House News  
41 George Street  
BRISBANE QLD 4000  
mineral\_house\_news@bigpond.com

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27699

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Health

Financial Year: 2012/13

Urgent payment required by:  / / 20

Return Cheque to: \_\_\_\_\_

Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Mary Street News	Milk <span style="border: 1px solid black; padding: 0 5px;">s73</span> for the month of August	\$249.88
<b>TOTAL</b> (GST exclusive)		\$ 232.33
<b>GST Amount</b>		\$ 17.55
<b>APPROVAL TOTAL:</b> (GST inclusive)		\$ 249.88

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_

s73

Name (please print) Neil Hamilton Smith Date: 03/09/12

PREPARED BY: Name (please print) Colleen Miller Date: 03/09/12

Phone 32340970

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>* approved by competent authority;</li> <li>* verification of goods supplied/services rendered;</li> <li>* price or rate of charge correct;</li> <li>* discounts/allowances correct;</li> </ul> | <ul style="list-style-type: none"> <li>* arithmetically correct;</li> <li>* not previously paid;</li> <li>* invoices/requisitions attached; and</li> <li>* expenditure is recorded against the correct codes.</li> </ul> |
|--|--|

Signature: \_\_\_\_\_

s73

s73

Date: \_\_\_\_\_

04/09/12

05/09/12

**Mary Street News**  
 100 Edward Street  
 BRISBANE QLD 4000  
 ABN: 50128116351  
 Ph: 0732214772 Fax: 0732106905  
 marystnews@gmail.com

**TAX INVOICE / STATEMENT**  
 Invoice/Statement No: 26433/117  
 Date Printed: 03-09-2012  
 Account No: s73  
 Account Code: QHMINIST  
 Invoice/Statement Date: 03-09-2012

**QH MINISTER FOR HEALTH**  
 19/147 CHARLOTTE Street  
 BRISBANE QLD 4000

Customer ABN: 66329169412

Date	Description	Qty	Price	Disc.	Total	Balance
06-08-2012	Balance brought forward		308.10		308.10	308.10
<b>Deliveries for the Period 06-08-2012 To 02-09-2012 Inclusive</b>						
	s73			s73		s73
	PAULS FULL CREAM 2LT	8	4.40		35.20	485.3
	PAULS TRIM 1L	8	2.70		21.60	506.9
	s73			s73		s73
17-08-2012						
02-09-2012						

> These items are GST Free

04-06-2012	02-07-2012	06-08-2012	03-09-2012
0.00	0.00	0.00	249.88

New Charges on this Statement	249.88
Includes GST amount of	17.55
Previous Balance	308.10
Payments Received	-308.10
<b>Amount Due</b>	<b>249.88</b>

THIS IS FOR 4 WEEKS OF AUGUST

////////// PLEASE PAY BY 14 SEP //////////

Direct Debit Details: COMMONWEALTH BANK OF AUSTRALIA BSB: s73 Account No: s73

[Please tear off and return with payment]

**QH MINISTER FOR HEALTH**

Invoice/Statement No: 26433  
 Date Printed: 03-09-2012  
 Account No: s73  
 Account Code: QHMINIST  
 Invoice/Statement Date: 03-09-2012

Post payment to:  
**Mary Street News**  
 100 Edward Street  
 BRISBANE QLD 4000  
 ABN: 50128116351  
 Ph: 0732214772 Fax: 0732106905  
 marystnews@gmail.com



**Amount Due**  
**\$ 249.88**

530011/4204031 PF \$56-80 ✓  
 530028/4204033 PG ✓ \$184-60 ✓  
 (FAT) 530013/4204033 PG ✓ \$8-48 ✓  
 \$249.88 ✓

\*\* MILK s73 6/8-2/9/12 HEALTH.

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/23700

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Treasurer and Minister for Trade

Financial Year: 2012/2013

Urgent payment required by: / / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
Office of the Treasurer and Minister for Trade	Reimbursement of Petty Cash – August 2012	\$252.35
	<b>TOTAL</b> (GST exclusive)	\$
	<b>GST Amount</b>	\$
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ 252.35

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature s73 \_\_\_\_\_

Name (please print) Jasmine Smits Date: 28.8.12

PREPARED BY: Name (please print) Jasmine Smits (Office Manager) Date: 28/8/12

Phone 07 3227 8443

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- |   |  |
|---|--|
| * approved by competent authority;                  | * arithmetically correct;                            |
| * verification of goods supplied/services rendered; | * not previously paid;                               |
| * price or rate of charge correct;                  | * invoices/requisitions attached; and                |
| * discounts/allowances correct;                     | * expenditure is recorded against the correct codes. |

Signature: s73 \_\_\_\_\_ s73 \_\_\_\_\_

Date: 6/9/12 \_\_\_\_\_ 7/9/12 \_\_\_\_\_

- Claims for Domestic Travel - See Overleaf
- Procedures for Completing Expenditure Approval - See Overleaf

# POSTAGE AND PETTY CASH BOOK



Department/Section *Treasurer + Minister for Trade*

Date	Particulars	Statistics		Amount Excluding GST		Amount of GST (if applicable)		Total Amount		Initials	
		Letters	Packets	\$	c	\$	c	\$	c		
	Brought Forward...										
3.7.12	milk zct							3	95	s73	
9.7.12	milk zct							3	95		
s73											
24.7.12	milk zct							3	95	s73	
4.7.12	Coffee pods x 20							13	60		
31.7.12	Milk zct							3	95		
3.8.12	Milk zct							3	95		
8.8.12	Milk zct							3	95		
8.8.12	Biscuits							4	40		
13.8.12	Milk zct							3	95		
s73											
20.8.12	Milk zct							3	95	s73	
s73											
4.6.12	milk + Biscuits	7						13	70	s73	
s73											
29.6.12	Juice, milk, Biscuits							14	40	s73	
s73											
<p>Jasmine advised vouchers sent down with JUN12 Rec. If received would have been returned. Search in MBB + Office Mgr's area - neither found receipts. Sonia advised + claim noted.</p>											
s73											
6/9/12											
Carried Forward...						\$		\$		\$	



Queensland Government

PETTY CASH VOUCHER

Name: *Randall Moes*

Date:

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
<i>milk 2lt</i>					<i>3</i>	<i>95</i>

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ *3.95* due and payable to me and I acknowledge receipt of that sum.

is

s73

s73

Particulars of Charge

SDS ITEM #182922

QUICK & EASY CONVENIENCE ST  
85 GEORGE STREET  
CBD-BRISBANE  
PH: (07) 3220 2444  
ABN-61969108086  
TAX INVOICE

MILK 2lt \$ 3.95

Total \$ 3.95

Cash \$ 3.95

Tue 3-7-2012 14:11:38  
#3360 Clerk 1  
THANK YOU FOR SHOPPING



Queensland Government

Department/Agency: *Treasurer & Minister for Trade*

### PETTY CASH VOUCHER

Name: *Randall Maes*

Date: *9.7.12*

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
<i>milk</i>					<i>3</i>	<i>95</i>
<i>(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)</i>						

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

*s73*

I certify that the sum of \$ *3.95* due and payable to me and I acknowledge receipt of that sum.

*s73*

Particulars of Charge

SDS ITEM #182922

QUICK & EASY CONVENIENCE ST  
 85 GEORGE STREET  
 CBD-BRISBANE  
 PH: (07) 3220 2444  
 ABN-61969108086  
 TAX INVOICE

MILK 2lt \$ 3.95  
 Subtotal \$ 3.95

Total \$ 3.95

Cash \$ 3.95

Mon 9-7-2012 8:48:43  
 #4542 Clerk 1  
 THANK YOU FOR SHOPPING



Department/Agency: Treasurer & Minister for Trade

PETTY CASH VOUCHER

Name: Randall Moes

Date: 24.7.12

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
<u>milk.</u>					<u>3</u>	<u>95</u>
(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)						

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ 3.95 due and payable to me and I acknowledge receipt of that sum. is

s73

s73

Particulars of Charge

SDS ITEM #182922

RTI RELEASED

QUICK & EASY CONVENIENCE ST  
 85 GEORGE STREET  
 CBD-BRISBANE  
 PH: (07) 3220 2444  
 ABN-61969108086  
 TAX INVOICE

MILK 2lt \$ 3.95  
 Subtotal \$ 3.95

Total \$ 3.95

Cash \$ 3.95

Tue 24-7-2012 10:06:48  
 #8247 Clerk 1  
 THANK YOU FOR SHOPPING



Department/Agency: *Treasurer + Minister for Trade*

PETTY CASH VOUCHER

Name: *Jasmine Smits*

Date: *24 07 12*

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
<i>Coffee x 2</i>					<i>13</i>	<i>60</i>

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ *13.60* due and payable to me and I acknowledge receipt of that sum. is

s73

s73

Particulars of Charge

SDS ITEM #182922

RTI RELEASED

Ref:235



TAX INVOICE

4250513

ABN 77 000 011 316  
 NESPRESSO AUSTRALIA  
 A UNIT OF NESTLÉ AUSTRALIA LTD

TEL: 1800 623 033  
 FAX: 1800 887 797  
 INTERNET: www.nespresso.com

Deliver to: Nespresso Boutique - Brisbane  
 Shop GL29, Queens Plaza  
 BRISBANE QLD 4000

Date  
 24/07/2012

Your Member No.  
 533771

Your Order No.  
 4673758

Item No.	Description	Qty	Unit Price	Extended Amount	GST Amount	Net Amount Inclusive of GST
7431.30	ARPEGGIO	20	0.68	13.60		13.60

EFTPOS FROM WESTPAC  
 NESPRESSO AUSTRALIA  
 GL29 QUEENS PLAZA  
 226 QUEEN ST  
 BRISBANE QLD 4000  
 \*\*\* CUSTOMER COPY \*\*\*  
 Merchant ID 24066276  
 Terminal ID 64972725  
 Date 24 JUL 12  
 Time 13:21  
 Inv/RDC # 004033  
 DEBIT CARD s73  
 Account Type Savings  
 SALE AUD\$13.60  
 TOTAL AUD\$13.60  
 APPROVED 00  
 AUTH ID 729115

Payment Options  
 THIS INVOICE HAS BEEN CHARGED TO YOUR: EFTPOS

Extended Amount Total 13.60 AUD

GST Total AUD

Invoice Total Due For Payment Inclusive of GST 13.60 AUD

Club Communications

We wish you many pleasurable moments with Nespresso.  
 Have you remembered to descale your machine?



Department/Agency: *Treasurer + Minister for Trade*

PETTY CASH VOUCHER

Name: *Emma Jasmine Smits*

Date: *31.07.12*

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
<i>milk 2lt</i>					<i>3</i>	<i>95</i>
<i>(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)</i>						

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ *3.95* due and payable to me and I acknowledge receipt of that sum. is

s73

s73

Particulars of Charge

SDS ITEM #182922

RTI RELEASED

QUICK & EASY CONVENIENCE ST  
 85 GEORGE STREET  
 CBD-BRISBANE  
 PH: (07) 3220 2444  
 ABN-61969108086  
 TAX INVOICE

MILK 2lt \$ 3.95

Total \$ 3.95

Cash \$ 3.95

Tue 31- 7-2012 10:33:34  
 #0107 Clerk 1  
 THANK YOU FOR SHOPPING



Department/Agency: *Treasurer + Minister for Trade*

PETTY CASH VOUCHER

Name: *Ronclall Moes*

Date: *3.8.12*

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
<i>Milk 2lt</i>					<i>3</i>	<i>95</i>

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ *3.95* due and payable to me and I acknowledge receipt of that sum.

is

s73

s73

Particulars of Charge

SDS ITEM #182922

QUICK & EASY CONVENIENCE ST  
 85 GEORGE STREET  
 CBD-BRISBANE  
 PH: (07) 3220 2444  
 ABN-61969108086  
 TAX INVOICE

MILK 2lt \$ 3.95  
 Subtotal \$ 3.95

Total \$ 3.95

Cash \$ 3.95

Fri 3- 8-2012 11:21:46  
 #1221 Clerk 1  
 THANK YOU FOR SHOPPING



Queensland Government

Department/Agency: *Treasurer + Minister for Trade*

PETTY CASH VOUCHER

Name: *Jasmine Smits*

Date: *8-8-12*

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
<i>milk 2lt</i>					<i>3</i>	<i>95</i>
<small>(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)</small>						

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

s73

I certify that the sum of \$ *3.25* due and payable to me and I acknowledge receipt of that sum.

s73

Particulars of Charge

SDS ITEM #182922

RTI RELEASED

QUICK & EASY CONVENIENCE ST  
 85 GEORGE STREET  
 CBD-BRISBANE  
 PH: (07) 3220 2444  
 ABN-61969108086  
 TAX INVOICE

MILK 2lt \$ 3.95  
 Subtotal \$ 3.95  
 -----  
 Total \$ 3.95

Cash \$ 3.95

Wed 8-8-2012 8:09:43  
 #2350 Clerk 1  
 THANK YOU FOR SHOPPING



Queensland Government

Department/Agency: *Treasurer + Minister for Trade*

PETTY CASH VOUCHER

Name: *Randall Moes*

Date:

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
<i>Biscuits</i>					<i>4</i>	<i>40</i>
(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)						

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

s73

I certify that the sum of \$ *40* due and payable to me and I acknowledge receipt of that sum.

s73

Particulars of Charge

SDS ITEM #182922

Coles Supermarkets Australia Pty Ltd  
Tax Invoice ABN: 45 004 189 708



Check the bottom of your docket!

Coles Central Myer Centre Store: 4564  
Phone: (07) 32119393 Receipt: 8819  
Open Monday to Friday 7:00am - 9:00pm  
Open Saturday 8:00am - 7:00pm  
Open Sunday 9:00am - 6:00pm  
Your store manager is: Tony  
Date: 08-Aug-2012 Time: 15:44  
Reg 6 Served By: Jillian - 300

%ARNOTTS BISCUITS FAM 500GRAM \$ 4.41  
Sub Total \$4.41  
Rounding -0.01  
Total for 1 item \$4.40  
Cash 5.00  
Change 0.60  
GST INCLUDED IN TOTAL \$0.40  
% = Taxable items

LIQUORLAND DOCKET DEALS

Buy one get one free on  
Houghton Docket Range 750ml  
in one transaction at Liquorland



Queensland Government

Department/Agency: *Treasurer + Minister for Trade*

PETTY CASH VOUCHER

Name: *Jasmine Smith*

Date: *13.8.12*

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
<i>Milk 2lt</i>					<i>3</i>	<i>95</i>
<small>(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)</small>						

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

s73

I certify that the sum of \$ *3.95* due and payable to me and I acknowledge receipt of that sum.

s73

Particulars of Charge

SDS ITEM #182922

QUICK & EASY CONVENIENCE ST

85 GEORGE STREET  
 CBD-BRISBANE  
 PH: (07) 3220 2444  
 ABN-61969108086  
 TAX INVOICE

MILK 2lt \$ 3.95

Total \$ 3.95

Cash \$ 3.95

Mon 13- 8-2012 12:41:35  
 #3567 Clerk 1  
 THANK YOU FOR SHOPPING

RTI RELEASED



Queensland Government

Department/Agency: *Treasurer + Minister for Trade*

PETTY CASH VOUCHER

Name: *Jasmine Smits*

Date: *20.8.12*

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
<i>Milk 2lt</i>					<i>3</i>	<i>95</i>

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ *3.95* due and payable to me and I acknowledge receipt of that sum.

is

s73

s73

Particulars of Charge

SDS ITEM #182922

QUICK & EASY CONVENIENCE ST

85 GEORGE STREET  
 CBD-BRISBANE  
 PH: (07) 3220 2444  
 ABN-61969108086  
 TAX INVOICE

MILK 2lt \$ 3.95

Total \$ 3.95

Cash \$ 3.95

Mon 20- 8-2012 11:23:08  
 #5070 Clerk 1  
 THANK YOU FOR SHOPPING

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27709

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: HOUSING & PUBLIC WORKS.

Financial Year: 2012/2013 Urgent payment required by: 1 / 120

Return Cheque to: JANIE THOMPSON Phone: # 71907.

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
<u>PETTY CASH</u>	<u>VOUCHERS ATTACHED</u>	<u>301.22</u>
	<b>TOTAL</b> (GST exclusive)	\$
	<b>GST Amount</b>	\$
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ <u>301.22</u>

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

Pay \$283.75

(Refer attached mail)

APPROVED: Signature [Signature] s73

Name (please print) KAROL STOKEN Date: 5/9/12

PREPARED BY: Name (please print) JANIE THOMPSON Date: 5.9.12

Phone # 71907.

**MINISTERIAL SERVICES OFFICER:**

I certify that:

* approved by competent authority;	* arithmetically correct;
* verification of goods supplied/services rendered;	* not previously paid;
* price or rate of charge correct;	* invoices/requisitions attached; and
* discounts/allowances correct;	* expenditure recorded against the correct codes.

Signature: [Signature] s73

Date: 10/9/12

• Claims for Domestic Travel - See Overleaf

POSTAGE AND PETTY CASH BOOK



OFFICE, HOUSING & PUBLIC WKS.

DATE	PARTICULARS	STATISTICS		EXPENDED		INITIALS
		Letters	Packets	\$	c	
	Brought forward . .			+ 15	25	
26/6	REIMBURSEMENT			+ 334	75	
				\$ 350	00	
17/6	BISCUITES MINS OFFICE			18	70	
25/6	BISCUITES MINS OFFICE			11	00	
9/7	BISCUITES MINS OFFICE			6	70	
12/7	BISCUITES MINS OFFICE			8	05	
	s73					
23/7	DISHWASHING LIQUID + BISCUITES MINS OFFICE				17.90	
	s73					
3/8	BISCUITES + COFFEE			31	11	31.10
	s73					7.00
10/8	HOSPITALITY FOR BOARD MEETING			19	10	
	s73					12.00
16/8	MILK				11.50	
	s73					
24/8	COND. MILK				3.95	
28/8	s73 MILK				11.40	
	s73					
3/9	COFFEE, BISCUITES, SUGAR + MILK			35	14	35.15
4/9	MILK			4	65	
20/8	BIS. TEA BAGS			21	80	
	Carried forward . .			\$ 301	22	301.25

S.D.S. Code No. 107854

PETTY CASH VOUCHER			
Name <u>JUNIE THOMPSON</u>		Date <u>17.6.12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
<u>BISCUITES FOR MINISTER &amp; HIS GUESTS.</u>	<u>16.83</u>	<u>1.86</u>	<u>18.69</u>
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Queensland Ministerial Handbook.		I certify that the sum of \$ <u>18.70</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Particulars of Charge			

Coles Supermarkets Australia Pty Ltd  
 Tax Invoice ABN: 45 004 189 708



flybuys.com.au

North Lakes Store: 4545  
 Phone: (07) 3385 0511 Receipt: 9257  
 Open Mon to Fri 8am to 9pm  
 Open Sat 8am to 5pm  
 Open Sun 9am to 6pm  
 Your store manager is: Chris  
 Date: 17-Jun-2012 Time: 16:43  
 Reg 4 Served By: Taylah - 350

s73

%WHITE CHOC & MACADAM 6PACK 5.00  
 Quantity: 2 @ \$2.50 each

%OAT & RAISIN COOKIES 6PACK 2.50

s73  
 Quantity: 2 @ \$1.25 each

%CHOCOLATE CHIP COOKI 12PACK 4.00

Quantity: 2 @ \$2.00 each

%ARNOTTS TIN TAN DBL 200GRAM 3.40

Quantity: 2 @ \$1.70 each

PETTY CASH VOUCHER			
Name <u>JULIE THOMPSON</u>		Date <u>25.6.12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
<u>BISCUITES FOR MINISTER &amp; HIS GUESTS</u>	<u>9.90</u>	<u>1.10</u>	<u>11.00</u>
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>11.00</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
<b>Particulars of Charge</b>			

**Woolworths**  
 Australia's fresh food people



KIPERRA PH. 3651 0799

Store Manager is: JO

Tax INV911L ABN 66 000 014 675

*COOKIES COOK CHOC 24PK 529G	\$ 5.50
*BISCUIT ANZAC FAMILYPACK 24PK 550G	5.50

s73

WOOLWORTHS 7633  
 KIPERRA QLD  
 MERCH ID: 61000604002633  
 TERM ID: M2633003  
 CARD: s73  
 DEBIT CARD  
 RECEIVED

Department/Agency: HOUSING & PUBLIC WORKS



PETTY CASH VOUCHER

Name: JUNIE THOMPSON

Date: 9.7.12

Particulars of Claim	Amount excluding G.S.T.	Amount of G.S.T. Paid/Payable	Total Amount Paid/Payable
2 x BISCUITES FOR MINISTERS GUESTS.	6.09	.61	6.70
(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)	6.09	.61	6.70

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ 6.70 due and payable to me and I acknowledge receipt of that sum.

is

s73

s73

Particulars of Charge

SDS ITEM #182922

Coles Supermarkets Australia Pty Ltd  
Tax Invoice ABN: 45 004 189 708



North Lakes Store: 4545  
Phone: (07) 3385 0511 Receipt: 4980  
Open Mon to Fri 8am to 9pm  
Open Sat 8am to 5pm  
Open Sun 9am to 6pm  
Your store manager is: Chris  
Date: 07-Jul-2012 Time: 13:52  
Reg 12 Served By: Lucy - 313

%FRESH BISCUITS ANZAC 12PACK	\$ 3.35
%CHOCOLATE CHIP COOKI 12PACK	3.35
<b>Total for 2 items</b>	<b>\$6.70</b>
Cash	7.00
CO	0.30
<b>GST INCLUDED IN TOTAL</b>	<b>\$0.61</b>

flybuys card # 2794019766511  
% = Taxable items

\*\*\*\*\*  
flybuys points balance as of yesterday: 8370  
\*\*\*\*\*

DOCKET DEALS

Earn 175 flybuys bonus points when you spend \$5.50 or more on any Dettol Hand Wash Pumps or Refills in one transaction from 4 July - 24 July 2012

Valid until 8.00pm on 24 July 2012  
(excludes Coles online) for one transaction.  
Docket not transferrable.  
RTI Document No 96

PETTY CASH VOUCHER			
Name <u>JUNIE THOMPSON</u>	Date <u>12.7.12</u>		
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
<u>BISCUITS FOR MINISTER &amp; GUESTS.</u>	<u>7.32</u>	<u>.73</u>	<u>8.05</u>
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .	I certify that the sum of \$ <u>8.05</u> is due and payable to me and I acknowledge receipt of that sum.		
<div style="border: 1px solid black; width: 150px; height: 40px; margin: 0 auto; text-align: center;">s73</div>	<div style="border: 1px solid black; width: 250px; height: 40px; margin: 0 auto; text-align: center;">s73</div>		
Particulars of Charge			

RTI RELEASE

**PETTY CASH VOUCHER**

Name JULIE THOMPSON Date 23.7.12.

Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
1 + DISH WASHING LIQUID.	3.63	.36	4.00
2 + BISCUITS FOR MINISTER & GUESTS.	12.64	1.26	13.90
	16.27	1.62	17.90

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Queensland Ministerial Handbook.

I certify that the sum of \$ 17.90 is due and payable to me and I acknowledge receipt of that sum.

s73

Particulars of Charge

QUICK & EASY CONVENIENCE ST  
 85 GEORGE STREET  
 CBD-BRISBANE  
 PH: (07) 3220 2444  
 ABN-61969108086  
 TAX INVOICE

Cream Assaulted \$ 6.95 A  
 Family Assorted \$ 6.95 A  
 Subtotal \$ 13.90

Total \$ 13.90  
 GST INCLUDED \$ 1.26

Tendered \$ 20.00  
**Cash \$ 13.90**  
 Change \$ -6.10

Mon 23- 7-2012 9:26:00  
 #7862 Clerk 1  
 THANK YOU FOR SHOPPING

**Woolworths**  
 Australia's fresh food people

KEPERRA PH: 3851 0799  
 Store Manager is: JO  
 Tax INVOICE - ABN 86 000 014 675

*PALMOLIVE DISH/LIQ ULT A/BAC LMN 750ml	\$ 3.99
1 SUBTOTAL	\$3.98
ROUNDING	\$0.01
TOTAL	\$4.00
CASH	\$4.00
CHANGE	\$0.00
* Taxable Items	\$0.36
TOTAL includes GST	\$4.36
TOTAL PROMOTIONAL SAVINGS	1.20

STORE 2633 POS 005 TRANS 6589 0125 18:36 16/07/12



Queensland Government

### PETTY CASH VOUCHER

Name: *JULIE THOMPSON*

Date: *3.8.12*

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
<i>2 x BISCUITIES FOR MINISTER &amp; GUESTS</i>	<i>10</i>	<i>00</i>	<i>1</i>	<i>00</i>	<i>11</i>	<i>00</i>
<i>1 x JAR NESCAFE DECAF COFFEE</i>	<i>20</i>	<i>11</i>			<i>20</i>	<i>11</i>
	<i>31</i>	<i>11</i>			<i>31</i>	<i>11</i>

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ *31.10* due and payable to me and I acknowledge receipt of that sum.

is

s73

s73

Particulars of Charge

SDS ITEM #182922

**Woolworths**  
*Australia's fresh food people*



SIRATHINE PH 07 3205 6888

STORE MANAGER IS: WILL CZERNIEC

TAX INVOICE - ABN 88 000 014 675

*COOKIE CHOC CHIP 24PK 520G	\$ 5.50
*BISCUIT ANZOC FAMILY-PACK 24PK 550G	5.50
2 SUBTOTAL	\$11.00
TOTAL	\$11.00
CASH	\$11.00
CHANGE	\$0.00

\* Taxable Items

TOTAL includes GST \$1.00

**Woolworths Earn & Learn**

You've earned 2 Earn & Learn stickers for your school

STORE 2575 POS 010 TRANS 1755 0034 13:20 28/07/12

Cut here ✂

HOUSING & PUBLIC WORKS

PETTY CASH VOUCHER			
Name <u>NATE TUNNEY</u>		Date <u>16.8.12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
<u>1 x 2LT MILK</u>			<u>4.50</u>
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>4.50</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Particulars of Charge			

Mineral House News  
 41 George Street  
 BRISBANE QLD 4000  
 Phone: 3229 2960  
 ABN: 57 319 911 309  
 Salesperson: SHGP  
 Date: 16/08/2012  
 TAX INVOICE: 00171740

77709  
 CASH SALE

Qty Product	Amount
1 2LT TRIN	* \$4.50

TOTAL: \$4.50

Change : \$0.00

Items marked \* are GST exempt

\* Thank You ! \*  
 Or ABN 57 319 911 309



Department/Agency: HOUSING + PUBLIC WORKS

PETTY CASH VOUCHER

Name: JULIE THOMPSON

Date: 24.8.12

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
2LTR. MILK.					3	95
(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)					3	95

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ 3.95 due and payable to me and I acknowledge receipt of that sum.

is

s73	s73
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Particulars of Charge

SDS ITEM #182922

QUICK & EASY CONVENIENCE ST  
 85 GEORGE STREET  
 CBD-BRISBANE  
 PH: (07) 3220 2444  
 ABN-61969108086  
 TAX INVOICE

MILK 2lt \$ 3.95  
 Subtotal \$ 3.95

Total \$ 3.95

Tendered \$ 5.00  
 Cash \$ 3.95  
 Change \$ -1.05

Fri 24-8-2012 7:50:41  
 #6380 Clerk 1  
 THANK YOU FOR SHOPPING

HOUSING & PUBLIC WORKS

PETTY CASH VOUCHER			
Name <u>JUNIE THOMPSON</u>		Date <u>28.8.12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
s73	10.78	.62	11.40
<u>1 x 2LT MILK.</u>			
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Queensland Ministerial Handbook.		I certify that the sum of \$ <u>11.40</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Particulars of Charge			

Mineral House News  
 41 George Street  
 BRISBANE QLD 4000  
 Phone: 3229 2968  
 ABN: 57 319 911 309  
 Salesperson: 51 09  
 Date: 28/08/2012 08:34  
 TAX INVOICE: 00174017

ZZ109

CASH SALE

Qty	Product	Amount
	s73	
	s73	
1	2LT TRIM	* \$4.50

TOTAL : \$11.40  
 Cash : \$0.00  
 Tendered : \$20.00  
 Change : \$8.60

GST \$0.62 included in this invoice  
 Items marked \* are GST exempt

\* Thank You ! \*  
 Our ABN 57 319 911 309

HOUSING & PUBLIC WORKS.

PETTY CASH VOUCHER			
Name <u>JULIE THOMPSON</u>		Date <u>3.9.12.</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
<u>COFFEE, BISCUITS, MILK &amp; SUGAR FOR MINISTER &amp; GUESTS.</u>	<u>2.67</u>	<u>32.47</u>	<u>35.14</u>
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Queensland Ministerial Handbook.		I certify that the sum of \$ <u>35.14</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Particulars of Charge			

QUICK & EASY CONVENIENCE ST  
 85 GEORGE STREET  
 CBD-BRISBANE  
 PH: (07) 3220 2444  
 ABN-61969102086  
 TAX INVOICE

CSR WhiteSer 1kg	\$ 3.70
LiteWhite 2lt	\$ 4.65
<b>Subtotal</b>	<b>\$ 8.35</b>
<hr/>	
<b>Total</b>	<b>\$ 8.35</b>
Tendered	\$ 10.00
<b>Cash</b>	<b>\$ 8.35</b>
Change	\$ -1.65

Mon 3-9-2012 7:34:14  
 #9019 Clerk 1  
 THANK YOU FOR SHOPPING

**Woolworths**

*Australia's fresh food people*

NORTHLAKES PH: 3482 2799  
 Store Manager is : LEEANNE

TAX INVOICE - ABN 88 000 014 675

s73



Department/Agency: HOUSING & PUBLIC WORKS.

PETTY CASH VOUCHER

Name: TERRY DAVEY

Date: 4. 9. 12.

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
<u>25 L ST MILK</u>					<u>4</u>	<u>65</u>
					<u>4</u>	<u>65</u>

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ 4.65 due and payable to me and I acknowledge receipt of that sum.

is

s73

s73

Particulars of Charge

SDS ITEM #182922

QUICK & EASY CONVENIENCE ST  
 85 GEORGE STREET  
 CBD-BRISBANE  
 PH: (07) 3220 2444  
 ABN-81369108086  
 TAX INVOICE

LiteWhite 2lt \$ 4.65

Total \$ 4.65

Tendered \$ 5.00

Cash \$ 4.65

Change \$ -0.35

Tue 4- 9-2012 16:04:26  
 #9762 Clerk 1  
 THANK YOU FOR SHOPPING

Cut here ✂

*HOUSING & PUBLIC WORKS*

PETTY CASH VOUCHER			
Name <u>JUNIE THOMPSON</u>		Date <u>20.8.12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
<i>BISCUITES &amp; TEA BAGS FOR MINISTER &amp; GUESTS.</i>	<i>20.40</i>	<i>1.40</i>	<i>21.80</i>
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>21.80</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Particulars of Charge			

**Woolworths**  
*Australia's fresh food people*

NORTHLAKES PH: 3482 2799  
Store Manager is : LEEANNE  
EAX INVOICE    BN 88 000 014 675

*ARNOTT'S BISCUITS SCOTCH FINGER 375G	\$
Qty 2    \$3.32 ea	6.64
*COOKIE CHOC CHIP 24PK 520G	4.40
*BISCUIT ANZAC FAMILYPACK 24PK 550G	4.40
DJ LEMON TEA BAGS EARL GREY 100S 200G	6.36
<b>5    SUBTOTAL</b>	<b>\$21.80</b>
<b>TOTAL</b>	<b>\$21.80</b>
CASH	\$21.80
CHANGE	\$0.00
<b>* Taxable Items</b>	
TOTAL includes GST	11.40
EVERYDAY REWARDS SAVINGS	2.20
TELEPHONE PROMOTIONAL SAVINGS	4.33

STORE 2508 POS 012 TRANS 0399 0040 12:57 19/08/12

Cut here %

HOUSING & PUBLIC WORKS.

PETTY CASH VOUCHER			
Name <u>JULIE THOMPSON</u>		Date <u>10.8.12.</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
HOSPITALITY FOR BOARD MEETING IN EXECUTIVE BOARDROOM. TEA, BISCUITES & MILK.	18.08	1.02	19.10
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Queensland Ministerial Handbook.		I certify that the sum of \$ <u>19.10</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Particulars of Charge			

Woolworths  
Australia's fresh food people



KEPERRA PH: 3851 0799

Store Manager is : JO

TAX INVOICE - ABN 88 000 014 875

#W/WINGS DRIZZLES COOKIE CHC CHNK 200G	\$	3.39
#W/WINGS DRIZZLES COOKIE WHT CHOC 200G		3.39
DILHAI TEA LEAF CEYLON 250G		4.25
PAULS TRIM MILK REDUCED FAT BTL 2L		3.67
#BISCUIT ANZAC FAMILYPACK 24PK 550G		4.40
<b>5 SUBTOTAL</b>		<b>\$19.10</b>

WOOLWORTHS 2633  
KEPERRA QLD  
MERCH ID: 611000604002633  
TERM ID: W2633009  
CARD: s73  
DEBIT CARD SAVINGS  
PURCHASE \$19.10

TIP \$19.10  
APPROVED 00  
09/08/12 18:39 210

TOTAL \$19.10  
EFT \$19.10  
CHANGE RTI Document No.106 \$0.00

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27934

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

**Ministerial Office:** Education, Training and Employment

**Financial Year:** 2012/2013

**Urgent payment required by:** / / 20

**Return Cheque to:** \_\_\_\_\_

**Phone:** 3237 1000

**PAYG:** Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Cool Beans & Baguetts	The cost of catering sandwiches for a strategic staff meeting on Friday July 20, 2012	\$65.45
	<b>TOTAL</b> (GST exclusive)	\$65.45
	<b>GST Amount</b>	\$6.55
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$72.00

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

**APPROVED:** Signature X.

s73

Name (please print) The Hon. John-Paul Langbroek

Date: 06/09/12

**PREPARED BY:** Name (please print) Yukie Ramstrom

Date: 06/09/12

Phone 323 71059

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature

s73

s73

Date:

11/9/12

13/09/12

- Claims for Domestic Travel - See Overleaf
- Procedures for Completing Expenditure Approval - See Overleaf



**ATTENDEES Contd:** \*\*Note: People for whom expenditure was incurred'

Name of Participants	Organisation of Participants
7 Anthea Gribble, , Departmental Liaison Officer	
8 Leonie Shepherd, Personal Assistant/ Office Manager	
9 Rebecca Beaumont, Administration Officer	
10 Yukie Ramstrom, Administration Officer	
11 Carrie Barlow, Departmental Liaison Officer	
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RTI RELEASE

# Cool Beans & Baguettes

## Tax Invoice

Ground Floor  
Casino Towers  
151 George St  
Brisbane 4000

Date Inv Issued/Delivery Date below  
20/07/2012

Invoice #: 15113765

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

**BILL TO / Delivery Details** -- Cust#G00023

Account Information

Dept of Education - General  
NOTE-Sub Department info and/or  
Project listed in Delivery instructions  
below  
Brisbane Qld 4000

Dept of Education - General  
NOTE-Sub Department info and/or Project listed  
in Delivery instructions below  
Brisbane Qld 4000

TERMS

DESCRIPTION

Net 7

QTY

PRICE  
(ex GST)

EXTENDED  
PRICE

Service INV see SHOP FILE

1 \$65.45 \$65.45

**If you require a further receipt of payment. You MUST email your request to - [accounts@mcgillivrayholdings.com](mailto:accounts@mcgillivrayholdings.com) (Telephone requests cannot be actioned) Your electronic receipt will be emailed the following week**

SALE AMT. \$65.45  
GST \$6.55

**BALANCE DUE \$72.00**

DUE DATE FOR PAYMENT: 27/07/2012

### This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: \_\_\_\_\_

Total Amount Paid \$

Card # \_\_\_\_\_

Expiry Date: \_\_\_/\_\_\_/\_\_\_

\*\*Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB  Acct  If you use DD you MUST remit your payment details to fax 3003 0917 or Email [accounts@mcgillivrayholdings.com](mailto:accounts@mcgillivrayholdings.com)

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27784

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Agriculture, Fisheries & Forestry

Financial Year: 2012-2013 Urgent payment required by: 23/9/2012

Return Cheque to: \_\_\_\_\_ Phone: 32365533

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
<u>George Street News</u>	<u>s73 Milk</u>	<u>\$180-70</u>
	<b>TOTAL (GST exclusive)</b>	<b>\$ 166-75</b>
	<b>GST Amount</b>	<b>\$ 13-95</b>
	<b>APPROVAL TOTAL: (GST inclusive)</b>	<b>\$ 180-70</b>

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assigned, the relevant recovery are attached.

APPROVED: Signature \_\_\_\_\_

Name (please print) Bruce Willis Date: 18/9/12

PREPARED BY: Name (please print) Elisabeth Hand Date: 12-9-12

Phone 3239 3000

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: \_\_\_\_\_

Date: 17/9/12 18/09/12

• Claims for Domestic Travel - See Overleaf

**TAX INVOICE / Customer Statement**

**GEORGE STREET NEWS**  
 370 GEORGE ST  
 BRISBANE QLD 4000  
 ABN : 42 627 566 829  
 Ph : 0732365533 Fax : 0732365155

HON JOHN McVEIGH  
 MINISTER FOR AGR, FISH & FORESTRY  
 8 / 80 ANN STREET  
 BRISBANE QLD 4000

CUSTOMER NUMBER : 6/0812  
 DATE PRINTED 02/09/2012 6:29:16 PM



Statement : SN00 0006 0209 2012

PAGE : 1

Date	Description	GST Paid	Amount	Balance
29/07/2012	Opening Balance			176.90
19/08/2012	Pd U 29/07/2012	0.00	176.90 Cr	0.00
02/09/2012	Invoice	13.95	180.70	180.70

s73	
4 PAULS TRIM 1L	0.0000 10.40 x
4 PAULS FULL CREAM 2L	0.0000 16.80 x
s73	

✓ 530011/4204091 PF \$27-20 ✓  
 ✓ 530038/4204093 PG \$146-00 ✓  
 FAT ✓ 530013/4204093 PG \$ 7-50 ✓  
\$180-70

\*\* MILK s73 29/7-2/9/12 Agriculture

Please Pay Account By 23/09/2012

**TOTAL**

**\$180.70**

**GST on Current Transactions**

**\$13.95**

Bank ANZ BSB s73 Account Number s73

Please use Customer Number as reference or Statement  
 Number after SN00 if you need a unique reference

90 Days	60 Days	30 Days	Current
0.00	0.00	0.00	180.70 ✓

Remittance Slip Account Period: 29/07/2012 - 02/09/2012



Please Pay This Amount : \$180.70  
 Pay By: 23/09/2012

GEORGE STREET NEWS  
 370 GEORGE ST  
 BRISBANE QLD 4000  
 ABN : 42 627 566 829  
 Ph: 0732365533 Fax: 0732365155

(6) HON JOHN McVEIGH  
 MINISTER FOR AGR, FISH & FORESTRY  
 8 / 80 ANN STREET  
 BRISBANE QLD 4000

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27799

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: ATSI & MA

Financial Year: 2011/2012 Urgent payment required by:  / / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Petty Cash	Per attached Petty cash book.	\$167.45
	TOTAL (GST exclusive)	\$
	GST Amount	\$
	APPROVAL TOTAL: (GST inclusive)	\$ 167.45 ✓

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature [Signature] s73 ✓  
 Name (please print) HON GLEN ELMES MP Date: 14.9.2012

PREPARED BY: Name (please print) BARB HANNON Date: 14.9.2012  
 Phone 3225 1780

MINISTERIAL SERVICES OFFICER:  
 I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: [Signature] s73 [Signature] s73  
 Date: 18/9/12 18/9/12

• Claims for Domestic Travel - See Overleaf





Department/Agency: ATSI + WA

PETTY CASH VOUCHER

Name: Barb Hannon

Date: 3/7/12

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
Tea, sugar + biscuits - <sup>Stock for</sup> <del>Minister's</del> guests.			0	53	13	15

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ 13.15 is due and payable to me and I acknowledge receipt of that sum.

s73

s73

Particulars of Charge

SDS ITEM #182922

**Woolworths**  
Australia's fresh food people

MOOSA CIVIC PH: 07 54742171  
Store Manager is DAVID  
TAX INVOICE - ABN 88 000 014 675

*HOMEBRAND CRACKERS WATER CRKD PEPR 125G	0.99
*BIRNOTT'S BISCUITS ASSORTED CREAMS 500G	4.82
DILMAN TEA BAGS CUP EXTRA STRENGTH 100PK	5.19
HOMEBRAND SUGAR RAW 2kg	2.15
<b>4 SUBTOTAL</b>	<b>\$13.15</b>
<b>TOTAL</b>	<b>\$13.15</b>
<b>CASH</b>	<b>\$20.00</b>
<b>CHANGE</b>	<b>\$6.85</b>
<b>* Taxable Items</b>	
<b>TOTAL includes GST</b>	<b>\$10.53</b>

**Woolworths Earn & Learn**  
You've earned 1 Earn & Learn stickers for your school

STOP 551 POS 003 TRANS 1337 0103 11:02 1/07/12



Department/Agency: ATSI & MA

PETTY CASH VOUCHER

Name: Glen Elmes

Date: 4/7/12

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
<u>Coffees bought for meeting with stakeholders</u>						
			<u>3</u>	<u>39</u>	<u>37</u>	<u>30</u>

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ 37.30 is due and payable to me and I acknowledge receipt of that sum.

s73

s73

SDS ITEM #182922

**AROMAS NOOSA**  
Tax Invoice

Tel: (07) 5474 9788  
32 Hastings St.  
ABN: 57 588 157 454

Phone: 57 588 157 454  
Owner: DannyK  
Date: 23/06/2012 13:17  
Terminal: Bar  
Invoice # 026-0000082265  
Table 109

EFTPOS FROM WESTPAC  
AROMAS NOOSA  
SHOP 7  
32 HASTINGS ST  
NOOSA HEADS QLD 4567

\*\*\* CUSTOMER COPY \*\*\*

Merchant ID 22433056  
Terminal ID 66989217  
Date 23 JUN 12  
Time 13:18

Inv/RCC # 007737

VISA  
AID 00000000031010  
Visa Credit Card s73

Account Type Credit

SALE AUD\$37.30

TOTAL

APPROVED 00  
Signature Approved

Auth ID 536997  
TC C5270ULADAFBAE AU

Item	Price	Qty	Total
Flat white	\$5.50 ea	4	17.20
1 x Add Mug (\$1.20)		1	4.80
Cappuccino		2	8.60
1 x Add Mug (\$1.20)		1	2.40
Cappuccino		1	4.30

Subtotal \$37.30

Total for 7 items **\$37.30**

Credit - Visa \$37.30  
GST INCLUDED IN TOTAL \$3.39

1 item

Thank you  
Please call again

**AROMAS NOOSA**

32 Hastings St.  
ABN: 57 588 157 454

BILL FOR  
TABLE 109

ABN: 57 588 157 454  
Printed by: SamI  
Started by: DannyK  
Printed From: Bar  
Date: 23/06/12 13:17

ITEM	QTY	\$
*Flat white	4	17.20
1 x Add Mug (\$1.20)		4.80
*Cappuccino	2	8.60
1 x Add Mug (\$1.20)		2.40
*Cappuccino	1	4.30

TOTAL INCLUDES GST \$37.30

TOTAL DUE **\$37.30**  
\* GST item

Thank you  
Please call again

MSB002

# ENTERTAINMENT CERTIFICATION

Purpose of Entertainment and its connection with official duties in accordance with the Ministerial Handbook

Purchase of coffees during meeting with stakeholders.

Date of Function: 23.6.2012 Total Cost: (GST inclusive) \$ 37.30

Venue: AROMA'S, HASTINGS STREET, NOOSA HEADS, Qld 4567

ATTENDEES (Note: People for whom expenditure was incurred).

Name of Participants	Organisation of Participants
Glen Elmes	Minister, ATSI + MA
Jacob Pilot	Sen Policy Advisor, ATSI+MA
Noel Pearson	Director, Cape York Institute
Law Griffiths	Advisor to N. Pearson.

\*Attach additional page if necessary (eg guest list)

## CERTIFICATION AND APPROVAL

Certification of Claimant:		Approval of Expenditure:	
I certify that the above entertainment was for official purposes in accordance with the Ministerial Handbook and the information above represents the true details in		The above expenditure is approved for payment in accordance with the Ministerial Handbook.	
Signature of Claimant:	Date 4-7-12	Signature of Minister	Date 4-7-12
s73		s73	

Please print on pink paper



Department/Agency: ATSIMA

PETTY CASH VOUCHER

Name: B. Stephenson

Date: 3/9/12

Particulars of Claim	Amount excluding G.S.T.	Amount of G.S.T. Paid/Payable	Total Amount Paid/Payable
<u>Milk for ATSI office</u>			
			<u>2 30</u>

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ due and payable to me and I acknowledge receipt of that sum.

is

s73

s73

Particulars of Charge

SDS ITEM #182922

QUICK & EASY CONVENIENCE ST  
 85 GEORGE STREET  
 CBD-BRISBANE  
 PH: (07) 3220 2444  
 ABN-61969108086  
 TAX INVOICE

MILK 1lt \$ 2.30  
 -----  
 Total \$ 2.30  
 Tendered \$ 3.00  
**Cash \$ 2.30**  
 Change \$ -0.70

Mon 3- 9-2012 12:35:23  
 #9216 Clerk 1  
 THANK YOU FOR SHOPPING

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: \_\_\_\_\_

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Natural Resources

Financial Year: 2012/13 Urgent payment required by: 1 / 120

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
<u>Qld Parliamentary Service</u>	<u>working meal (meeting with Minister Powell) 50% of cost</u>	<u>\$ 24.00</u>
<b>TOTAL</b> (GST exclusive)		\$
<b>GST Amount</b>		\$
<b>APPROVAL TOTAL:</b> (GST inclusive)		\$ <u>24.00</u>

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_ s73

Name (please print) Andrew Cripps Date: 14/9/12

PREPARED BY: Name (please print) Natalya Serbutseva Date: 11/9/12

Phone Ext. 46515

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

• Claims for Domestic Travel - See Overleaf

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27831

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: ATSI & MA

Financial Year: 2011/2012 Urgent payment required by:    /    / 20

Return Cheque to:    Phone:   

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
BIG DRIP	FINAL STATEMENT (account closed)	\$ 45.00
	TOTAL (GST exclusive)	\$
	GST Amount	\$
	APPROVAL TOTAL: (GST inclusive)	\$ 45-00.

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

PAY \$18-00

APPROVED: Signature [Signature] s73 ✓

Name (please print) HON GLEN ELMES MP Date: 14-9-12

PREPARED BY: Name (please print) BARB HANNON Date: 13/9/12

Phone 3225 1780

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- |   |  |
|---|--|
| * approved by competent authority;                  | * arithmetically correct;                            |
| * verification of goods supplied/services rendered; | * not previously paid;                               |
| * price or rate of charge correct;                  | * invoices/requisitions attached; and                |
| * discounts/allowances correct;                     | * expenditure is recorded against the correct codes. |

Signature: [Signature] s73 [Signature] s73

Date: 21/09/12 21/9/12

• Claims for Domestic Travel - See Overleaf

1/2

Hi Julie  
Sorry for delay.  
Technology  
Mentel

s73

530011/4204183/PF \$18.00  
\*\*Springwater 11/07/12 ATSI & MA

P.O. BOX 75  
NORTH TAMBOURNE QLD 4712  
PH: (07) 55 45 3277

**BIG DRIP NATURAL PURE  
SPRING WATER**  
ASN 50 759 244 980  
Tel: **TALK INVOICES**  
MIN. ABORIGINAL TORRES STRAIT ISLANDS AFFAIRS,  
68 NEVILLE BONNER BUILDING,  
75 WELLMAN STREET  
3237145 CHRIS

Qty	Item	Description	Price	Amount
2	15 LITRE	BOTTLED SPRING WATER	9.00	18.00

Tax Total \$0.00  
Total \$18.00  
Balance Due \$18.00

On-Line Payment Details  
ASN #: s73  
ACC #:   
REF #: Customer Name  
**NOTICES REMAIN THE PROPERTY OF BIG DRIP - Only Big Drip water allowed (Perishes)  
BOTTLES REMAIN THE PROPERTY OF BIG DRIP - Only Big Drip water allowed (Perishes)  
analytic Damaged/buffed bottles incur a fee. NOTIFY OFFICE BEFORE MOVING CHILDREN.**

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27832

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: ATSI & MA

Financial Year: 2011/2012 Urgent payment required by:  / / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
BIG DRIP	FINAL STATEMENT (account closed)	\$ 45.00
	TOTAL (GST exclusive)	\$
	GST Amount	\$
	APPROVAL TOTAL: (GST inclusive)	\$ 45-00.

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_

s73

Name (please print) HON GLEN ELMES MP

Date: 14-9-12

PREPARED BY: Name (please print) BARB HANNON

Date: 13/9/12

Phone 3225 1780

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure inst the correct codes.

Signature: \_\_\_\_\_

s73

s73

Date: 21/9/12

21/9/12

• Claims for Domestic Travel - See Overleaf

**BIG DRIP NATURAL PURE  
SPRING WATER**

ABN 50 759 244 980

Bill To **Tax Invoice**

P.O. BOX 79  
NORTH TAMBORINE QLD 4272  
PH: (07) 55 45 3277

MIN. ABORIGINAL. TORRES ST M/C AFFAIRS.  
.6B NEVILLE BONNER BUILDING  
75 WILLIAM STREET  
32371145 CHRIS

Qty	Item	Description	Price	Amount
3	15 LITRE	BOTTLED SPRING WATER		27-
			Tax Total	\$0.00
			Total	\$0.00

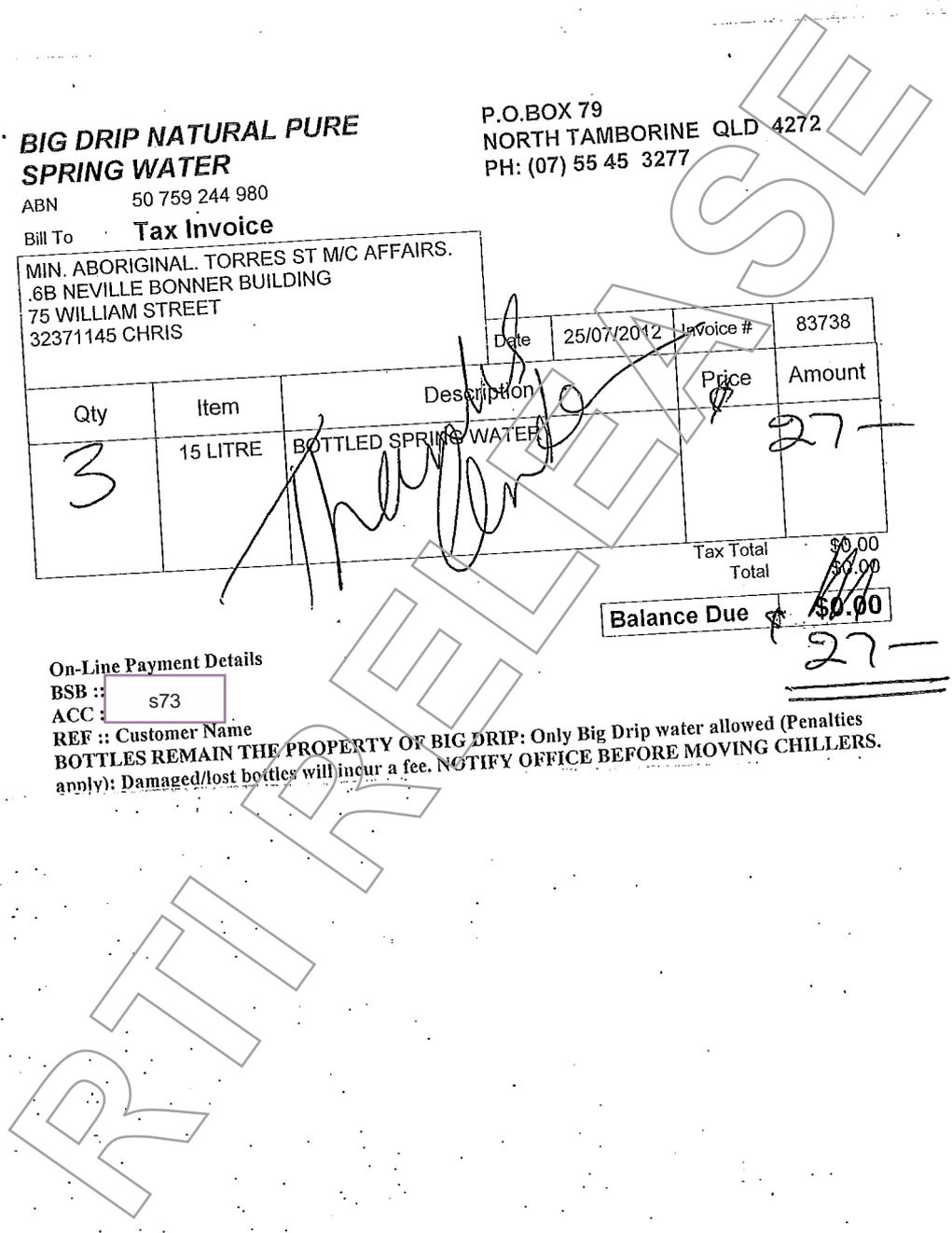
**Balance Due \$ 27-**

**On-Line Payment Details**

BSB :: s73

ACC :: Customer Name

**BOTTLES REMAIN THE PROPERTY OF BIG DRIP: Only Big Drip water allowed (Penalties apply): Damaged/lost bottles will incur a fee. NOTIFY OFFICE BEFORE MOVING CHILLERS.**



Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27852

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: Attorney General + Minister for Justice

Financial Year: 2012 - 2013 Urgent payment required by: 1 / 1 / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
Various Petty Cash.		249.60
	<b>TOTAL</b> (GST exclusive)	\$
	<b>GST Amount</b>	\$
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ 249.60

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_ s73

Name (please print) David Fraser Date: 7 September 2012

PREPARED BY: Name (please print) Lelyabelover Date: 7.9.12

Phone 39393487

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: \_\_\_\_\_ s73 \_\_\_\_\_ s73

Date: 25/9/12 25/09/12

• Claims for Domestic Travel - See Overleaf

POSTAGE AND PETTY CASH BOOK



OFFICE, *Attorney General + Mr Justice*

DATE	PARTICULARS	STATISTICS		EXPENDED		INITIALS
		Letters	Packets	\$	c	
	Brought forward ...					
28.12	Milk.			1	90	X
7.8.12	Milk			1	90	X
s73						
13.8.12	Milk			1	90	X
9.8.12	Milk			1	90	X
16.8.12	Milk			1	90	X
s73						
	s73					s73
s73						
23.8.12	Milk			1	90	
29.8.12	Milk.			3	40	
s73						
30.8.12	Teapoons - Glaxo			4	00	
s73						
4.9.12	Milk.			3	40	
s73						
21.8.12	Milk.			2	40	
s73						
Prepared by <i>Lelia Glave</i>				s73		
Checked by <i>Shannon Pa</i>						
s73						
Carried forward ...				\$249		60

PETTY CASH VOUCHER			
Name <u>Shannon Portney</u>		Date <u>2.8.12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Milk			1.90
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>1.90</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Particulars of Charge			

**WELCOME TO**  
**7 - ELEVEN**  
 GEORGE ST  
 ABN: 99 574 088 957

**TAX INVOICE**

1 SMART MLK 1LTR FA	\$1.90
Balance Due:	\$1.90
Tendered:	
Cash	\$1.90
Change Due to Customer:	\$0.00

Operator: Liu, Stella  
 4113A 1 681819

2/8/12 11:41:32

THANK YOU FOR SHOPPING WITH  
 7-ELEVEN 4113A  
 PLEASE RETAIN THIS RECEIPT

PETTY CASH VOUCHER			
Name <u>Sharon Parry</u>	Date <u>7.8.12</u>		
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
M.I.K.			1.90
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>1.90</u> is due and payable to me and I acknowledge receipt of that sum	
s73		s73	
Particulars of Charge			

WELCOME TO  
7 - ELEVEN  
GEORGE ST  
ABN: 99 574 088 957

**TAX INVOICE**

1 SMART MLK 1LTR EA	\$1.90
Balance Due:	\$1.90
Tendered:	
Cash	\$1.90
Change Due to Customer:	\$0.00

Operator: Liu, Stella  
4113A 1 685351 7/8/12 09:15:35

THANK YOU FOR SHOPPING WITH  
7-ELEVEN 4113A  
PLEASE RETAIN THIS RECEIPT

PETTY CASH VOUCHER			
Name <u>Shannon Paddy</u>		Date <u>13.8.12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Milk			1.90
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i>		I certify that the sum of \$ <u>1.90</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Particulars of Charge			

**WELCOME TO**  
**7 - ELEVEN**  
 GEORGE ST  
 ABR: 574 068 957

**TAX INVOICE**

1 SMART MILK 1LTR EA	\$1.90
Balance Due:	\$1.90
Tendered:	
Cash	\$1.90
Change Due to Customer:	\$0.00

Operator: Liu, Stella  
 4113A 1 690123 13/8/12 10:26:10

THANK YOU FOR SHOPPING WITH  
 7-ELEVEN 4113A  
 PLEASE RETAIN THIS RECEIPT

PETTY CASH VOUCHER			
Name <u>Shirley Peck</u>		Date <u>9.8.12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
<u>Milk</u>			<u>1.90</u>
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>1.90</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Particulars of Charge			

WELCOME TO  
7 - ELEVEN  
GEORGE ST  
ABN: 99 574 088 957

TAX INVOICE

1 SMART MILK 1LTR EA \$1.90  
Balance Due: \$1.90  
Tendered:  
Cash \$5.00  
Change \$3.10

Operator: L1030  
4113A 1 687297

9/8/12 09:52:58

THANK YOU FOR SHOPPING WITH  
7-ELEVEN  
PLEASE RETAIN THIS RECEIPT

PETTY CASH VOUCHER			
Name <u>Sherrina Peckley</u>		Date <u>16.8.12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Milk			1.90
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> . <div style="border: 1px solid black; width: 150px; height: 40px; margin: 5px auto; text-align: center;">s73</div>		I certify that the sum of \$ <u>1.90</u> is due and payable to me and I acknowledge receipt of that sum. <div style="border: 1px solid black; width: 150px; height: 40px; margin: 5px auto; text-align: center;">s73</div>	
Particulars of Charge			

**WELCOME TO**  
**7 - ELEVEN**  
 GEORGE ST  
 ABN: 99 574 088 957

**TAX INVOICE**

1 SMART MLK 1LTR EA	\$1.90
Balance Due:	\$1.90
Tendered:	
Cash	\$1.90
Change Due to Customer:	\$0.00

Operator: Liu, Stella  
 4113A 1 692491 16/8/12 12:02:48

THANK YOU FOR SHOPPING WITH  
 7-ELEVEN 4113A  
 PLEASE RETAIN THIS RECEIPT

**PETTY CASH VOUCHER**

Name Shirley [unclear] Date 16/8/12

Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
s73 Finish Detergents Powder Coffee			s73 26.99 8.44
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Queensland Ministerial Handbook.  s73		I certify that the sum of \$ <u>40.50</u> is due and payable to me and I acknowledge receipt of that sum.  s73	
<b>Particulars of Charge</b>			

Coles Supermarkets Australia Pty Ltd  
Tax Invoice ABN: 45 004 189 708



Check the bottom of your docket!

Coles Central Myer Centre Store: 4564  
Phone: (07) 32119393 Receipt: 1434  
Open Monday to Friday 7:00am - 9:00pm  
Open Saturday 8:00am - 7:00pm  
Open Sunday 9:00am - 6:00pm  
Your store manager is: Tony  
Date: 16-Aug-2012 Time: 10:04  
Reg 118 Served By: Self Checkout - 568

s73	
%FINISH QUANTUM LEMON 40PACK	26.99
NESCAFE BLEND 43 GRA 150GRAM	8.44
<b>Sub Total</b>	<b>\$40.51</b>
Rounding	-0.01
<b>Total for 4 items</b>	<b>\$40.50</b>
Car	40.50
GST INCLUDED IN TOTAL	\$2.92
% = Taxable items	

LIQUORLAND DOCKET DEALS

PETTY CASH VOUCHER			
Name <u>Shannon Peeling</u>		Date <u>23.8.12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Milk			1.90
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>1.90</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Particulars of Charge			

WELCOME TO  
7 - ELEVEN  
GEORGE ST  
ABN: 99 574 088 957

TAX INVOICE

1x MILK ULTR EA	\$1.90
Balance:	\$1.90
Tendered:	
Cash	\$1.90
Change Due to Customer:	\$0.00

Operator: Liu, Stella  
4113A 1 698360 23/8/12 14:57:37

THANK YOU FOR SHOPPING WITH  
7-ELEVEN 4113A  
PLEASE RETAIN THIS RECEIPT

PETTY CASH VOUCHER			
Name <u>Shannon Ponting</u>		Date <u>29.8.12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Milk			3.40.
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>3.40</u> is due and payable to me and I acknowledge receipt of that sum.	
<div style="border: 1px solid black; width: 100px; height: 40px; margin: 0 auto; text-align: center;">s73</div>		<div style="border: 1px solid black; width: 100px; height: 40px; margin: 0 auto; text-align: center;">s73</div>	
Particulars of Charge			

**WELCOME TO**  
**7 - ELEVEN**  
 GEORGE ST  
 ABN: 99 574 088 957

**TAX INVOICE**

1 7-11 MILK 2LTR EA	\$3.40
Balance Due:	\$3.40
Tendered:	
Cash	\$4.00
Change Due to Customer:	\$0.60

Operator: F, Joyce  
 4113A 1 702830      29/8/12 09:10:27

THANK YOU FOR SHOPPING WITH  
 7-ELEVEN 4113A  
 PLEASE RETAIN THIS RECEIPT

**PETTY CASH VOUCHER**

Name Shannon Penting Date 4.9.12

Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Milk:			3.40

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the *Queensland Ministerial Handbook*.

I certify that the sum of \$ 3.40 is due and payable to me and I acknowledge receipt of that sum.

Particulars of Charge

WELCOME TO  
7 - ELEVEN  
GEORGE ST  
ABN: 99 574 088 957

**TAX INVOICE**

1 7-11 MILK 2LTR EA \$3.40  
Balance Due: \$3.40  
Tendered:  
Cash \$4.00  
Change Due to Customer: \$0.60

Operator: Liu, Stella  
4113A 1 707916 4/9/12 15:01:51

THANK YOU FOR SHOPPING WITH  
7-ELEVEN 4113A

PLEASE RETAIN THIS RECEIPT

PETTY CASH VOUCHER			
Name <u>Shannon Pooley</u>	Date <u>31.8.12</u>		
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Milk			3.40.
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> . <div style="border: 1px solid black; width: 100px; height: 30px; margin: 5px auto; text-align: center;">s73</div>	I certify that the sum of \$ <u>3.40</u> is due and payable to me and I acknowledge receipt of that sum. <div style="border: 1px solid black; width: 100px; height: 30px; margin: 5px auto; text-align: center;">s73</div>		
Particulars of Charge			

**WELCOME TO  
7-ELEVEN**  
 GEORGE ST  
 ABN: 99 574 088 957

**TAX INVOICE**

1 7-11 MILK 2LTR EA \$3.40

Balance Due: \$3.40

Tendered: \$50.00

Cash - \$50 \$46.60

Change Due to Customer:

Operator: W, Wendy  
 4113A 1 704846 31/8/12 11:34:34

THANK YOU FOR SHOPPING WITH  
 7-ELEVEN 4113A  
 PLEASE RETAIN THIS RECEIPT

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27853

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Agriculture, Fisheries & Forestry

Financial Year: 2012-2013 Urgent payment required by: 1 / 1 / 20

Return Cheque to: DAFF Phone: 3239 3000

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
DAFF	Petty Cash	\$261-83
	<b>TOTAL</b> (GST exclusive)	\$
	<b>GST Amount</b>	\$
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ 261-83

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

*pay \$261.85*

APPROVED: Signature

*[Signature]*  
s73

Name (please print)

John McVeigh

Date:

14/9/12

PREPARED BY: Name (please print)

Elizabeth Hand

Date:

13-9-12

Phone

3239 3000

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature:

*[Signature]*  
s73

s73

Date:

25/9/12

25/9/12

• Claims for Domestic Travel - See Overleaf



Office of the Minister for Agriculture, Fisheries and Forestry  
GPO Box 46, Brisbane QLD 4001



Department/Agency:...

PETTY CASH VOUCHER

Name: Ross Williams

Date: 13/07/12

Particulars of Claim	Amount excluding G.S.T.	Amount of G.S.T. Paid/Payable	Total Amount Paid/Payable
<u>LIPTON TEA BAGS</u>			<u>\$8.00</u>

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

X s73

I certify that the sum of \$ s73 is due and payable to me and I acknowledge receipt of that sum.

s73

Particulars of Charge

SDS ITEM #182922

Coles Supermarkets Australia Pty Ltd  
Tax Invoice ABN: 45 004 189 708



Coles Central Myer Centre Store: 4564  
Phone: (07) 3211935 Receipt: 5334  
Open Monday to Friday 7:00am - 9:00pm  
Open Saturday 8:00am - 7:00pm  
Open Sunday 9:00am - 6:00pm  
Your store manager is: Tony  
Date: 13-Jul-2012 Time: 13:05  
Reg 111 Served By: Self Checkout - 561  
\$  
LIPTON BLACK TEA BAG 100PACK 8.00  
Quantity: 2 @ \$4.00 each  
Total for 2 items \$8.00  
Cash 10.00  
Change 2.00  
GST INCLUDED IN TOTAL \$0.00  
% Taxable items

RTI RELEASED

Office of the Minister for Agriculture, Fisheries and Forestry  
GPO Box 46, Brisbane QLD 4001



Department/Agency:.....

### PETTY CASH VOUCHER

Name: Elisabeth Hand

Date: 11-7-12

Particulars of Claim	Amount excluding G.S.T.	Amount of G.S.T. Paid/Payable	Total Amount Paid/Payable
Milk			
(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)	\$3.83	0.42	\$4.25

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$  
due and payable to me and I acknowledge receipt of that sum.

is

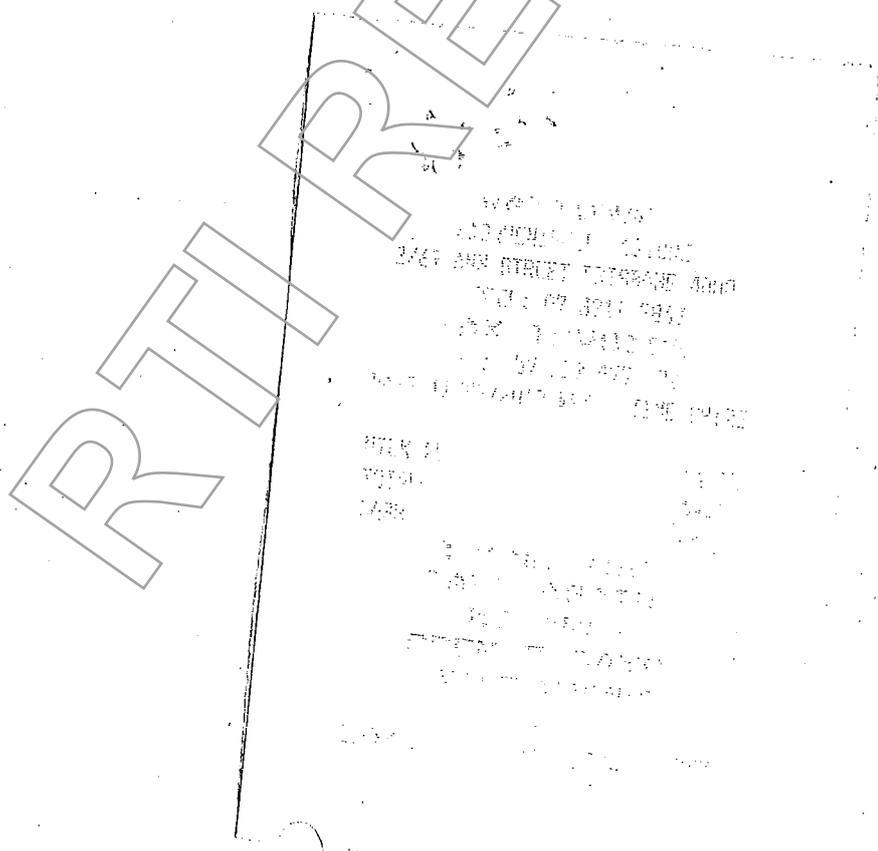
s73

Particulars of Charge

s73

Bruce Mills  
COS

SDS ITEM #182922



Office of the Minister for Agriculture, Fisheries and Forestry  
GPO Box 46, Brisbane QLD 4001



Department/Agency:.....

PETTY CASH VOUCHER

Name: Elisabeth Hand

Date: 6-7-12

Particulars of Claim	Amount excluding G.S.T.	Amount of G.S.T. Paid/Payable	Total Amount Paid/Payable
Milk			

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

\$3-10/0.35 \$3 45

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ due and payable to me and I acknowledge receipt of that sum.

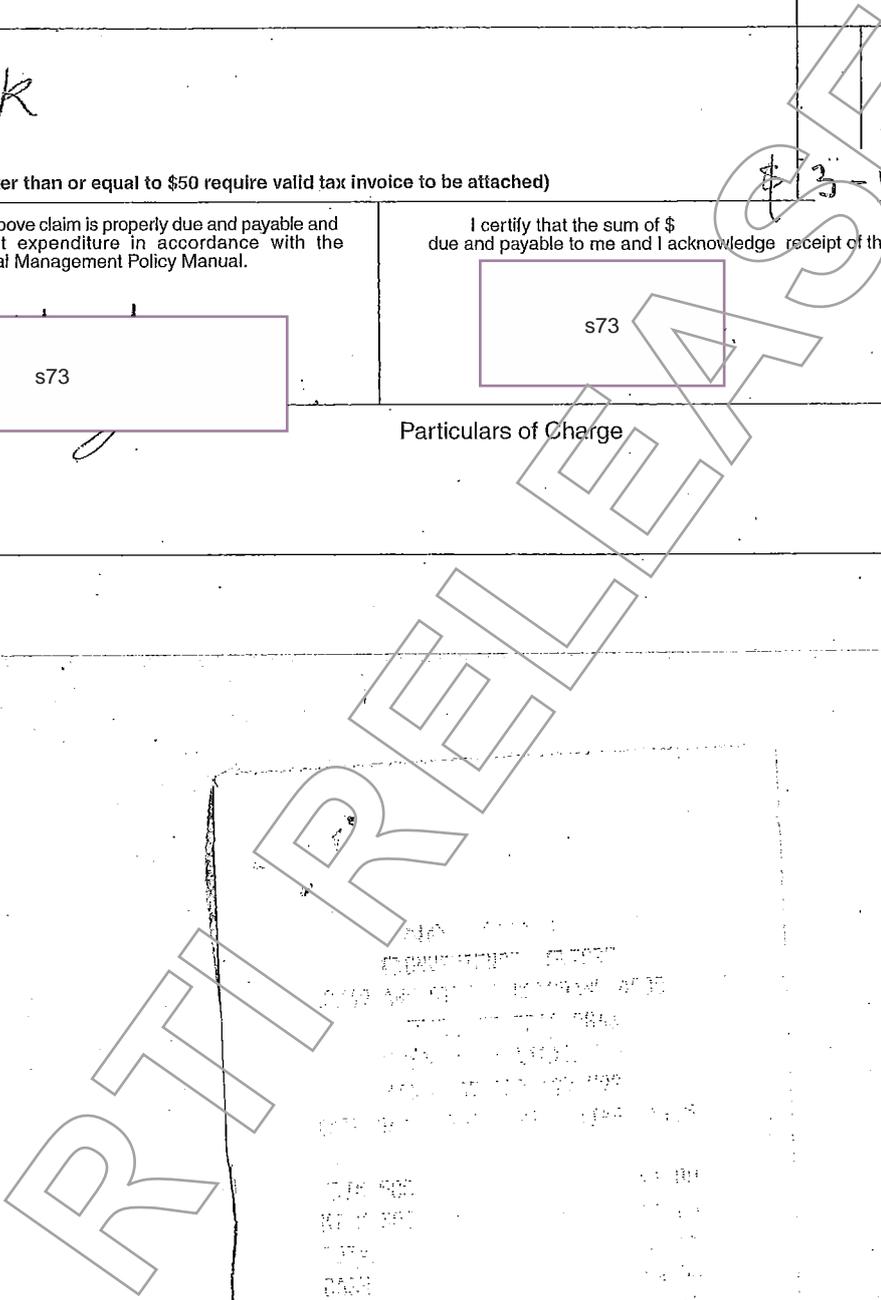
is

s73

s73

Particulars of Charge

SDS ITEM #182922



NO. 1111  
 GOVERNMENT OF QUEENSLAND  
 OFFICE OF THE MINISTER FOR AGRICULTURE, FISHERIES AND FORESTRY  
 GPO BOX 46, BRISBANE QLD 4001  
 TEL: (07) 552 3400  
 FAX: (07) 552 3401  
 WWW.AFF.QLD.GOV.AU

Office of the Minister for Agriculture, Fisheries and Forestry  
GPO Box 46, Brisbane QLD 4001



Department/Agency:.....

PETTY CASH VOUCHER

Name: LACHLAN MILLAR

Date: 03/07/12

Particulars of Claim	Amount excluding G.S.T.	Amount of G.S.T. Paid/Payable	Total Amount Paid/Payable
<u>Coffee</u>	<u>\$30.24</u>	<u>91¢</u>	<u>\$31.15</u>

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ \_\_\_\_\_ is due and payable to me and I acknowledge receipt of that sum

s73

s73

Particulars of Charge

SDS ITEM #182922

Coles Supermarkets Australia Pty Ltd  
Tax Invoice ABR: 45 004 189 708



Coles Central Myer Centre Store: 4564  
Phone: (07) 32119393 Receipt: 4490  
Open Monday to Friday 7:00am - 9:00pm  
Open Saturday 8:00am - 7:00pm  
Open Sunday 9:00am - 6:00pm  
Your store manager is: Tony

Date: 03-Jul-2012 Time: 11:15  
Reg 5 Served By: Sheena - 311

LAVAZZA COFFEE 1KG	\$ 31.15
Total for 1 item	\$31.15
EFTPOS	31.15
GST INCLUDED IN TOTAL	\$0.00

Coles

03/07/12  
46259511

QLD AU  
11:15  
MN6405

s73  
CBA Debit  
APSN 0001

ATD A000000004TOTO

RTI Document No.141  
SAVINGS ACCOUNT

Office of the Minister for Agriculture, Fisheries and Forestry  
GPO Box 46, Brisbane QLD 4001

Department/Agency:....



PETTY CASH VOUCHER

Name: Elisabeth Hand

Date: 12-9-12

Particulars of Claim	Amount excluding G.S.T.	Amount of G.S.T. Paid/Payable	Total Amount Paid/Payable
Coffee	21.30	1.85	23.15

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ s73 is due and payable to me and I acknowledge receipt of that sum.

Particulars of Charge	
SDS ITEM #182922 <u>Brunck Mills COS</u>	s73

Coles Supermarkets Australia Pty Ltd  
Tax Invoice ABN: 45 004 189 708



Coles Central Myer Centre Store: 4564  
Phone: (07) 32119393 Receipt: 6855  
Open Monday to Friday 7:00am - 9:00pm  
Open Saturday 8:00am - 7:00pm  
Open Sunday 9:00am - 6:00pm  
Your store manager is: Tony  
Date: 12-Sep-2012 Time: 15:39  
Reg 117 Served By: Self Checkout - 567

MOCCONA CLASSIC COFF 400GRAM	\$ 23.15
<b>Total for 1 item</b>	<b>\$23.15</b>
Cash	25.00
Change	1.85
<b>GST INCLUDED IN TOTAL</b>	<b>\$0.00</b>

flybuys card # 2793641689816  
% = Taxable items

flybuys points balance as of yesterday: 582

LIQUORLAND DOCKET DEALS

**RTI Document No.142**  
Buy one get one free on

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27895

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Office of the Minister for Police and Community Safety

Financial Year: 2011/2012

Urgent payment required by: / / 20

Return Cheque to: \_\_\_\_\_

Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Petty Cash reimbursement	Various	\$93.10
<b>TOTAL</b> (GST exclusive)		\$
<b>GST Amount</b>		\$
<b>APPROVAL TOTAL:</b> (GST inclusive)		\$93.10

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_

s73

Name \_\_\_\_\_

CTPI

Date: 26/9/2012

PREPARED BY: Name \_\_\_\_\_

CTPI

Date: 26/9/2012

Phone 3239 6123

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure \_\_\_\_\_ the correct codes

Signature \_\_\_\_\_

s73

s73

Date: \_\_\_\_\_

27/09/12

27/9/12

- Claims for Domestic Travel - See Overleaf



PETTY CASH VOUCHER			
Name <u>Tammy Bacon</u>		Date <u>3/8/12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Coffee for Minister's guests		\$1.00	\$11.00
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>11.00</u> is due and payable to me and I acknowledge receipt of that sum.	
<div style="border: 1px solid black; width: 100px; height: 40px; margin: 0 auto; text-align: center;">s73</div>		<div style="border: 1px solid black; width: 100px; height: 40px; margin: 0 auto; text-align: center;">s73</div>	
Particulars of Charge			

# BIGW

live big for less

BIG W MACARTHUR  
PHONE (07) 31153313  
TAX INVOICE - ABN 88 000 014 675

*8267499 NESCAFE GOLD 200 G	\$ 10.98
1 SUBTOTAL	\$10.98
ROUNDING	\$0.02
TOTAL FOR 1 ITEMS	\$11.00
CASH	\$20.00
CHANGE	\$9.00
* Taxable Items	
TOTAL includes GST	\$1.00



2402780988552010820126

0278 098 8552 0998 11:34 1/08/12

ALL RETURNS MUST BE ACCOMPANIED BY YOUR TAX INVOICE



# POSTAGE AND PETTY CASH BOOK



OFFICE, .....

DATE	PARTICULARS	STATISTICS		EXPENDED		INITIALS
		Letters	Packets	\$	C	
2012	Brought forward	551 DOLL.	657 \$	TOTAL	NCL GST	
	Petty Cash			243	50	s73
05/07/12	Reimbursement			106	50	
	TOTAL PETTY CASH			350	-	
s73						
12/7/12	TEA BAGS + COFFEE for Ministers	43-33	-	43	35 33	s73
s73						
	Petty Cash Remaining			252	30	
18/7	Morning tea for min meetings	13.88	1.39	15.27	27.5	
19/7	ministers meetings cleaning products	15.18	1.32	16	50	
10/8	meeting with women's legal services	27.18	2.12	29	90	
31/8	MUR for min meetings	3.39	00	3	39	
					40	
3/9	MUR for min meetings	7.87	.11	7.8	98 <sup>00</sup>	
4/9	coffee ministers meetings/cleaning products	24.51	1.32	27	25	
10/9	MUR for Ministers meetings	4.87	00	4	87	s73
s73						
19/9	MUR for min meetings	4.87	00	4	85	
24/9	water for min office	5.37	00	5	37	
25/9	minister MUR meetings	5.38	00	5	38	
	Paid	-	-	135	23	
	Petty Rem	-	-	117	07	
	Petty Cash			117	07	
	Reimbursement			232	93	
	TOTAL			350	00	

PETTY CASH VOUCHER			
Name <u>ANNETTE HECKER</u>		Date <u>12-07-12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
TEA BAGS + COFFEE FOR MINISTER.	43-33	—	43-33
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>43-33</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Particulars of Charge			

**ANNETTE HECKER**  
 Coles Supermarkets Australia Pty Ltd  
 Tax Invoice ABN: 45 004 189 708

**flybuys my5 at coles**  
 flybuys.com.au

Coles Central Myer Centre Store: 4564  
 Phone: (07) 32119393 Receipt: 3814  
 Open Monday to Friday 7:00am - 9:00pm  
 Open Saturday 8:00am - 7:00pm  
 Open Sunday 9:00am - 6:00pm  
 Your store manager is: Tony

Date: 12-Jul-2012 Time: 08:01  
 Reg 119 Served By: Self Checkout - 569

TWININGS TEA BAGS:EN 100PACK	20.18
Quantity: 2 @ \$10.09 each	
MOCCONA CLASSIC COFF 400GRAM	23.15
<b>Total for 3 items</b>	<b>43.33</b>
EF7 NS	43.33
GST INCLUDED IN TOTAL	<b>\$0.00</b>

Coles QLD AU  
 12/07/12 08:00  
 46259511 NN64B9  
 MASTERCARD  
 s73 A0000000041010  
 CBA Dept

1000 DEALS EVERYDAY AT WWW.SHOPATCOLES.COM.AU

RTI RELEASED

PETTY CASH VOUCHER			
Name	<u>marvina maphee</u>	Date	<u>18/07/12</u>
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Morning Tea for Meeting	13.88	1.39	15.25
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Queensland Ministerial Handbook.		I certify that the sum of \$ <u>15.25</u> is due and payable to me and I acknowledge receipt of that sum.	
<div style="border: 1px solid black; width: 150px; height: 40px; margin: 0 auto; text-align: center;">s73</div>		<div style="border: 1px solid black; width: 150px; height: 40px; margin: 0 auto; text-align: center;">s73</div>	
Particulars of Charge			

Coles Supermarkets Australia Pty Ltd  
 Tax Invoice ABN: 45 004 189 708



Check the bottom of your docket!

Coles Central Myer Centre Store: 4564  
 Phone: (07) 32113333 Receipt: 7233  
 Open Monday to Friday 7:00am - 9:00pm  
 Open Saturday 8:00am - 7:00pm  
 Open Sunday 9:00am - 6:00pm  
 Your store manager is: Tony  
 Date: 8-Jul-2012 Time: 09:48  
 Reg 111 served By: Self Checkout - 561

%DANISH FTO GPK SPACK	3.49
%COLES BAKERY MUFFIN 175GRAM	3.79
%KARMOIT'S CHOCOLATE BT 175GRAM	2.99
%COLES BANANA BREAD:5 550GRAM	5.01

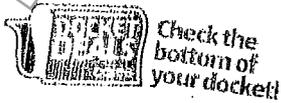
Sub Total	<b>\$15.27</b>
Rounding	-0.02
Tax for 4 Items	\$15.25
Ca	15.25
GST INCLUDED IN TOTAL	<b>\$1.39</b>

3 = Taxable items

Sports for Schools Offer  
 You have earned 1 - voucher/s  
 Total voucher/s include any base and bonus vouchers

27/9/12 Spoke to Chris - he advised to code this expense to 530011 light refreshments (where we usually code biscuits & coffee for meetings). N.S.

Coles Supermarkets Australia Pty Ltd  
Tax Invoice ABN: 45 004 189 708



Coles Central Myer Centre  
Phone: (07) 32110000  
Open Monday to Friday 7:00am - 9:00pm  
Open Saturday 8:00am - 7:00pm  
Open Sunday 9:00am - 6:00pm  
Your store manager is: Tony  
Date: 3-Jul-2012  
Reg 111 served By: Self Checkout - 561

Store: 4564  
Receipt: 7233  
Time: 09:48

%DANISH FTO 6PK 5PACK	\$
%COLES BAKERY MUFFIN 175GRAM	3.49
%ARNOTT'S CHOCOLATE BT 175GRAM	3.79
%COLES BANANA BREAD:5 550GRAM	2.99
	5.01

Sub Total	
Rounding	
1 for 4 items	\$15.27
Car	-0.02
GST INCLUDED IN TOTAL	\$15.25
% - Taxable items	15.25
	\$1.39

Sports for Schools Offer  
You have earned 1 voucher/s  
Total voucher/s include and have

PETTY CASH VOUCHER			
Name <u>MARUSHA MURPHY</u>		Date <u>19/7/12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Munister Meetings sugar & cleaning products	15.18	1.32	16.50
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>16.50</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Michael Read		Particulars of Charge	

Coles Supermarkets Australia Pty Ltd  
 Tax Invoice ABN: 45 004 189 708



Coles Central Myer Centre Store: 4564  
 Phone: (07) 32119393 Receipt: 820  
 Open Monday to Friday 7:00am - 9:00pm  
 Open Saturday 8:00am - 7:00pm  
 Open Sunday 9:00am - 6:00pm  
 Your store manager is: Tony  
 Date: 9-Jul-2012 Time: 14:45  
 Reg 118 Served By: Self Checkout - 568

SMARTBUY WHITE SUGAR 2KG	\$ 1.99
%FAIRY DISWASHER TABL 28PACK	14.49
<b>Sub Total</b>	<b>\$16.48</b>
Rounding	0.02
Total for 2 items	<b>\$16.50</b>
Cash	50.00
Ch	33.50
GST INCLUDED IN TOTAL	\$1.32
% = Taxable items	

Sports for Schools Offer  
 You have earned - 1 - voucher/s  
 Total voucher/s includes any base and bonus vouchers

PETTY CASH VOUCHER			
Name <u>Tannee Hovst</u>		Date <u>31/8/12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
<u>2L Milk for Ministers Meetings</u>			<u>3.39</u>
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> . [Signature Box] <u>marsha mcphee</u>		I certify that the sum of \$ <u>3.40</u> is due and payable to me and I acknowledge receipt of that sum. [Signature Box] <u>s73</u>	
<b>Particulars of Charge</b>			

Coles Supermarkets Australia Pty Ltd  
 Tax Invoice ABN: 45 004 189 708



Check the bottom of your docket!

Coles General Myer Centre Store: 4564  
 Phone: (07) 32119393 Receipt: 6090  
 Open Monday to Friday 7:00am - 9:00pm  
 Open Saturday 8:00am - 7:00pm  
 Open Sunday 9:00am - 6:00pm  
 Your store manager is: Tony

Date: 31-Aug-2012 Time: 09:32  
 Reg 116 Served By: Self Checkout - 566

PAULS TRIM DAIRY HDP 2LITRE \$ 3.39

Sub Total \$3.39  
 Rounding 0.01  
 Total for 1 item \$3.40  
 Cash 4.00  
 Change 0.60  
 G: INCLUDED IN TOTAL \$0.00

% = Taxable items

**LIQUORLAND DOCKET DEALS**

Buy one get one free on  
 Penfolds Koonunga Hill Range 750ml  
 in one pack of 12  
 from 29 August - 11 September 2012

PETTY CASH VOUCHER			
Name <u>Tannee Huust</u>		Date <u>3/09/12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
<div style="border: 1px solid black; padding: 2px;">s73</div> for Minister + Milk for Ministers Meetings	7.87	.11	7.98
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> . <div style="border: 1px solid black; padding: 2px;">s73</div> <u>Marsha McPhee</u>	I certify that the sum of \$ <u>7.98</u> is due and payable to me and I acknowledge receipt of that sum. <div style="border: 1px solid black; padding: 2px; width: 100px; margin: 0 auto;">s73</div>		
<b>Particulars of Charge</b>			

Coles Supermarkets Australia Pty Ltd  
 Tax Invoice ABN: 45 004 189 708



Coles Central Myer Centre Store: 4564  
 Phone: (07) 32119393 Receipt: 4574  
 Open Monday to Friday 7:00am - 9:00pm  
 Open Saturday 8:00am - 7:00pm  
 Open Sunday 9:00am - 6:00pm  
 Your store manager is: Tony  
 Date: 03-Sep-2012 Time: 09:00  
 Reg 114 Served By: Self Checkout - 564

s73	
PAULS TRIM MILK 3LTR 3LITRE	4.07
PAULS PVC DY FULL CR 1LITRE	1.91
<b>Sub Total</b>	<b>\$7.98</b>
Rounding	0.02
<b>Total for 3 items</b>	<b>\$8.00</b>
Cash	10.00
C	2.00
<b>GST INCLUDED IN TOTAL</b>	<b>\$0.11</b>
% = Taxable items	

LIQUORLAND DOCKET DEALS

Buy one get one free on  
 Penfolds Koonunga Hill Range 750ml  
 in one or two bottles  
 from 29 August - 11 September 2012

**PETTY CASH VOUCHER**

Name Tannee Hurst Date 4/09/12

Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Coffee for Ministers Meetings & Dishwashing tablets	24.51	1.32	27.25
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Queensland Ministerial Handbook		I certify that the sum of \$ <u>27.25</u> is due and payable to me and I acknowledge receipt of that sum.	
s73	maurina mcphie		s73
<b>Particulars of Charge</b>			

Coles Supermarkets Australia Pty Ltd  
Tax Invoice ABN: 45 004 189 708



Coles Central Myer Centre Store: 4564  
Phone: (07) 32119393 Receipt: 7926  
Open Monday to Friday 7:00am - 9:00pm  
Open Saturday 8:00am - 7:00pm  
Open Sunday 9:00am - 6:00pm  
Your store manager is: Tony  
Date: 04-Sep-2012 Time: 15:08  
Reg 121 Served By: Self Checkout - 571

NESCAFE BLEND 43 GRA 250GRAM	\$ 12.77
%FAIRY DISWASHER TABL 28PACK	14.49

Sub Total	\$27.26
Rounding	-0.01
Total for 2 items	\$27.25
Cash	30.00
Change	2.75
GST INCLUDED IN TOTAL	\$1.32

% = Taxable items

**LIQUORLAND DOCKET DEALS**

Buy one get one free on  
Penfolds Koonunga Hill Range 750ml  
in or RTI Document No 154  
from 29 August - 11 September 2012

PETTY CASH VOUCHER				
Name	Tannee Hurst		Date	10/09/12
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$	
Milk for Ministers Meetings			4.87	
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Queensland Ministerial Handbook.		I certify that the sum of \$ <u>4.87</u> is due and payable to me and I acknowledge receipt of that sum		
<div style="border: 1px solid black; padding: 5px; display: inline-block;">s73</div> <i>marsha merrill</i>		<div style="border: 1px solid black; padding: 5px; display: inline-block;">s73</div>		
Particulars of Charge				

Coles Supermarkets Australia Pty Ltd  
 Tax Invoice ABN: 45 004 189 708



Coles Central Myer Centre Store: 4564  
 Phone: (07) 32119393 Receipt: 9447  
 Open Monday to Friday 7:00am - 9:00pm  
 Open Saturday 8:00am - 7:00pm  
 Open Sunday 9:00am - 6:00pm  
 Your store manager is: Tony  
 Date: 10-Sep-2012 Time: 08:50  
 Reg 113 Served By: Self Checkout - 563

PAULS TRIM MILK 3LTR 3LITRE	\$ 4.87
Sub Total	\$4.87
Rounding	-0.02
Total for 1 item	\$4.85
Cash	5.00
Change	0.15
INCLUDED IN TOTAL	\$0.00

% = Taxable items

LIQUORLAND DOCKET DEALS

Buy one get one free on  
 Curious Kiwi Sauvignon Blanc 750ml  
 in one transaction at Liquorland  
 from 5 September - 18 September 2012

PETTY CASH VOUCHER			
Name <u>Tannee Huust</u>		Date <u>19/9/12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
<u>milk for ministers meetings</u>			<u>4.87</u>
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>4.85</u> is due and payable to me and I acknowledge receipt of that sum.	
<div style="border: 1px solid black; padding: 5px; width: fit-content;">s73</div> <u>Maura McPhee</u>		<div style="border: 1px solid black; padding: 5px; width: fit-content;">s73</div>	
Particulars of Charge			

Coles Supermarkets Australia Pty Ltd  
 Tax Invoice ABN: 45 004 189 708



Coles Central Myer Centre Store: 4564  
 Phone: (07) 32119393 Receipt: 234  
 Open Monday to Friday 7:00am - 9:00pm  
 Open Saturday 8:00am - 7:00pm  
 Open Sunday 9:00am - 6:00pm  
 Your store manager is: Tony  
 Date: 19-Sep-2012 Time: 09:56  
 Reg 114 Served By: Self Checkout - 564

PAULS TRIM MILK 3LTR 3LITRE	\$ 4.87
Sub Total	\$4.87
Rounding	-0.02
Total for 1 item	\$4.85
Cash	5.00
Change	0.15
GST INCLUDED IN TOTAL	\$0.00
% = Taxable items	

LIQUORLAND DOCKET DEALS

Buy one get one free on  
 Yalumba Y Series 750ml  
 in one transaction at Liquorland  
 from 19 September - 2 October 2012

PETTY CASH VOUCHER				
Name	marsha mcneil		Date	24/09/12
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$	
Water for Ministers office (note water not working in building)			5.35	
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Queensland Ministerial Handbook.	I certify that the sum of \$ 5.35 is due and payable to me and I acknowledge receipt of that sum.			
s73	s73			
Particulars of Charge				

Coles Supermarkets Australia Pty Ltd  
Tax Invoice ABN: 45 004 189 708



Check the bottom of your docket!

Coles Central Myer Centre Store: 4564  
Phone: (07) 32119393 Receipt: 3363  
Open Monday to Friday 7:00am - 9:00pm  
Open Saturday 8:00am - 7:00pm  
Open Sunday 9:00am - 6:00pm  
Your store manager is: Tony  
Date: 24-Sep-2012 Time: 08:27  
Reg 122 Served By: Self Checkout - 572

COLES WATER SPRING N 1.5LITRE	3.63
Quantity: 3 @ \$1.21 each	
Y L COLES WATER SPRI 600ML	1.74
Quantity: 2 @ \$0.87 each	

Sub Total	\$5.37
Rounding	-0.02
Total for 5 items	\$5.35
Change	20.00
GST INCLUDED IN TOTAL	14.65
	\$0.00

% = Taxable items

LIQUORLAND DOCKET DEALS

PETTY CASH VOUCHER				
Name	Tannee Hurst		Date	25/09/12
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$	
Ministerial Milk meetings -			5.40	
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Queensland Ministerial Handbook.		I certify that the sum of \$ <u>5.40</u> is due and payable to me and I acknowledge receipt of that sum.		
<div style="border: 1px solid black; padding: 2px;">s73</div> Maurisha WCP her		<div style="border: 1px solid black; padding: 2px;">s73</div>		
Particulars of Charge				

Coles Supermarkets Australia Pty Ltd  
Tax Invoice ABN: 45 004 189 708



Check the bottom of your docket!

Coles Central Myer Centre Store: 4564  
Phone: (07) 32119393 Receipt: 6582  
Open Monday to Friday 7:00am - 9:00pm  
Open Saturday 8:00am - 7:00pm  
Open Sunday 9:00am - 6:00pm  
Your store manager is: Tony  
Date: 25-Sep-2012 Time: 11:14  
Reg 116 Served By: Self Checkout - 566

	\$
PAULS TRIM DAIRY HDP 2LITRE	3.39
PAULS SMARTER MILK 1LITRE	1.99

Sub Total	\$5.38
Rounding	0.02
Total for 2 items	\$5.40
Cash	10.00
Change	4.60

INCLUDED IN TOTAL \$0.00  
% = Taxable items

LIQUORLAND DOCKET DEALS

Buy one get one free on  
Valumba Y Series 750ml  
in one transaction at Liquorland

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27917

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: Attorney-General + Minister for Justice

Financial Year: 2012 - 2013 Urgent payment required by: 1 / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
Various Petty Cash.		27.15
	<b>TOTAL</b> (GST exclusive)	\$
	<b>GST Amount</b>	\$
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ 27.15

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister, details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_ s73  
 Name (please print) David Fraser Date: 25 September 2012

PREPARED BY: Name (please print) Lelia Glover Date: 25.9.12  
 Phone 3239 3487

**MINISTERIAL SERVICES OFFICER:**  
 I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: \_\_\_\_\_ s73 \_\_\_\_\_ s73  
 Date: 29/9/12 28/09/12

• Claims for Domestic Travel - See Overleaf

POSTAGE AND PETTY CASH BOOK



OFFICE, Attorney General - Mr Justice

DATE	PARTICULARS	STATISTICS		EXPENDED		INITIALS
		Letters	Packets	\$	c	
	Brought forward ...					
9.9.12	<del>Milk</del> Teaspoons			9	00	th
9.9.12	Chopping Board			7	95	th
10.9.12	Milk			3	40	th
17.9.12	Milk			3	40	th
20.9.12	Milk			3	40	th
	Total Vouchers			\$ 27	15	
Prepared by Lela Glover <span style="border: 1px solid black; padding: 2px;">s73</span> Checked by Shannon Porting <span style="border: 1px solid black; padding: 2px;">s73</span> Cash held on hand. \$ 73.25 Awaiting Previous Reimbursement \$ 249.60						
	Carried forward ...			\$ 27	15	

PETTY CASH VOUCHER				
Name	<u>Shannon Porting</u>		Date	<u>10.9.12</u>
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$	
<u>MILK</u>			<u>3.40</u>	
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <u>Queensland Ministerial Handbook</u>		I certify that the sum of \$ <u>3.40</u> is due and payable to me and I acknowledge receipt of that sum.		
<div style="border: 1px solid black; width: 100%; height: 40px; display: flex; align-items: center; justify-content: center;">s73</div>		<div style="border: 1px solid black; width: 100%; height: 40px; display: flex; align-items: center; justify-content: center;">s73</div>		
<u>Neta Glover</u>		<u>Shannon Porting</u>		
Particulars of Charge				

**WELCOME TO**  
**7 - ELEVEN**  
 GEORGE ST  
 ABN: 99 574 088 957

**TAX INVOICE**

1 7-11 MILK 2LTR EA	\$3.40
Balance Due:	\$3.40
Tendered:	
Cash	\$4.00
Change Due to Customer:	\$0.60

Operator: Y, Shasha  
 4113A 1 711882      10/9/12 10:12:13

THANK YOU FOR SHOPPING WITH  
 7-ELEVEN 4113A  
 PLEASE RETAIN THIS RECEIPT

PETTY CASH VOUCHER			
Name <u>Shannon Porting</u>		Date <u>17.9.10</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Milk.			3.40.
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>3.40</u> is due and payable to me and I acknowledge receipt of that sum.	
<div style="border: 1px solid black; width: 100px; height: 40px; margin: 5px auto;">s73</div> <p><i>Kela Glover</i></p>		<div style="border: 1px solid black; width: 100px; height: 40px; margin: 5px auto;">s73</div> <p><i>Shannon Porting</i></p>	
Particulars of Charge			

**WELCOME TO**  
**7-ELEVEN**  
 GEORGE ST  
 ABN: 99 574 088 957

**TAX INVOICE**

1 7-11 MILK 2LTR EA	\$3.40
Balance Due:	\$3.40 ✓
Tendered:	
Cash	\$3.40
Change Due to Customer:	\$0.00

Operator: Y, Shasha  
 4113A 1 717621      17/9/12 09:20:09 ✓

THANK YOU FOR SHOPPING WITH  
 7-ELEVEN 4113A  
 PLEASE RETAIN THIS RECEIPT

PETTY CASH VOUCHER			
Name <u>Shannon Porting</u>		Date <u>20-9-12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Milk			3.40
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> . s73 <u>Katie Collier</u>		I certify that the sum of \$ <u>3.40</u> is due and payable to me and I acknowledge receipt of that sum. s73 <u>Shannon Porting</u>	
Particulars of Charge			

WELCOME TO  
7-ELEVEN  
GEORGE STREET  
ABN: 35 098 124 522

TAX INVOICE

1 7-11 MILK 2LTR EA	\$3.40
Balance Due:	\$3.40
Tendered:	
Cash	\$3.40
Change Due to Customer:	\$0.00

Date: 20/9/12 10:31:04  
479 136035

THANK YOU FOR SHOPPING WITH  
7-ELEVEN 4056B  
PLEASE RETAIN THIS RECEIPT

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27918

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Health

Financial Year: 2012/13

Urgent payment required by:  / / 20

Return Cheque to: \_\_\_\_\_

Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
DPC	Petty Cash Reconciliation for September 2012	\$ 321.55
	<b>TOTAL</b> (GST exclusive)	
	<b>GST Amount</b>	12.95
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ 321.55 ✓

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_

s73

Name (please print) Neil Hamilton Smith Date: 26/09/12

PREPARED BY: Name (please print) Colleen Miller Date: 26/09/12

Phone 32340970

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: \_\_\_\_\_

s73

Date: 27/09/12

28/9/12

- Claims for Domestic Travel - See Overleaf





Department/Agency: .....

PETTY CASH VOUCHER

Name: Mike Fenwick

Date: .....

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
3 boxes of tea					12	55
<b>(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)</b>						
					12	55

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ 12.55 due and payable to me and I acknowledge receipt of that sum.

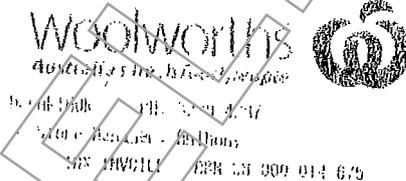
is

s73

s73

Particulars of Charge

SDS ITEM #182922



3 BOXES TEA	12.55
3 BOXES TEA	1.16
3 BOXES TEA	1.11
<b>SUBTOTAL</b>	<b>\$12.54</b>
ROUNDING	0.01
<b>TOTAL</b>	<b>\$12.55</b>
CASH	12.00
CHANGE	0.55

Woolworths Cash & Carry  
 You're invited to Cash & Carry 24 hours for your school

STRA 2206 100, 000 0000 0120 0000 11-07 00000000  
 GST INVOICE  
 REF: 35 000 014 675

Thank you for shopping at Woolworths



Department/Agency: .....

PETTY CASH VOUCHER

Name: Mike Fenwick.

Date: .....

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
<u>Instant Coffee. (400 G)</u>					<u>23</u>	<u>00</u>
					<u>23</u>	<u>00</u>

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ 23.00 is due and payable and I acknowledge receipt of that sum.

s73

s73

Particulars of Charge

SDS ITEM #182922

**Woolworths**
  
*Australia's fresh food people*

MACARTHUR PH 3229 4297  
 Store Manager: Anthony  
 TAX INVOICE ADN 88 000 014 675

---

MACCUMA F/0 COFFEE CLASSIC DRK RST 400G 22.90

s73

6 SUBTOTAL	\$37.08
ROUNDING	\$0.01
TOTAL	\$37.10
CASH	\$50.00
CHANGE	\$12.90
TOTAL PROMOTIONAL SAVINGS	1.62

You could have earned at least 7 Qantas Frequent Flyer points for this sale. Pick up a card instore & register online today at [everydayrewards.com.au](http://everydayrewards.com.au)

**Woolworths Earn & Learn**  
 You've earned 3 Earn & Learn stickers for your school

STORE 2596 POS 016 TRANS 8967 9:02 01/08/12



Department/Agency: .....

PETTY CASH VOUCHER

Name: Mike Fenwick

Date: 16/08/12

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable
<u>Tea Bag.</u>					<u>3.65</u>

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Policy Manual.

I certify that the sum of \$ 3.65 is due and payable to me and I acknowledge receipt of that sum.

s73

s73

SDS ITEM #182922

**Woolworths**  
Australia's fresh food people

MACARTHUR PH: 3229 4297  
Store Manager: Craig  
TAX INVOICE - ABN 88 000 014 675

NERIMA TEA BAG GREEN EMON MYRTLE 50PK  
Qty 2 @ \$3.65 ea  
s73

SUBTOTAL \$7.30  
s73 \$14.60

1 @ \$3.65

WOOLWORTHS 2596  
MACARTHUR QLD  
MERCH ID: 611000604002596  
TERM ID: W2596015  
CARD: s73  
Visa Credit CREDIT  
AID: A0000000031010  
PURCHASE \$14.60

TOTAL \$14.60  
APPROVED 00  
NO PIN OR SIGNATURE REQD  
16/08/12 08:30 2563

TOTAL \$14.60  
EFT \$14.60  
CHANGE \$0.00

STORE 2596 POS 015 TRANS 2563 0031 8:30 16/08/12  
TAX INVOICE  
ABN 88 000 014 675  
Thankyou for shopping at Woolworths

RTI



Queensland Government

PETTY CASH VOUCHER

Name: *Colleen Miller*

Date: *30/08/12*

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
<i>Coffee for office.</i>	<i>22</i>	<i>75</i>	<i>25</i>	<i>23</i>	<i>00</i>	

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual

I certify that the sum of \$ *23.00* due and payable to me and I acknowledge receipt of that sum. is

s73

s73

*To Tohill*

Particulars of Charge

SDS ITEM #182922

*Pa.*

**Woolworths**  
Australia's fresh food people

MACARTHUR PH: 3229 4297  
Store Manager: Craig  
TAX INVOICE - ABN 88 000 014 675

\$

s73

MULLUNA F/D COFFEE CLASSIC DRK RST 400G	<i>22.99</i>
2 SUBTOTAL	<i>25.48</i>
ROUNDING	\$0.02
TOTAL	<i>25.50</i>
CASH	\$50.00
CHANGE	\$24.50
* Taxable Items	
TOTAL incll les GST	\$0.23

STORE 2596 1:15 001 TRANS 3944 0012 9:34 30/08/12  
TAX INVOICE  
ABN 88 000 014 675  
Thankyou for shopping at Woolworths

*23.00*



Queensland Government

### PETTY CASH VOUCHER

Name: Mike Fenwick

Date: 3/09/12.

Particulars of Claim	Amount excluding G.S.T.	Amount of G.S.T. Paid/Payable	Total Amount Paid/Payable
Tea & Sugar			4 75
			4 75

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ 4.75 is due and payable to me and I acknowledge receipt of that sum.

s73

s73

Particulars of Charge

SDS ITEM #182922



MACARTHUR PH: 3229 4297  
Store Manager: Craig  
TAX INVOICE - ABN 88 000 014 675

HOMEBRAND SUGAR RAW 1kg  
NERADA TEA BAG GREENLEMON MYRTLE 50PK

\$4.64  
TOTAL

\$ 1.09  
3.65

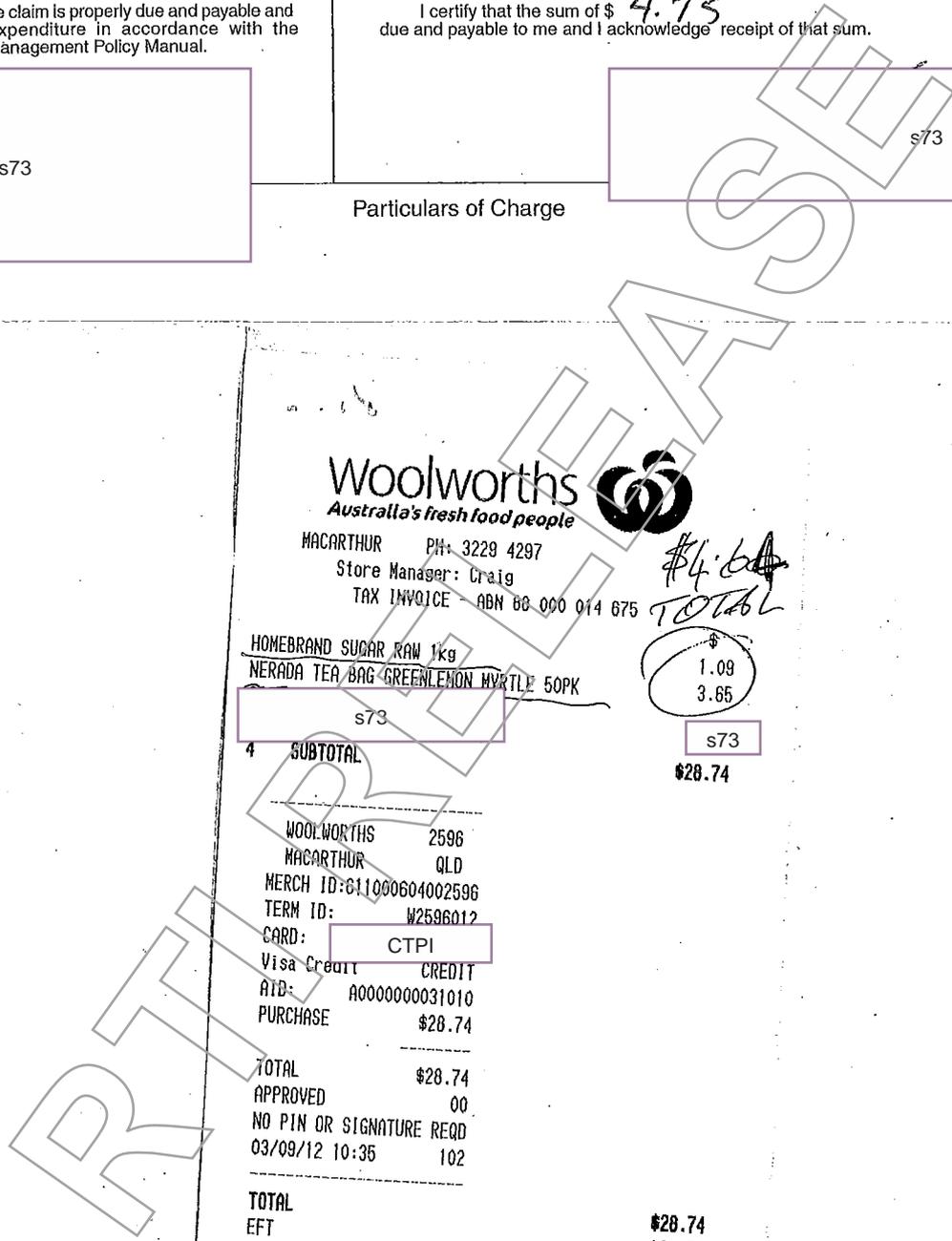
s73  
4 SUBTOTAL \$28.74

WOOLWORTHS 2596  
MACARTHUR QLD  
MERCH ID: 611000604002596  
TERM ID: W2596012  
CARD: CTPI  
Visa Credit CREDIT  
ATD: A0000000031010  
PURCHASE \$28.74  
TOTAL \$28.74  
APPROVED 00  
NO PIN OR SIGNATURE REQD  
03/09/12 10:35 102

TOTAL EFT \$28.74  
CHANGE \$0.00

\* Taxable Items  
TOTAL includes GST \$2.18  
TOTAL PROMOTIONAL SAVINGS 1.14

STORE 2596 POS 012 TRANS 0102 0055 10:35 3/09/12  
TAX INVOICE  
ABN 88 000 014 675  
Thankyou for shopping at Woolworths



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Department of the Premier and Cabinet

MSB004

Document Number: 19/27919

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Premier's office

Financial Year: 2012-13 Urgent payment required by: 1 / 1 / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Petty Cash	Petty cash reconciliation	\$130.10
	<b>TOTAL</b> (GST exclusive)	\$
	<b>GST Amount</b>	\$
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ 130.10 ✓

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_

Name (please print) KRISTIAN SCHLUTER Date: 27/9/12

PREPARED BY: Name (please print) BECC MCCOAN Date: 27/9/12

Phone 3224 4363

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/quantity ordered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes

Signature \_\_\_\_\_

Date: 27/9/12

• Claims for Domestic Travel - See Overleaf

# POSTAGE AND PETTY CASH BOOK



Department/Section .....

Date	Particulars	Statistics		Amount Excluding GST		Amount of GST (if applicable)		Total Amount		Initials
		Letters	Packets	\$	c	\$	c	\$	c	
	Brought Forward...			\$	c	\$	c	\$	c	
s73										
10/9/12	Glasses for meetings							6	00	s73
s73										
13/9/12	Total Dockets							130	10	s73
	Cash on hand							219	90	
								350	00	s73
Prepared by Bec McCoain 13/9/12.										
Checked by Kate Winter, Deputy Chief of Staff.										
Carried Forward...				\$		\$		\$		

PETTY CASH VOUCHER				
Name	Peter Thatcher		Date	28/8/12
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$	
Water to store in Premier's car			8.00	
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Queensland Ministerial Handbook.		I certify that the sum of \$ <u>8.00</u> is due and payable to me and I acknowledge receipt of that sum.		
s73		s73		
Particulars of Charge				

Coles Supermarkets Australia Pty Ltd  
 Tax Invoice ABN: 45 004 189 708



Check the bottom of your docket!

EVERTON PARK Store: 4462  
 Phone: (07) 33556033 Receipt: 4796  
 Open Mon to Fri 8am - 9pm  
 Open Sat 8am - 5pm  
 Open Sun 9am - 6pm  
 Your store manager is: Steve  
 Date: 26-Aug-2012 Time: 11:36  
 Reg 7 Served By: LAUREN - 346

COLES SPRING WATER 24PACK \$ 8.00

Total for 1 item \$8.00  
 Cash 20.00  
 Change 12.00  
 GST INCLUDED IN TOTAL \$0.00

% = Taxable items

LIQUORLAND DOCKET DEALS

Buy one get one free on  
 Story Red, Smillon Sauvignon Blanc 750ml  
 in one transaction at Liquorland

RIGHT TO INFORMATION ACT 2009

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27971

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: Science, Information, Technology, Innovation & the Arts

Financial Year: 2012/13 Urgent payment required by: 1 / 1 / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
<u>Office of Minister for Science, Information, Technology, Innovation &amp; the Arts</u>	<u>Petty cash as detailed</u>	<u>250-80</u>
	<b>TOTAL</b> <small>(GST exclusive)</small>	\$ <u>250-80</u>
	<b>GST Amount</b>	\$ <u>22-55</u>
	<b>APPROVAL TOTAL:</b> <small>(GST inclusive)</small>	\$ <u>273-35</u>

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_ s73

Name (please print) KIRSTY VERON Date: 25/9/12

PREPARED BY: Name (please print) KIRSTY VERON Date: 25/9/12

Phone 3006 5719

MINISTERIAL SERVICES OFFICER:

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: [Signature] s73 [Signature] s73

Date: 2/10/12 2/10/12

• Claims for Domestic Travel - See Overleaf

POSTAGE AND PETTY CASH BOOK



OFFICE, .....

DATE	PARTICULARS	STATISTICS		EXPENDED		INITIALS
		Letters	Packets	\$	c	
	Brought forward . . .					
s73						
9/7	cleaning items for Parl. office			16	15	s73
s73						
23/8	Sugar for minister			3	70	s73
s73						
3/9	milk for minister			2	30	s73
3/9	Teabags for minister			10	10	
6/9	Sweeties for Min. meeting			12	—	
s73						
	Total Receipts			273	35	
	Cash at Hand			76	65	
				350	00	
	Carried forward . . .			\$		

PETTY CASH VOUCHER			
Name	<i>Pross Kouzmanis</i>	Date	<i>10/9/12</i>
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
<i>Ministerial expenses - Parliament</i>	<i>9-10</i>	<i>0</i>	<i>9-10</i>
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <i>9-10</i> is due and payable to me and I acknowledge receipt of that sum.	
<div style="border: 1px solid black; width: 100px; height: 40px; margin: 0 auto; text-align: center;">s73</div>		<div style="border: 1px solid black; width: 100px; height: 40px; margin: 0 auto; text-align: center;">s73</div>	
Particulars of Charge			

Coles Supermarkets Australia Pty Ltd  
Tax Invoice ABN: 45 004 189 708



Check the bottom of your docket!

Coles Central Myer Centre Store: 4564  
Phone: (07) 32119393 Receipt #: 8757  
Open Monday to Friday 7:00am - 9:00pm  
Open Saturday 8:00am - 7:00pm  
Open Sunday 9:00am - 6:00pm  
Your store manager is: Tony

Date: 10-Sep-2012 Time: 10:03  
Reg 2 Served By: Jess - 306

	\$
S B COLES BREAD WHIT 700GRAM	2.00
Quantity: 2 @ \$1.00 each	
COLES DAIRY MILK FUL 1LITRE	2.50
Quantity: 2 @ \$1.25 each	
TIP TOP BREAD FRUIT 520GRAM	4.59
<b>Sub Total</b>	<b>\$9.09</b>
Round	0.01
<b>Total for 5 items</b>	<b>\$9.10</b>
Cash	50.00
Change	40.90
<b>GST INCLUDED IN TOTAL</b>	<b>\$0.00</b>

flybuys card # 2794076105315

\* = Taxable items  
**RTI Document No.176**

PETTY CASH VOUCHER			
Name <u>Ross Koumoumis</u>		Date <u>6/9/12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Lunch for ministerial meeting	10.91	\$1.09	\$12.00
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>12.00</u> is due and payable to me and I acknowledge receipt of that sum.	
<div style="border: 1px solid black; width: 150px; height: 40px; margin: 0 auto; text-align: center;">s73</div>		<div style="border: 1px solid black; width: 150px; height: 40px; margin: 0 auto; text-align: center;">s73</div>	
<b>Particulars of Charge</b>			

MARKET CAFE  
 100 ...  
 PHONE ...  
 TAX INVOICE  
 ABN 60 22222 5801  
 A 10011

06/09/2012 12:28 0002  
 22222#5801 CASHIER02

EGG S/WICH	\$4.30 A
+ EXTRAS	\$0.00 A
HAM/CHICK S/WICH	\$4.50 A
+ FULL SALAD	\$2.60 A
SUBTOTAL	\$12.00
TAXI ST	\$12.00
GST	\$1.09
NET 1	\$10.91

CASH \$12.00

**PETTY CASH VOUCHER**

Name Ross Kosimawis Date 3/9/12

Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Tea bags for Minister	\$10.10		10.10

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Queensland Ministerial Handbook.

I certify that the sum of \$ 10.10 is due and payable to me and I acknowledge receipt of that sum.

s73

Particulars of Charge

Coles Supermarkets Australia Pty Ltd  
Tax Invoice ABN: 45 004 189 708



Check the bottom of your docket!

Coles Central Myer Centre Store: 4564  
Phone: (07) 32119393 Receipt: 1648  
Open Monday to Friday 7:00am - 9:00pm  
Open Saturday 8:00am - 7:00pm  
Open Sunday 9:00am - 6:00pm  
Your store manager is: Tony  
Date: 03-Sep-2012 Time: 15:02  
Reg 1 Served By: Courtney - 310

TWININGS TEA BAGS:EN 100PACK	\$ 10.09
Sub Total	\$10.09
Rounding	0.01
Total for 1 item	\$10.10
Cash	10.10
GST INCLUDED IN TOTAL	\$0.00

flybuys card # 2794076105315  
% = Taxable items

PETTY CASH VOUCHER			
Name <u>Ross Koumanis</u>		Date <u>3 SEPT 2012</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
<u>Milk for minister</u>	<u>2.30</u>	<u>—</u>	<u>2.30</u>
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>2.30</u> is due and payable to me and I acknowledge receipt of that sum.	
<div style="border: 1px solid black; width: 100px; height: 40px; margin: 0 auto;">s73</div>		<div style="border: 1px solid black; width: 100px; height: 40px; margin: 0 auto;">s73</div>	
Particulars of Charge			

QUICK & EASY CONVENIENCE ST

85 GEORGE STREET  
 CBD-BRISBANE  
 PH: (07) 3220 2444  
 ABN-61969108086  
 TAX INVOICE

MILK 1lt \$ 2.30  
 Subtotal \$ 2.30

Total \$ 2.30

Tendered \$ 20.00  
 Cash \$ 2.30  
 Change \$ -17.70

Mon 3- 9-2012 9:04:06  
 #9099 Clerk 1  
 THANK YOU FOR SHOPPING

RTI RELEASED

PETTY CASH VOUCHER			
Name <u>Ross Koumianis</u>		Date <u>23/8/12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
<u>Supplies for Ministers</u>			<u>3.70</u>
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>3.70</u> is due and payable to me and I acknowledge receipt of that sum.	
<div style="border: 1px solid black; width: 150px; height: 40px; margin: 0 auto; text-align: center;">s73</div>		<div style="border: 1px solid black; width: 250px; height: 40px; margin: 0 auto; text-align: center;">s73</div>	
Particulars of Charge			

instead of  
~~tax # 6031~~  
 QUICK & EASY CONVENIENCE ST  
 85 GEORGE STREET  
 CBD-BRISBANE  
 PH: (07) 3220 2444  
 ABN-61969108086  
 TAX INVOICE

CSR/WhiteSgr 1kg \$ 3.70

Total \$ 3.70

Cash \$ 3.70

Thu 23- 8-2012 9:20:52  
 #6044 Clerk 1  
 THANK YOU FOR SHOPPING

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27209

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: HOUSING & PUBLIC WORKS

Financial Year: 2012/2013 Urgent payment required by: 1 / 120

Return Cheque to: WHITE LEATHER NEWS Phone: 3229 2916

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
<u>WHITE LEATHER NEWS</u>	<u>s73 MILK DELIVERED TO MINISTERIAL OFFICE FOR JULY 2012</u>	<u>239.60</u>
	<b>TOTAL (GST exclusive)</b>	\$
	<b>GST Amount</b>	\$
	<b>APPROVAL TOTAL: (GST inclusive)</b>	\$ <u>239.60</u>

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature [Signature] s73 ✓

Name (please print) FRASER STEPHEN Date: 30.7.12

---

PREPARED BY: Name (please print) JUNIE THOMPSON Date: 30.7.12

Phone # 71907

**MINISTERIAL SERVICES OFFICER:**

I certify that:

* approved by competent authority;	* arithmetically correct;
* verification of goods supplied/services rendered;	* not previously paid;
* price or rate of charge correct;	* invoices/requisitions attached; and
* discounts/allowances correct;	* expenditure is recorded against the correct codes.

Signature [Signature] s73 s73

Date: 2/07/2012 31/7/12

• Claims for Domestic Travel - See Overleaf

# White Heather News

131 GEORGE ST  
BRISBANE QLD 4000  
whiteheathernews@bigpond.com  
Phone: 3229 2976 Fax: 3210 2644

A.B.N. 46 152 317 707

**MINISTER HOUSING & PUB WORKS**  
**MINISTER HOUSING & PUBLIC WORKS**  
LEVEL 7B 80 GEORGE STREET  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: HPW01/0712

To: 29/07/2012 ✓

29/07/2012 Page: 1

Date	Reference	Description	Invoices	Payments	Balance
01/07/2012	00027581	2LT TRIM x 2	*	9.60	9.60
		s73			
08/07/2012	00031685	2LT TRIM x 2	*	9.60	53.20
		s73			
15/07/2012	00033854	2LT TRIM x 2	*	9.60	96.80
		s73			
22/07/2012	00036388	2LT TRIM x 2	*	9.60	140.40
		s73			
29/07/2012	00039161	2LT TRIM x 2	*	9.60	184.00
		s73			

530011/4204081/PF \$48.00 ✓  
530038/4204083/PF \$170.00 ✓  
530013/4204083/PF \$21.60 (FG) ✓  
\$239.60

Please detach and return with your remittance:

Customer Code: HPW01 MINISTER HOUSING & PUB WORKS

**Remittance**  
July 2012

Direct Deposit to: WHITE HEATHER NEWS

Milk s73 01-29/07/12 Housing ✓

BSB: s73  
Account No: s73

Overdue	Current	TOTAL
0.00	239.60	239.60 ✓
		Remittance Amount
		\$

or  
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131 GEORGE ST

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# White Heather News

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BRISBANE QLD 4000  
whiteheathernews@bigpond.com  
Phone: 3229 2976 Fax: 3210 2644

A.C.N.126 521 355

**A.B.N. 46 152 317 707**

Items marked \* are GST exempt

GST included in this invoice is

\$17.42

INVOICE TOTAL

239.60

Opening Balance this month	184.20
Plus: Purchases this month	239.60
Less: Payments Received	184.20
<b>Total Amount Outstanding</b>	<b>239.60</b>

Overdue	Current	TOTAL
0.00	239.60	239.60

E&OE 7 Days

**TOTAL AMOUNT DUE WITHIN  
7 DAYS  
THANK YOU**

RTI RELEASE

Please detach and return with your remittance:

Customer Code: HPW01

MINISTER HOUSING & PUB WORKS

**Remittance**

July 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB:

Account No:

s73

Overdue	Current	TOTAL
0.00	239.60	239.60
		Remittance Amount
		\$

or  
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White Heather News

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Department of the Premier and Cabinet

MSB004

Document Number: 19/27210

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Premier's Office

Financial Year: 2012-13 Urgent payment required by: 1 / 1 / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
White Heather NEWS	s73	\$864.65
	<b>TOTAL</b> (GST exclusive)	\$ 786.88
	<b>GST Amount</b>	\$ 77.77
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ 864.65 ✓

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_ ✓

Name (please print) KRISTIAN SCHLUTER Date: 30/7/12

PREPARED BY: Name (please print) BEC MCCOAN Date: 30/7/12

Phone 3224 4363

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure recorded against the correct codes.

Signature: \_\_\_\_\_

Date: 30/7/12

• Claims for Domestic Travel - See Overleaf

# White Heather News

131 GEORGE ST  
 BRISBANE QLD 4000  
 whiteheathernews@bigpond.com  
 Phone: 3229 2976 Fax: 3210 2644

A.C.N. 126 521 355

A.B.N. 46 152 317 707

**PREMIERS OFFICE \*W\***  
**ATTN ALESSIA MARUCA**  
 F15 100 GEORGE ST  
 BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: PRE02  
 To: 29/07/2012

29/07/2012

Page: 1

Date	Reference	Description	Invoices	Payments	Balance
------	-----------	-------------	----------	----------	---------

s73

02/07/2012	00030016	2LT TRIM x 1	*	4.80	171.45
02/07/2012	00030016	2LT MILK x 1	*	4.40	175.85

s73

Please detach and return with your remittance:

Customer Code: PRE02 PREMIERS OFFICE \*W\*

**Remittance**  
 July 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB:   
 Account No:

Overdue	Current	TOTAL
		Remittance Amount
		\$

or  
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 Cheque To: White Heather News  
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A.C.N. 126 521 355

A.B.N. 46 152 317 707

**PREMIERS OFFICE \*W\***  
**ATTN ALESSIA MARUCA**  
F15 100 GEORGE ST  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: PRE02 *107/2*  
To: 29/07/2012 ✓

29/07/2012 Page: 3

Date	Reference	Description	Invoices	Payments	Balance
		s73			

marked \* are GST exempt GST included in this invoice is \$77.77 INVOICE TOTAL 864.65

Opening Balance this month	767.00
Plus: Purchases this month	864.65
Less: Payments Received	767.00
<b>Total Amount Outstanding</b>	<b>864.65</b>

Overdue	Current	TOTAL
0.00	864.65	864.65

E&OE Strictly Nett 7 Days

*530011 / 420 4001 PF \$ 9.20 ✓  
530038 / 420 4003 PF \$ 855.45 ✓  
\$ 864.65 ✓*

*Mica s73 1-29/7/12 Premiers ✓*

Please detach and return with your remittance:

Customer Code: PRE02 PREMIERS OFFICE \*W\*

**Remittance**  
July 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB: s73  
Account No: s73

Overdue	Current	TOTAL
0.00	864.65	864.65

Remittance Amount

\$

or  
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Cheque To: White Heather News

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Department of the Premier and Cabinet

MSB004

Document Number: 19/27211

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: Science, Information Technology Innovation & the Arts

Financial Year: 2012/13 Urgent payment required by: 1 / 120

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes  No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
<u>White Heather News</u>	<u>s73</u>	<u>\$152-41</u>
<b>TOTAL</b> (GST exclusive)		\$
<b>GST Amount</b>		\$ <u>12-99</u>
<b>APPROVAL TOTAL:</b> (GST inclusive)		\$ <u>\$165-40</u> ✓

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature [Signature] s73 ✓  
 Name (please print) KIRSTY VERON Date: 30/7/2012

PREPARED BY: Name (please print) KIRSTY VERON Date: 30/7/2012  
 Phone 30065119

MINISTERIAL SERVICES OFFICER:  
 I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure incurred against the correct codes.

Signature: [Signature] s73 [Signature] s73  
 Date: 31/7/12 31/7/12

• Claims for Domestic Travel - See Overleaf

# White Heather News

131 GEORGE ST  
BRISBANE QLD 4000  
whiteheathernews@bigpond.com  
Phone: 3229 2976 Fax: 3210 2644

A.C.N.126 521 355

A.B.N. 46 152 317 707

**MIN SCI. INFO TECH & INNOV. ARTS**  
**MIN SCIENCE INFO TECH. INNOV. & ARTS**  
LEVEL 5 100 GEORGE STREET  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: SIT01 / 07/12  
To: 29/07/2012

29/07/2012 Page: 1

Date	Reference	Description	Invoices	Payments	Balance
		s73			
01/07/2012	00027695	1LT MILK x 2	*	5.00	28.60
		s73			
08/07/2012	00031800	1LT MILK x 2	*	5.00	59.20
		s73			
15/07/2012	00033966	1LT MILK x 2	*	5.00	89.80
		s73			
22/07/2012	00036498	1LT MILK x 2	*	5.00	120.40
		s73			

Please detach and return with your remittance:

Customer Code: SIT01 MIN SCI. INFO TECH & INNOV. ARTS

**Remittance**  
July 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB: s73  
Account No: s73

Overdue	Current	TOTAL
		Remittance Amount
		\$

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Phone: 3229 2976 Fax: 3210 2644

A.C.N.126 521 355

A.B.N. 46 152 317 707

**MIN SCI. INFO TECH & INNOV. ARTS**  
**MIN SCIENCE INFO TECH. INNOV. & ARTS**  
LEVEL 5 100 GEORGE STREET  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: SIT01/0712  
To: 29/07/2012 ✓

29/07/2012 Page: 2

Date	Reference	Description	Invoices	Payments	Balance
					s73
29/07/2012	00039268	1LT MILK x 1	*	2.50	148.50
					s73

Items marked \* are GST exempt GST included in this invoice is \$12.99 / **INVOICE TOTAL 165.40**

Opening Balance this month	168.50
Plus: Purchases this month	165.40
Less: Payments Received	168.50
<b>Total Amount Outstanding</b>	<b>165.40</b>

Overdue	Current	TOTAL
0.00	165.40	165.40

E&OE 7 Days

TOTAL AMOUNT DUE WITHIN  
7 DAYS  
THANK YOU

*530011 / 4204151 PF \$ 22.50 ✓*  
*530098 / 4204153 PB \$ 128.00 ✓*  
*F6T 530013 / 4204153 PB \$ 14.90 ✓*  
*Sub s73 1-29/7/12 \$ 165.40 ✓*  
*SITIA ✓*

Please detach and return with your remittance:

Customer Code: SIT01 MIN SCI. INFO TECH & INNOV. ARTS

**Remittance**  
July 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB: s73  
Account No: s73

Overdue	Current	TOTAL
0.00	165.40	165.40
		Remittance Amount
		\$

or  
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White Heather News  
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Department of the Premier and Cabinet

MSB004

Document Number: 19/27213

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: Minister for Communities

Financial Year: 2012-2013 Urgent payment required by: 1 / 1 / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
white heather news	s73	476.95
	Meia June	\$ 207.15
TOTAL (GST exclusive)		\$ _____
GST Amount		\$ _____
APPROVAL TOTAL: (GST inclusive)		\$ 476.95

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

*pay \$ 207.15 ✓*

APPROVED: Signature \_\_\_\_\_ s73 ✓  
Name (please print) MICHAEL READ Date: \_\_\_\_\_

PREPARED BY: Name (please print) MARISHA MCPHEE Date: 30/7/12  
Phone 32354370

MINISTERIAL SERVICES OFFICER:

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: \_\_\_\_\_ s73 \_\_\_\_\_ s73  
Date: 30/9/12 30/7/12

• Claims for Domestic Travel - See Overleaf

1/2

# White Heather News

131 GEORGE ST  
BRISBANE QLD 4000  
whiteheathernews@bigpond.com  
Phone: 3229 2976 Fax: 3210 2644

A.C.N. 126 521 355

A.B.N. 46 152 317 707

**MIN COMM CHILD SAFE & DIS. SER**  
**MINISTER COMM. CHILD SAFETY & DIS. SERV.**  
LEVEL 13 111 GEORGE STREET  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: CCS01 *10612*  
To: 24/06/2012

24/06/2012 Page: 1

Date	Reference	Description	Invoices	Payments	Balance
03/06/2012	00018259	2LT TRIM x 2	*	9.60	9.60
		s73			
10/06/2012	00020341	2LT TRIM x 2	*	9.60	58.70
		s73			
17/06/2012	00022694	2LT TRIM x 2	*	9.60	107.80
		s73			
24/06/2012	00025693	2LT TRIM x 2	*	9.60	149.00
		s73			

*530011 / 4204141 PF \$ 38.40 ✓*  
*530038 / 4204143 PG \$ 150.10 ✓*  
*F6T 530013 / 4204143 PG \$ 18.65 ✓*  
*\$ 207.15*  
*MIN s73 3-24/6/12 Communities ✓*

Please detach and return with your remittance:

Customer Code: CCS01 MIN COMM CHILD SAFE & DIS. SER

**Remittance**  
June 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB:   
Account No:

Overdue	Current	TOTAL
0.00	207.15	207.15
		Remittance Amount
		\$

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# White Heather News

131 GEORGE ST  
 BRISBANE QLD 4000  
 whiteheathernews@bigpond.com  
 Phone: 3229 2976 Fax: 3210 2644

A.C.N.126 521 355

**A.B.N. 46 152 317 707**

Items marked \* are GST exempt

GST included in this invoice is

\$15.34 ✓ **INVOICE TOTAL** 207.15

Opening Balance this month	313.90
Plus: Purchases this month	207.15
Less: Payments Received	313.90
<b>Total Amount Outstanding</b>	<b>207.15</b>

Overdue	Current	TOTAL
0.00	207.15	207.15

E&OE 7 Days

**TOTAL AMOUNT DUE WITHIN  
 7 DAYS  
 THANK YOU**

RTI RELEASE

Please detach and return with your remittance:

Customer Code: CCS01 MIN COMM CHILD SAFE & DIS. SER

**Remittance**  
 June 2012

Direct Deposit to: WHITE HEATHER NEWS  
 BSB: s73  
 Account No: s73

Overdue	Current	TOTAL
0.00	207.15	207.15
		Remittance Amount
		\$

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Department of the Premier and Cabinet

MSB004

Document Number: 19/27214

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: Minister for Communities

Financial Year: 2012-2013 Urgent payment required by: / / 20

Return Cheque to: Phone:

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
White heather News	s73	476.95
	Milk July	\$269.80
	<b>TOTAL</b> (GST exclusive)	\$
	<b>GST Amount</b>	\$
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ 476.95

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

pay \$269.80

APPROVED: Signature [Signature] s73

Name (please print) MICHAEL READ Date: \_\_\_\_\_

PREPARED BY: Name (please print) MARISHA MICHAEL Date: 30/7/12

Phone 32354370

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: [Signature] s73

Date: 31/7/12

• Claims for Domestic Travel - See Overleaf

2/12

# White Heather News

131 GEORGE ST  
BRISBANE QLD 4000  
whiteheathernews@bigpond.com  
Phone: 3229 2976 Fax: 3210 2644

A.C.N. 126 521 355

A.B.N. 46 152 317 707

**MIN COMM CHILD SAFE & DIS. SER**  
**MINISTER COMM. CHILD SAFETY & DIS. SERV.**  
LEVEL 13 111 GEORGE STREET  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: CCS01 / 10712  
To: 29/07/2012

29/07/2012 Page: 1

Date	Reference	Description	Invoices	Payments	Balance
01/07/2012	00027484	2LT TRIM x 2	*	9.60	9.60
		s73			
08/07/2012	00031590	2LT TRIM x 2	*	9.60	58.70
		s73			
15/07/2012	00033762	2LT TRIM x 2	*	9.60	107.80
		s73			
22/07/2012	00036300	2LT TRIM x 2	*	9.60	156.90
		s73			
29/07/2012	00039072	2LT TRIM x 2	*	9.60	206.00
		s73			

530011/4204141 PF \$ 48.00 ✓  
530038/4204143 PF \$ 197.50 ✓  
F67 530013/4204143 PF \$ 24.30 ✓

Please detach and return with your remittance:

Customer Code: CCS01 MIN COMM CHILD SAFE & DIS. SER  
Direct Deposit to: WHITE HEATHER NEWS  
BSB: [ ]  
Account No: s73

Remittance July 2012  
\$269.80  
Mika s73 1-29/7/12 Communities ✓

Overdue	Current	TOTAL
207.15	269.80	476.95
Remittance Amount		\$

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# White Heather News

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 BRISBANE QLD 4000  
 whiteheathernews@bigpond.com  
 Phone: 3229 2976 Fax: 3210 2644

A.C.N. 126 521 355

**A.B.N. 46 152 317 707**

Items marked \* are GST exempt

GST included in this invoice is

\$20.16

INVOICE TOTAL

269.80

Opening Balance this month	207.15
Plus: Purchases this month	269.80
Less: Payments Received	0.00
<b>Total Amount Outstanding</b>	<b>476.95</b>

Overdue	Current	TOTAL
207.15	269.80	476.95

E&OE 7 Days

**TOTAL AMOUNT DUE WITHIN  
 7 DAYS  
 THANK YOU**

Please detach and return with your remittance:

Customer Code: CCS01

MIN COMM CHILD SAFE & DIS. SER

**Remittance**

July 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB:

Account No:

s73

Overdue	Current	TOTAL
207.15	269.80	476.95

Remittance Amount

\$

or  
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Department of the Premier and Cabinet

MSB004

Document Number: 19/27215

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: Attorney-General & Minister for Justice

Financial Year: 2012-13 Urgent payment required by:    /    / 20

Return Cheque to:    Phone:   

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
Chaplain Watch	Night4Night watch fundraiser ticket	\$50.00
<b>TOTAL</b> (GST exclusive)		\$
<b>GST Amount</b>		\$
<b>APPROVAL TOTAL:</b> (GST inclusive)		\$ <u>50.00</u>

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature: [Signature] s73

Name (please print) Hon. Farooq Bleijie MP Date: 30/7/2012

PREPARED BY: Name (please print) Shannon Panning Date: 30.7.2012

Phone 3239 6413

MINISTERIAL SERVICES OFFICER:

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: [Signature] s73

Date: 30/7/12 21/07/12

• Claims for Domestic Travel - See Overleaf



ABN: 60 338 945 269

ChaplainWatch Inc  
PO Box 191  
Fortitude Valley Qld 4006

T: CTPI

E: info@chaplainwatch.com

W: www.chaplainwatch.com

# Tax Invoice

Office of The Hon Jarrod Bleijie MP  
Attorney-General and Minister for Justice  
Department of Justice and Attorney-General  
GPO Box 149  
BRISBANE QLD 4001

Invoice No: N4N101

Date	Description	Amount	Code
20/07/2012	1 x Night4NightWatch entry ticket	\$50.00	N-T

GST:	\$0.00
Total:	\$50.00
Amount applied:	\$0.00
<b>BALANCE DUE:</b>	<b>\$50.00</b>

Payment methods:

EFT: BSB: s73  
Account: s73  
Reference: AGMJ N4N101

Cheques: Please make cheques payable to ChaplainWatch Inc

*530008/4204061 PF \$50.00*  
*\* Night & Night Watch ticket 20/7/12. Bleijie Attorney General*



## Support Us

### 2012 NIGHT 4 NIGHTWATCH FUNDRAISING EVENT TICKETS

The annual Night 4 NightWatch fundraising event is on again. Purchase your ticket, come along to have a great night out and help keep the Chaplains on Brisbane's streets.

**When:** Thursday 6 September, 7pm

**Where:** Mercedes Benz Showroom, Ann Street, FORTITUDE VALLEY

**Cost:** \$50 per ticket

**How:** Enter your contact details in the form below and select the quantity of tickets required at the bottom of this page and follow the prompts for payment.

Chaplains can not do all this work by themselves. They need the support of people like yourself, to become heroes by giving donations that will enable the supply of:

- A NightSafe Zone
- First Aid equipment / blankets and food
- Emergency Response Vehicle costs
- Communication equipment
- Specialist training in crisis intervention

There are two ways you can help -- become a NightWatch Hero or provide a one-off donation:

**NightWatch Heroes:**

- By becoming a **NightWatch Hero**, you stand alongside these Guardian Angels, as they watch out for others, when good times go bad.
- A **NightWatch Hero** is someone who contributes financially. Your act of generosity encourages, strengthens and enables the Chaplains to practically respond to a person in crisis, at risk and in need.
- A **NightWatch Hero** chooses to contribute on a regular basis (monthly)

\* Indicates that this information is required.

**Your Details**

Title:

\* First Name:

\* Surname:

Organisation:

\* Email Address:

\* Contact Number:

\* Address:

Address 2:

\* Town/Suburb:

\* State/Territory:

\* Post Code:

**Your Donation**

I'd like to become a regular NightWatch Hero

- \$10 a month
- \$25 a month
- \$50 a month
- \$100 a month

I'd like to give a single gift of \$

Night 4 NightWatch 2012 Fundraising Event Tickets  \$



You can select to make your payment by Credit Card, using Visa, Mastercard or Direct Debit from your bank account. You will now be re-directed to the Westpac Payway website to finalise your transaction. With Payway your online transaction is fully protected and secure.

All transactions are processed in AUD. All donations over \$2 and goods in kind are tax deductible.

Australian Tax Office endorses ChaplainWatch Inc as a 4.1.7 Charitable Services Institution and Deductible Gift Recipient, Item 1 of the table in Sect 30-15 Income Tax Assessment Act 1997.



**Julie Wise**

---

**From:** Julie Wise  
**Sent:** Monday, 9 July 2012 10:57 AM  
**To:** 'Shannon Ponting'  
**Subject:** RE: Night4NightWatch Fundraiser

Shannon,

Sorry it has taken so long to get back to you. In answer to your question, an expenditure voucher signed by the Minister with an invoice attached is all that is required.

Julie

**From:** Shannon Ponting [mailto:Shannon.Ponting@ministerial.qld.gov.au]  
**Sent:** Monday, 2 July 2012 8:39 AM  
**To:** Julie Wise  
**Subject:** Night4NightWatch Fundraiser

*Discussed with  
Faiysha & Samia 8/7/12*

s73

Hi Julie

I refer to our conversation on Friday regarding the payment for tickets to a fundraising event which falls under the Attorney-General's portfolio.

**Event Name:** Night4NightWatch Annual Fundraiser  
**Organisation:** Chaplain Watch (assists the public in nightclub type precincts – Liquor and Gaming)  
**Date:** 6 September 2012  
**Place:** 824 Ann Street, Fortitude Valley  
**Cost:** \$50 per ticket  
**Attendees:** Attorney-General Jarrod Bleijie and unsure at this stage if anyone else is attending

More info: [www.chaplainwatch.com](http://www.chaplainwatch.com)

If you could find out if this is something I send an expenditure form to Ministerial Services for that would be great.

Thanks,  
Shannon

**Shannon Ponting** | Administrative Officer  
Office of The Hon Jarrod Bleijie MP | Attorney-General and Minister for Justice  
Email: [shannon.ponting@ministerial.qld.gov.au](mailto:shannon.ponting@ministerial.qld.gov.au)  
Phone: 07 3239 6413 | Fax: 07 3221 4352

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RTI RELEASE



**ChaplainWatch: Watching out for you when your good times go bad**

**2012 Annual Fundraising Event**

September 2012						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

7 PM Night 4 NightWatch  
Mercedes Benz Showroom, Fortitude Valley

**Night 4 NightWatch:**

**[CLICK HERE TO PURCHASE YOUR TICKETS ONLINE NOW](#)**

When: Thursday 6 September, 7pm

Where: Mercedes Benz Showroom

Ann Street, FORTITUDE VALLEY

Cost: \$50 per ticket

Unique approach to serving our city:

Venture into the entertainment precincts of your city after midnight and you will be confronted by thousands of people swarming through the pubs and clubs, inhabiting the streets. The truth is someone, somewhere, will get into trouble.

The NightWatch Chaplains are there pro-actively patrolling these areas, watching out for anyone in crisis, at risk or in need.

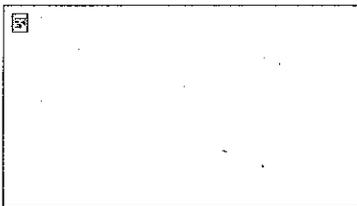
ChaplainWatch is a not-for-profit charity that was founded by Lance Mergard to proactively address the issues and consequences of alcohol (and other drug) related anti-social behaviour, crime and violence that occur within the major entertainment precinct of Brisbane City including Fortitude Valley, the Central Business District and Caxton Street.

ChaplainWatch Offers:

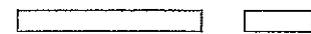
- Midnight to dawn mobile patrols focusing on public safety in public spaces
- Rapid response with crisis intervention, frontline first aid, incident defusing and peace-making
- Street-wise, professional, confident, independent, non-authoritarian with decades of experience

To make a donation, [click here](#)

NightWatch Chaplains - there for you



OUR PARTNERS



Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27218

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Premier's Office

Financial Year: 2012-13 Urgent payment required by: 1 / 1 / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
White Heather News	s73	\$126.05
	<b>TOTAL</b> (GST exclusive)	\$ 117.03
	<b>GST Amount</b>	\$ 9.02
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ 126.05 ✓

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature [Signature] ✓

Name (please print) KRISTIAN SCHWTER Date: 30/7/12

PREPARED BY: Name (please print) BEC MCCOAN Date: 30/7/12

Phone 3224 4363

**MINISTERIAL SERVICES OFFICER:**

I certify that:

* approved by competent authority;	* arithmetically correct;
* verification of goods supplied/services rendered;	* not previously paid;
* price or rate of charge correct;	* invoices/requisitions attached; and
* discounts/allowances correct;	* expenditure against the correct codes.

Signature: [Signature] Date: 31/7/12

• Claims for Domestic Travel - See Overleaf

# White Heather News

131 GEORGE ST  
BRISBANE QLD 4000  
whiteheathernews@bigpond.com  
Phone: 3229 2976 Fax: 3210 2644

A.C.N. 126 521 355

A.B.N. 46 152 317 707

**PREMIERS OFFICE**  
**MEDIA - PREMIERS OFFICE**  
GF 100 GEORGE STREET  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: PRE03 *10712* ✓  
To: 29/07/2012 ✓

29/07/2012 Page: 2

Date	Reference	Description	Invoices	Payments	Balance
		s73			
29/07/2012	00039246	2LT MILK x 1	4.40		114.45
		s73			

Items marked \* are GST exempt      GST included in this invoice is      \$9.02      **INVOICE TOTAL**      126.05

Opening Balance this month	117.00
Plus: Purchases this month	126.05
Less: Payments Received	117.00
<b>Total Amount Outstanding</b>	<b>126.05</b>

Overdue	Current	TOTAL
0.00	126.05	126.05

E&OE 7 Days

*530011 / 420 4001 PF \$ 26.80 ✓*  
*530038 / 420 4003 PF \$ 99.25 ✓*  
*FBT 530013 / 420 4003 PF \$ 126.05 ✓*  
*Milk s73 1-29/7/12 Premier's ✓*

Please detach and return with your remittance:

Customer Code: PRE03      PREMIERS OFFICE

**Remittance**  
July 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB: s73  
Account No: s73

Overdue	Current	TOTAL
0.00	126.05	126.05

or  
Send Your  
Cheque To:

White Heather News

Remittance Amount  
\$

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# White Heather News

131 GEORGE ST  
BRISBANE QLD 4000  
whiteheathernews@bigpond.com  
Phone: 3229 2976 Fax: 3210 2644

A.C.N. 126 521 355

A.B.N. 46 152 317 707

**PREMIERS OFFICE  
MEDIA - PREMIERS OFFICE**  
GF 100 GEORGE STREET  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref No: PRE03  
To: 29/07/2012

29/07/2012 Page: 1

Date	Reference	Description	Invoices	Payments	Balance
01/07/2012	00027671	2LT TRIM x 1	*	4.80	4.80
		s73			
01/07/2012	00027671	2LT MILK x 1	*	4.40	20.65
		s73			
08/07/2012	00031776	2LT MILK x 1	*	4.40	44.10
15/07/2012	00033944	2LT MILK x 1	*	4.40	67.55
22/07/2012	00036475	2LT MILK x 1	*	4.40	91.00
		s73			

Please detach and return with your remittance:

Customer Code: PRE03 PREMIERS OFFICE

**Remittance**  
July 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB:   
Account No:

Overdue	Current	TOTAL
		Remittance Amount
		\$

or  
Send Your  
Cheque To:

White Heather News  
131 GEORGE ST

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Department of the Premier and Cabinet

MSB004

Document Number: 19/27235

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: \_\_\_\_\_ Office of the Deputy Premier \_\_\_\_\_

Financial Year: 2011/2012 Urgent payment required by:  / / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Petty Cash	5 June – 27 July 2012	<del>307.77</del> s73 <del>299.80</del> s73 299.45
<b>TOTAL</b> (GST exclusive)		\$
<b>GST Amount</b>		\$ <span style="float: right;">s73</span>
<b>APPROVAL TOTAL:</b> (GST inclusive)		<del>\$ 307.77</del> s73 <u>299.80</u>

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_

s73

Name (please print) Tracie Beck Office Manager Date: 30/7/2012

PREPARED BY: Name (please print) Leanne Reynolds Date: 30/7/2012

Phone 07 3224 8750

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- |   |  |
|---|--|
| * approved by competent authority;                  | * arithmetically correct;                            |
| * verification of goods supplied/services rendered; | * not previously paid;                               |
| * price or rate of charge correct;                  | * invoices/requisitions attached; and                |
| * discounts/allowances correct;                     | * expenditure is recorded against the correct codes. |

Signature: s73 \_\_\_\_\_ s73

Date: 01/08/2012 1/8/12

• Claims for Domestic Travel - See Overleaf

POSTAGE AND PETTY CASH BOOK



OFFICE, Deputy Premier

DATE	PARTICULARS	STATISTICS		EXPENDED		INITIALS
		Letters	Packets	\$	c	
	Brought forward (350)					
5/6/12	Food items (Afternoon meeting)			23	40	
5/6/12	Food items			6	30	
5/6/12	Food items			6	30	
8/6/12	travel meeting			12	00	
18-6-12	Food items			21	80	
s73						
<del>16-7-12</del>	<del>Lunch Meeting.</del>			<del>49</del>	<del>45</del>	
s73						
				\$ 6980		





Queensland Government

PETTY CASH VOUCHER

Name: Cynthia White

Date: 5/6/2012

Particulars of Claim	Amount excluding G.S.T.	Amount of G.S.T. Paid/Payable	Total Amount Paid/Payable
<u>Food items for an afternoon meeting with stakeholders discussing development plans.</u>			<u>2340</u>

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ 2340 due and payable to me and I acknowledge receipt of that sum. is

s73

s73

Particulars of Charge

SDS ITEM #182922

RTI RELEASED





Queensland Government

PETTY CASH VOUCHER

Name: Cynthia White

Date: 5/6/2012

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
Food items for a meeting involving representatives of stakeholders regarding state development issues						630
<b>(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)</b>						

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ 630 due and payable to me and I acknowledge receipt of that sum.

is

s73

s73

Particulars of Charge

SDS ITEM #182822

RTI RELEASED

Woolworths Supermarkets Australia Pty Ltd  
Tax Invoice ABN: 45 004 189 708

Cyndi



flybuys.com.au

Coles Central Myer Centre Store: 4564  
Phone: (07) 32119593 Receipt: 5651  
Open Monday to Friday 7:00am - 9:00pm  
Open Saturday 8:00am - 7:00pm  
Open Sunday 9:00am - 6:00pm  
Your store manager is: Tony  
Date: 22 May 2012 Time: 12:22  
Reg 14: Served By: Self Checkout - 566

MILK FULL CRM MILK 2LITRE 2.00  
DE VONDAAT BAIKV SOFT 500GRAM 4.30  
~~DE VONDAAT BAIKV SOFT 500GRAM 4.30~~

Sub Total \$7.79  
Rounding 0.01  
Total for 3 items \$7.80  
Cash 10.00  
Change 2.20  
GST INCLUDED IN TOTAL \$0.00  
% = Taxable items

DOCKET DEALS

Buy one get one free on  
Matua Valley Sauvignon Blanc 750ml,  
in one transaction at Liquorland  
from 9 May - 29 May 2012

Not available to under 18's. Excludes Coles online,  
Liquorland Direct, Liquorland Express, Liquorland  
Kununurra, 5th Bedland or ANY Northern Territory  
stores. Limit of 3 free bottles per customer, while  
stock lasts. Docket cannot be used in conjunction  
with other offers and is not transferable.  
Surrender this Docket at the time of purchase.



9495263

Decision made: Dep Prem  
2x outsiders  
NO staff.

RTI RELEASE



Queensland Government

PETTY CASH VOUCHER

Name: Cynthia White

Date: 5/6/2012

Particulars of Claim	Amount excluding G.S.T.	Amount of G.S.T. Paid/Payable	Total Amount Paid/Payable
<u>Food items for a meeting involving stakeholders &amp; representatives regarding state development issues</u>			<u>630</u>

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ 630 due and payable to me and I acknowledge receipt of that sum. is

s73

s73

Particulars of Charge

SDS ITEM #182922

Cynthia White  
**Woolworths**  
*the fresh food people*

SPRING HILL PH: 3296193  
 Store Manager: S. TH.

INV INVOICE - IDN 88 000 014 675

WATERBURY WOODS	\$
100g WOODS EXTRA SELECTION 800G	3.29
SUBTOTAL	3.00
	\$6.28
TAXES	
TOTAL	\$0.01
CASH	\$6.30
CHEQUE	\$10.00
	\$3.70

STAFF ZONE 1000 TRNG 5857 0000 001 29/05/12

Decision made: Dep Premier  
 2x outsiders  
 No staff



Queensland Government

Department/Agency: Deputy Premier

PETTY CASH VOUCHER

Name: Trace Beck

Date: 18/01/12

Particulars of Claim	Amount excluding G.S.T.	Amount of G.S.T. Paid/Payable	Total Amount Paid/Payable
Afternoon tea for DP & stakeholders regarding state development issues. <small>(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)</small>			21.80

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ 21.80 due and payable to me and I acknowledge receipt of that sum. is

s73

s73

Particulars of Charge

SDS ITEM #182922

RTI RELEASED

Coles Supermarkets Australia Pty Ltd  
Tax Invoice ABN: 45 004 189 706



flybuys.com.au

Coles Central Myer Centre Store: 4564  
Phone: (07) 32119393 Receipt: 9960  
Open Monday to Friday 7:00am - 9:00pm  
Open Saturday 8:00am - 7:00pm  
Open Sunday 9:00am - 6:00pm  
Your store manager is: Tony

Date: 18 Jun 2012 Time: 16:13  
Reg 5 Served By: Sonu - 305

	\$
MOCCONA INSTANT MLD 200GRAM	12.00
TWININGS TEA BAGS:EN 10PACK	1.99
%ARNOTTS TIM TAM 200 200GRAM	2.99
%ARNOTTS ASST CREAMS 500GRAM	4.82

Total for 4 items	\$21.80
Change	25.00
GST INCLUDED IN TOTAL	3.20
	\$0.71

Total Savings \$5.43

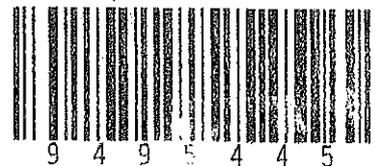
Total Savings include any Promotional,  
my5 and Loyalty Discounts  
% = Taxable items

Sports for Schools Offer  
You have earned - 2 - voucher/s  
Total voucher/s includes any base and bonus vouchers

DOCKET DEALS

Buy one get one free on  
Brancott Estate Sauvignon Blanc 750ml  
in one transaction at Liquorland  
from 6 June - 26 June 2012

Not available to under 18's. Excludes Coles online,  
Liquorland Direct, Liquorland Express, Liquorland  
Kununurra, Sth Hedland or ANY Northern Territory  
stores. Limit of 3 free bottles per customer, while  
stock lasts. Docket cannot be used in conjunction  
with other offers and is not transferrable.  
Surrender this Docket at the time of purchase.



DOCKET DEALS

STOP! You could earn 500 flybuys  
BONUS POINTS on your next shop,  
valid from 13 June - 26 June 2012

Pick up a temporary card, register online at  
flybuys.com.au and present this docket with your  
temporary card on your next shop to receive 500  
flybuys BONUS POINTS. Valid at Coles & BI-LO  
Supermarkets (excludes Coles online) for one  
transaction. Docket not transferrable.  
Excludes gift card and tobacco related purchases.

RTI RELEASE



Queensland Government

PETTY CASH VOUCHER

Name: Kate Hadden

Date: 2/7  
29/10/2012

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
<u>Travel</u>						<u>9.00</u>

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual

I certify that the sum of \$ 9.00 is due and payable to me and I acknowledge receipt of that sum.

s73

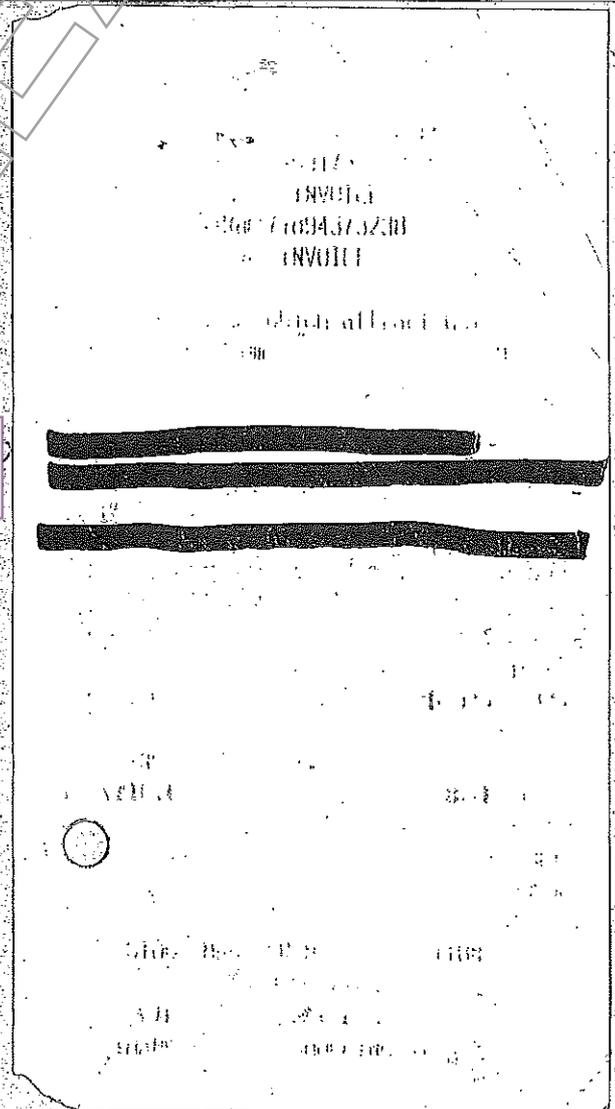
s73

Particulars of Charge

SDS ITEM #182922

Bottles of water x 2 \$4.00

s73





Queensland  
Government

PETTY CASH VOUCHER

Name: Cyndi White

Date: 16.7.12

Particulars of Claim	Amount excluding G.S.T.	Amount of G.S.T. Paid/Payable	Total Amount Paid/Payable
Lunch meeting with stakeholders to discuss planning issues			49 45
(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)			49 45

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ \_\_\_\_\_ due and payable to me and I acknowledge receipt of that sum. \_\_\_\_\_ is

s73

s73

Particulars of Charge

SDS ITEM #182922

RTI RELEASE



SPRING HILL PH: 38395193  
 Store Manager: TS: TIM

BY INVOICE: BNH 88 000 014 675

	\$
Woolworths Special Selection L/L 3L	5.18
Woolworths Special Selection Light TSY 600g	6.50
Woolworths BASS	
017 ea \$1.94 ea	3.88
Woolworths	
017 ea \$3.44/kg	3.04
Woolworths Low Sodium	
017 ea \$3.94/kg	4.33
Woolworths Low Fat	
017 ea \$2.20/kg	3.06
Woolworths Low Fat	
017 ea \$3.57/kg	3.57
Woolworths Low Fat	
017 ea \$5.56/kg	5.56
Woolworths Low Fat	
017 ea \$3.46/kg	0.53
Woolworths Low Fat	
017 ea \$4.96/kg	2.60
Woolworths Extra Soft Light	
017 ea \$2.60	2.60
Woolworths Extra Soft	
017 ea \$4.00	4.00
Woolworths Extra Soft	
017 ea \$4.00	4.00
15 SUBTOTAL	\$49.45

Woolworths 2698  
 SPRING HILL QLD  
 REF ID: 611000604002698  
 ITEM ID: W2698003  
 CUST: 573  
 MERCHANT: 507183  
 PURCHASE: \$49.45  
 TOTAL: \$49.45  
 APPROVED: 00  
 16/07/12 10:36 7423

TOTAL \$49.45  
 EFT \$49.45  
 CHANGE \$0.00

\* Taxable Items  
 TOTAL includes GST \$0.73  
 TOTAL PROMOTIONAL SAVINGS 3.00

You have earned at least 19 Qantas Frequent Flyer points for this sale.

Woolworths Earn & Learn  
 You've earned 4 Earn & Learn stickers for your school  
 4.0 cents per litre off fuel saving offer has been added to your Everyday Rewards Card 9344523066466

STORE 2506 POS 003 TRANS 7423 0073 10:36 16/07/12

Decision made: Dep Premier  
 2x outsiders  
 No staff.

RTI RELEASED



Department/Agency: Deputy Premiers Department

PETTY CASH VOUCHER

Name: Kate Haddon

Date: 17-7-12

Particulars of Claim	Amount excluding G.S.T.	Amount of G.S.T. Paid/Payable	Total Amount Paid/Payable
2x Coffee <sup>during meeting</sup> discussing portfolio			4.00
for Deputy Premier & Stakeholder			3.50
			7.50

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ due and payable to me and I acknowledge receipt of that sum.

is

s73

s73

Particulars of Charge

SDS ITEM #182922

RTI RELEASED

LA DOLCE  
VITA CAFE  
ABN: 29 011 035 29/

13-07-2012 16:35  
000179  
CT 1  
COFFEE \$4.00  
COFFEE \$3.50  
GST Included \$0.68  
TL \$7.50  
CASH \$7.50

\* INDICATES TAXABLE SUPPLY

TAX INVOICE



Queensland Government

Department/Agency: Legation France

PETTY CASH VOUCHER

Name: Troie Beck

Date: 18/7/12

Particulars of Claim	Amount excluding G.S.T.	Amount of G.S.T. Paid/Payable	Total Amount Paid/Payable
<u>Afternoon tea for DP overseas government delegation.</u>			<u>32.00</u>

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ 32.00 is due and payable to me and I acknowledge receipt of that sum.

s73

s73

Particulars of Charge

SDS ITEM #182922

RTI RELEASED

Michael's Patagonia  
Mkt. Centre  
Tax Invoice  
1001 88 105 190 117  
1001 88 105 190 117  
www.michael.com.au  
ph: 1300 550 000

Order Dep  
Total \$32.00  
Tax \$2.91  
Cash \$50.00  
Change \$18.00

Date: 18/07/2012 1:53:04 PM  
Client: Charly  
F: 88678  
Trans: 15303824  
Order No: 263



Queensland Government

PETTY CASH VOUCHER

Name: Tracee Beck

Date: 30/7/2012

Particulars of Claim	Amount excluding G.S.T.		Amount of G.S.T. Paid/Payable		Total Amount Paid/Payable	
<u>Food items</u>						<u>10 80</u>

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ 10.80 is due and payable to me and I acknowledge receipt of that sum.

s73

s73

Particulars of Charge

SDS ITEM #182922

Coles Supermarkets Australia Pty Ltd  
Tax Invoice ABN: 45 004 189 708



Check the bottom of your docket!

Coles Central Myer Centre Store: 4564  
Phone: (07) 32119393 Receipt: 6137  
Open Monday to Friday 7:00am - 9:00pm  
Open Saturday 8:00am - 7:00pm  
Open Sunday 9:00am - 6:00pm  
Your store manager is: Tony  
Date: 27-Jul-2012 Time: 14:13  
Reg 1 Served By: Kate - 347

COLES WHITE SUGAR 1KG 1.49  
MOCCONA INSTANT MED 100GRAM 9.29

Sub Total \$10.78  
Rounding 0.02  
Total for 2 items \$10.80  
Cash 11.00  
Change 0.20  
GST INCLUDED IN TOTAL \$0.00  
% = Taxable items

Sports for Schools Offer  
You have earned - 2 - voucher/s  
Total voucher/s includes any base and bonus vouchers

LIQUORLAND DOCKET DEALS

Buy one get one free on  
Silver Ridge Marlborough Sauvignon Blanc  
750ml in one transaction at Liquorland  
July - 7 August 2012



Department/Agency: Deputy Premier

PETTY CASH VOUCHER

Name: Cyndi White

Date: 16.7.12

Particulars of Claim	Amount excluding G.S.T.	Amount of G.S.T. Paid/Payable	Total Amount Paid/Payable
s73 Water for Car & Travel			7.98
			13.96

(Note: Supplies greater than or equal to \$50 require valid tax invoice to be attached)

I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Departmental Financial Management Policy Manual.

I certify that the sum of \$ due and payable to me and I acknowledge receipt of that sum.

s73

s73

Particulars of Charge

paid \$14.00

SDS ITEM #182922



\* Taxable Items  
TOTAL includes GST  
You have earned at least 100 Frequent flyer points for this purchase

6 SUBTOTAL \$42.92  
TOTAL FOR 6 ITEMS \$42.92

6 SUBTOTAL \$42.92

EFF DENTAL  
RESPONSE: 1 OPERATOR TIMEOUT

TOTAL \$42.92  
CANCELLED 11  
OPERATOR TIMEOUT 07/07/12 14:45 219

722967 MOUNTAIN H2O 24PK 7.98  
BIG W 0246  
NORHLAKES 0113  
MERCH ID: 611006040012:86  
TEMP ID: 99000001  
CARD: s73  
MASTERCARD SAVINGS \$42.92  
PURCHASE

s73

BIG W  
live big for less  
BIG W NORTH LAKE  
PHONE (07) 3391 2201  
FAX INVOICE ASN NO: 014 075

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27236

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Treasurer and Minister for Trade

Financial Year: 2012/13

Urgent payment required by: / / 20

Return Cheque to: \_\_\_\_\_

Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Timothy Nicholls	Lunch – 1 May 2012 – Treasury Lab Bar	188.00
<b>TOTAL</b> (GST exclusive)		\$
<b>GST Amount</b>		\$
<b>APPROVAL TOTAL:</b> (GST inclusive)		\$ 188.00 ✓

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

**APPROVED:** Signature s73 ✓

Name (please print) Tim Nicholls Date: 30/7/12

**PREPARED BY:** Name (please print) Kim McInnes Date: 30.07.2012

Phone 3224 6909

**MINISTERIAL SERVICES OFFICER:**

I certify that:

* approved by competent authority;	* arithmetically correct;
* verification of goods supplied/services rendered;	* not previously paid;
* price or rate of charge correct;	* invoices/requisitions attached; and
* discounts/allowances correct;	* expenditure is recorded against the correct codes.

Signature: s73 s73

Date: 1/8/12 1/8/12

- Claims for Domestic Travel - See Overleaf
- Procedures for Completing Expenditure Approval - See Overleaf

**PROCEDURES FOR COMPLETING EXPENDITURE APPROVAL:**

MSB002

# ENTERTAINMENT CERTIFICATION

Purpose of Entertainment and its connection with official duties in accordance with the Ministerial Handbook

Discussion re Office of Best Practice Regulation

Date of Function: 1 May 2012 Total Cost: 188.00  
(GST inclusive)

Venue: Treasury Lab Bar

## ATTENDEES (Note: People for whom expenditure was incurred).

Name of Participants	Organisation of Participants
The Hon Tim Nicholls MP	Treasurer and Minister for Trade
Mrs Deb Frecklington MP	Assistant Minister for Finance, Administration and Regulatory Reform
Mr Joe Owen	Economist

*okay to pay.*

\*Attach additional page if necessary (eg guest list)

## CERTIFICATION AND APPROVAL

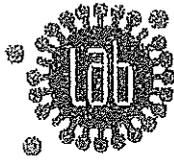
<b>Certification of Claimant:</b>	<b>Approval of Expenditure:</b>
I certify that the above entertainment was for official purposes in accordance with the Ministerial Handbook and the information above represents the true details in relation to the event	The above expenditure is approved for payment in accordance with the Ministerial Handbook.
Signature of Claimant: <span style="border: 1px solid black; padding: 2px;">s73</span> Date: <i>30/7/12</i>	Signature of Minister: <span style="border: 1px solid black; padding: 2px;">s73</span> Date: <i>30/7/12</i>

Please print on pink paper

nab EFTPOS

TREASURY LAB BAR  
BRISBANE

CUSTOMER COPY



LAB  
TAX INVOICE  
TREASURY CASINO & HOTEL  
CNR QUEEN & WILLIAM STREETS  
BRISBANE, QLD 4000  
PH. (61) 7 3306 8888  
ABN # 78 010 741 045

Acquirer NAB  
Merchant ID 47336078  
Terminal ID M42701  
Country Code AU  
Date/Time 01/05/12 14:07  
RRN 001010021346  
Visa Credit  
AID 0000000031010

s73 (I)  
Expires s73

APPROVED 00  
TC 46FAA43AE68F81A7  
AUTH ID 652374  
PURCHASE \$188.00  
TIP \$.....  
TOTAL AUD \$.....

414571 Blair

2/1

GST 4

7098

01MAY'12 12:58

1 Pike & Joyce PG	52.00
2 @ 8.00	
Seasonal Greens	16.00
1 Greek Salad	7.00
1 Bread/dukka	8.00
BREAD X3	
1 OPEN FOOD	3.00
1 Short Black	4.00
1 Flat White	4.00
1 Cappucino	4.00
3 1 Course @ 30.00	90.00
Food	136.00
Beverage	52.00
Total	\$ 188.00

17.09 GST in Ttl of 188.00

ABSOLUTE REWARDS  
Membership is FREE  
Sign up Today!

PLEASE RETAIN AS  
RECORD OF PURCHASE  
0000088000 1F0300 F800

TIP: \_\_\_\_\_

TOTAL: \_\_\_\_\_

ROOM # : \_\_\_\_\_

GUEST NAME: \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

RTI

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27245

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: AGRICULTURE, FISHERIES & FORESTRY

Financial Year: 2012-2013 Urgent payment required by:  / / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
<u>GEORGE ST NEWS</u>	<u>MILK FOR JULY</u>	
	<b>TOTAL</b> (GST exclusive)	\$ <u>\$163.60</u>
	<b>GST Amount</b>	\$ <u>\$13.30</u>
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ <u>\$176.90</u> ✓

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature X \_\_\_\_\_

s73

Name (please print) BRUCE MILLS Date: 31/07/12

PREPARED BY: Name (please print) ROKIANNE NEYLON Date: 31/07/12

Phone 3239.3120

MINISTERIAL SERVICES OFFICER:

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is correctly coded.

Signature: \_\_\_\_\_ s73 \_\_\_\_\_ s73

Date: 1/8/12 1/8/12

• Claims for Domestic Travel - See Overleaf

**TAX INVOICE / Customer Statement**

**GEORGE STREET NEWS**  
 370 GEORGE ST  
 BRISBANE QLD 4000  
 ABN : 42 627 566 829  
 Ph : 0732365533 Fax : 0732365155

HON JOHN McVEIGH  
 MINISTER FOR AGR, FISH & FORESTRY  
 8 / 80 ANN STREET  
 BRISBANE QLD 4000

CUSTOMER NUMBER : 6 / 0712  
 DATE PRINTED 29/07/2012 1:13:57 PM ✓



Statement : SN00 0006 2907 2012 PAGE : 1

Date	Description	GST Paid	Amount	Balance
27/06/2012	Opening Balance			452.60
22/07/2012	Pd U 27/06/2012	0.00	452.60 Cr	0.00
28/07/2012	Invoice	13.30	176.90	176.90

s73	
5 PAULS TRIM 1L	0.0000 13.00
2 PAULS FULL CREAM 1L	0.0000 5.00
3 PAULS FULL CREAM 2L	0.0000 12.60
s73	

S30011 / 4204091 PF \$30-60 ✓  
 S30038 / 4204093 PG \$138-80 ✓  
 FGT S30013 / 4204093 PG \$ 7-50 ✓  
 \$ 176-90

\*\* MILK s73 27/6 - 28/7/12 Agriculture ✓

Please Pay Account By 19/08/2012

**TOTAL** \$176.90  
**GST on Current Transactions** \$13.30

Bank ANZ BSB s73 Account Number s73

Please use Customer Number as reference or Statement  
 Number after SN00 if you need a unique reference

90 Days	60 Days	30 Days	Current
0.00	0.00	0.00	176.90

Remittance Slip Account Period: 27/06/2012 - 29/07/2012



Please Pay This Amount : \$176.90 Pay By: 19/08/2012	GEORGE STREET NEWS 370 GEORGE ST BRISBANE QLD 4000 ABN : 42 627 566 829 Ph: 0732365533 Fax: 0732365155	(6) HON JOHN McVEIGH MINISTER FOR AGR, FISH & FORESTRY 8 / 80 ANN STREET BRISBANE QLD 4000
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Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27315

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: Energy & Water Supply

Financial Year: 2012-13 Urgent payment required by: / /20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
parliamentary services	hospitality	\$168 -
<b>TOTAL</b> (GST exclusive)		\$
<b>GST Amount</b>		\$
<b>APPROVAL TOTAL:</b> (GST inclusive)		\$ 168.00

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

**APPROVED:** Signature [s73] MINISTER AUTHORIZED CERTIFICATION JH

Name (please print) Hayley Curtis Date: 26.07.2012

**PREPARED BY:** Name (please print) hcurtis Date: 26.07.2012

Phone 07 34036211

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: [s73] [s73]

Date: 8/8/12 9/8/12

- Claims for Domestic Travel - See Overleaf
- Procedures for Completing Expenditure Approval - See Overleaf



Queensland Parliamentary Service

CONSOLIDATED TAX INVOICE

Legislative Assembly of Queensland  
 Parliament House  
 Cnr George & Alice Streets  
 BRISBANE QLD 4000  
 Enquiries Ph. 340 67575  
 ABN: 26468894065

Office of Minister Energy & Water Supply  
 Attention: Hayley Coultis

Statement to: 31/07/12 Page 1  
 Account No.: s73

Invoice Date	Location	Invoice No.	Description	Receipt No.	Quantity	Unit Price	Amount	GST Amount	Amount Including GST
<b>CATERING</b>									
05/07/12	Function Area	957105/07/2012	Continental	379	7	21.82	152.73	15.27	168.00
							152.73	15.27	168.00
			<b>SUB TOTAL (Catering)</b>				<b>152.73</b>	<b>15.27</b>	<b>168.00</b>
<b>OTHER</b>									
			<b>SUB TOTAL (Other)</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>GRAND TOTAL</b>				<b>152.73</b>	<b>15.27</b>	<b>168.00</b>

To pay by credit card please call Accounts Receivables on 07 3406 7575  
 To pay by EFT please send payments to: BSB s73 A/C s73 Qld Legislative Assembly  
 Remittances can be Emailed to: Finance.AR@parliament.qld.gov.au or fax 07 3406 7509

Notes

\* GST free + Outside the scope of GST

CATERING information includes individual docket details. Information provided in the "Amount including GST" column is the net amount payable for each item as recorded at the point of sale register. To assist clients, additional information has also been provided in the "Unit Price", "Amount" and "GST Amount" columns. The information in these columns has been calculated independently for individual docket items using the "Amount including GST" figure. In some cases, this calculation may produce minor rounding differences.

Finance Charge: A finance charge of 10% will be levied on due amounts that remain unpaid for 30 days from the original Statement date.

# MINISTERIAL SERVICES

## HOSPITALITY CERTIFICATION

*Please print on Pink Paper*

MINISTERIAL OFFICE: Energy and Water Supply

DATE OF FUNCTION: 5/07/2012

VENUE: Parliament House

COST OF FUNCTION (GST inclusive): \$ 168.00

REASON FOR HOSPITALITY and its connection with official duties in accordance with Ministerial Handbook

Meeting to discuss Caltex Lytton Refinery review.

**ATTENDEES: Only people for whom expenditure was incurred** \* Include Self # Include employee associates

Column 1	Column 2	Column 3	Column 4
Number of State Govt Employees *#	Number of Employees of Statutory Bodies.#	Number of Other People	Total Number of People
3	4	0	7

Name of Participants	Organisation of Participants
1 Mark McArdle MP	Minister for Energy & Water Supply
2 Jon Black	Director-General, DEWS
3 Gary Smith	Caltex
4 Frank Topham	Caltex
5 Becky Allvio	Caltex
6 Mike Jennings	Caltex

\*\* See overleaf for more lines. Attach additional page if necessary (eg. guest list)

### CERTIFICATION AND APPROVAL

**Certification of Claimant:**

I certify that the above hospitality was for official purposes in accordance with the Ministerial Handbook or the information above represents the true details in relation to the event.

**Approval of Expenditure:**

The above expenditure is approved for payment in accordance with the Ministerial Handbook.

s73

Signature of Claimant 26/07/2012 Date

*(If claimant is Minister, this signature will suffice for Expenditure Approval)*

s73

Signature of Minister 21/7/2012 Date

**Office Use Only : CALCULATION - FBT and Non FBT breakdown**

Col (1) + Col (2)	x	Total Cost	=	Amount subject to FBT (use account code 53030 for FBT Component)
7		168.00		\$ 168.00 (53030)
7		Balance	=	\$ 0.00 (53010) Total 168.00

{Code balance (53010) to P4}

**ATTENDEES Contd:** \*\*Note: People for whom expenditure was incurred

	Name of Participants	Organisation of Participants
7	Jeff Sommerfeld	Chief of Staff to Minister
8		
9		
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RTI RELEASED

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Department of the Premier and Cabinet

MSB004

Document Number: 19/27316

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: Office of the Premier

Financial Year: \_\_\_\_\_ Urgent payment required by: / / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Ben Myers (Chief of Staff to the Premier)	meeting held over lunch to discuss shared services opportunities across the State Government.	\$ 141.50
	TOTAL (GST exclusive)	\$
	GST Amount	\$
	APPROVAL TOTAL: (GST inclusive)	\$ 141.50

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_

s73

Name (please print) Kate Winter

Date: 30/7/12

PREPARED BY: Name (please print) Alana Hondoukis

Date: 24/7/12

*(Executive Assistant to Chief of Staff)*

Phone x 45746

MINISTERIAL SERVICES OFFICER:

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: \_\_\_\_\_

s73

s73

Date: 8/8/12

9/8/12

• Claims for Domestic Travel - See Overleaf

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: \_\_\_\_\_

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: SITIA

Financial Year: 2012/2013 Urgent payment required by: 1 / 120

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
<i>Ben Meyers</i>	<i>lunch meeting 10/7/12 - cost allocated to Digby McElroy</i>	<i>\$35.38</i>
	<b>TOTAL</b> (GST exclusive)	\$
	<b>GST Amount</b>	\$
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ <i>35.38</i>

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_ s73

Name (please print) Hon Ros Bates MP Date: 9/8/12

PREPARED BY: Name (please print) Natalia Sobatseva Date: 9/8/12

Phone ext. 46515

**MINISTERIAL SERVICES OFFICER:**

I certify that:

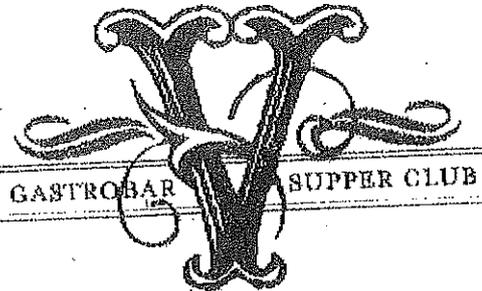
* approved by competent authority;	* arithmetically correct;
* verification of goods supplied/services rendered;	* not previously paid;
* price or rate of charge correct;	* invoices/requisitions attached; and
* discounts/allowances correct;	* expenditure is recorded against the correct codes.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

• Claims for Domestic Travel - See Overleaf

EST. 2010



www.thevillager.com.au  
(ph) 3211 1300

ABN 24 645 977 520  
Tax Invoice

Table 43  
nicnat 10/07/12 12:18  
Covers : 4

2x 4.50	
Diet Coke 250ml*	9.00
2x 6.00	
Casc Premium Light*	12.00
2x 33.00	
Reef Fish*	66.00
Beef Skewers*	15.00
Eye Fillet*	35.00
Coke 250ml*	4.50

Includes Tax:	
BST Amount	12.86

<b>TOTAL</b>	<b>\$141.50</b>
--------------	-----------------

TIPS Amount

Be our Official Reviewer & leave your  
comments on Facebook  
For all Events big & small  
call Kirren on (07), 3211 1300

MSB002

# ENTERTAINMENT CERTIFICATION

Purpose of Entertainment and its connection with official duties in accordance with the Ministerial Handbook

Meeting held to discuss shared services opportunities across the State Government

Date of Function: 10 July 2012 Total Cost: (GST inclusive) \$141.50

Venue: Gasbar, The Villager Hotel, 185 Godge St JB/Isbane

ATTENDEES (Note: People for whom expenditure was incurred).

Name of Participants	Organisation of Participants
Ben Myers	Chief of Staff, Office of the Premier
Digby McLeay	Chief of Staff, Office of the Minister, Science, IT, Innovation and the Arts
Sue Rickerby	Executive Manager, Support Services Centre, Brisbane City Council
Neil Padley	General Manager, Group Services, Echo Entertainment

\*Attach additional page if necessary (eg guest list)

## CERTIFICATION AND APPROVAL

Certification of Claimant:	Approval of Expenditure:
I certify that the above entertainment was for official purposes in accordance with the Ministerial Handbook and the information above represents the true details in relation to the event.	The above expenditure is approved for payment in accordance with the Ministerial Handbook.
Signature of Claimant: <span style="border: 1px solid black; padding: 2px;">s73</span>	<span style="border: 1px solid black; padding: 2px;">s73</span>
Date: 26/7/12	Signature of Minister: <span style="border: 1px solid black; padding: 2px;">31/7/2012</span> Date

Please print on pink paper

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/2 7324

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Health

Financial Year: 2012/13

Urgent payment required by:  / / 20

Return Cheque to: \_\_\_\_\_

Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Mary Street News	02/07/2012 to 05/08/2012	\$308.10
	<b>TOTAL</b> (GST exclusive)	\$ 286.55
	<b>GST Amount</b>	\$ 21.55
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ 308.10 ✓

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_

s73

Name (please print) NEIL HAMILTON-SMITH

Date: 6/8/12

PREPARED BY: Name (please print) Colleen Miller Date: 6 August 2012

Phone 32340970

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: \_\_\_\_\_

s73

s73

Date: 8/8/12

- Claims for Domestic Travel - See Overleaf
- Procedures for Completing Expenditure Approval - See Overleaf



Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27325

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

**Ministerial Office:** Office of the Minister for Police and Community Safety

**Financial Year:** \_\_\_\_\_ **Urgent payment required by:**    /    / 20

**Return Cheque to:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**PAYG:** Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
George Street News	s73	
	Pauls Milk 1L	\$12.50
	s73	
	<b>TOTAL</b> (GST exclusive)	\$118.41
	<b>GST Amount</b>	\$10.59
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$129.00 ✓

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

**APPROVED:** Signature \_\_\_\_\_ s73 ✓

Name \_\_\_\_\_ CTPI Date: 3 August 2012

**PREPARED BY:** Name \_\_\_\_\_ CTPI Date: 2 August 2012

Phone 3239 6248

**MINISTERIAL SERVICES OFFICER:**

I certify that:

* approved by competent authority;	* arithmetically correct;
* verification of goods supplied/services rendered;	* not previously paid;
* price or rate of charge correct;	* invoices/requisitions attached; and
* discounts/allowances correct;	* expenditure is recorded against the correct codes.

Signature: \_\_\_\_\_ s73 \_\_\_\_\_ s73

Date: 8/8/12 8/8/12

- Claims for Domestic Travel - See Overleaf
- Procedures for Completing Expenditure Approval - See Overleaf

**PROCEDURES FOR COMPLETING EXPENDITURE APPROVAL:**

**TAX INVOICE / Customer Statement**

**GEORGE STREET NEWS**  
 370 GEORGE ST  
 BRISBANE QLD 4000  
 ABN : 42 627 566 829  
 Ph : 0732365533 Fax : 0732365155

HON JACK DEMPSEY  
 MINISTER FOR POLICE & COMM SAFETY  
 24 / 50 ANN STREET  
 BRISBANE QLD 4000

CUSTOMER NUMBER : 24/0712  
 DATE PRINTED 29/07/2012 1:13:57 PM



Statement : SN00 0024 2907 2012

PAGE : 1

Date	Description	GST Paid	Amount	Balance
25/06/2012	Opening Balance			145.20
22/07/2012	Pd U 27/06/2012	0.00	145.20 Cr	0.00
29/07/2012	Invoice	10.59	129.00	129.00
	<div style="border: 1px solid black; padding: 2px; display: inline-block;">s73</div>			
	5 PAULS FULL CREAM 1L	0.0000	12.50	

530011 / 420 4054 PF \$12.50 ✓  
 530098 / 420 4053 PG \$ 170.00 ✓  
 FBT 530013 / 420 4053 PG \$ 6.50 ✓  
\$ 129.00

\*\*milk 

s73

 25/6 - 29/7/12 Police ✓

Please Pay Account By 19/08/2012

**TOTAL** \$129.00

**GST on Current Transactions** \$10.59

Bank ANZ BSB 

s73

 Account Number 

s73

Please use Customer Number as reference or Statement  
 Number after SN00 if you need a unique reference

90 Days	60 Days	30 Days	Current
0.00	0.00	0.00	129.00

Remittance Slip Account Period: 25/06/2012 - 29/07/2012



Please Pay This Amount : \$129.00 Pay By: 19/08/2012	GEORGE STREET NEWS 370 GEORGE ST BRISBANE QLD 4000 ABN : 42 627 566 829 Ph: 0732365533 Fax: 0732365155	(24) HON JACK DEMPSEY MINISTER FOR POLICE & COMM SAFETY 24 / 50 ANN STREET BRISBANE QLD 4000
---	--	---

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27337

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: Energy & Water Supply

Financial Year: 2012/13 Urgent payment required by: / /20

Return Cheque to: Phone:

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
<u>Mineral house</u> <u>news</u>	<u>s73</u> <u>miles</u>	\$
<b>TOTAL</b> (GST exclusive)		\$
<b>GST Amount</b>		\$
<b>APPROVAL TOTAL:</b> (GST inclusive)		\$ <u>24.30</u>

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature s73

Name (please print) Wayne Coulter Date: 02-08-2012

PREPARED BY: Name (please print) W Coulter Date: 02-08-2012

Phone 07 3405 8211

MINISTERIAL SERVICES OFFICER:

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: s73 s73

Date: 01/08/2012 19/8/12

- Claims for Domestic Travel - See Overleaf
- Procedures for Completing Expenditure Approval - See Overleaf

# Mineral House News



41 George Street  
 BRISBANE QLD 4000  
 mineral\_house\_news@bigpond.com  
 Phone: 3229 2968 Fax: 3229 2968

A.C.N.103 163 266

A.B.N. 57 319 911 309

## MINISTER, ENERGY & WATER

L13 41 GEORGE ST  
 BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: MEW01/0712  
 To: 31/07/2012 ✓

01/08/2012 Page: 1

Date	Reference	Description	Invoices	Payments	Balance
01/07/2012	00152944	2LT TRIM x 1	*	4.50	4.50
		s73			
08/07/2012	00155632	2LT TRIM x 1	*	4.50	43.50
		s73			
15/07/2012	00158314	2LT TRIM x 1	*	4.50	82.50
		s73			
22/07/2012	00161465	2LT TRIM x 1	*	4.50	121.50
		s73			
29/07/2012	00163953	2LT TRIM x 1	*	4.50	160.50
		s73			

530011/4204121/PF \$ 22.50 ✓  
 530038/4204123/PF \$ 172.50 ✓  
 530013/4204123/PF \$ 19.30 (PGT) ✓

\$ 214.30

Miller s73 01-31/07/12 Energy ✓

Please detach and return with your remittance:

Customer Code: MEW01

MINISTER, ENERGY & WATER

**Remittance**

July 2012

Overdue	Current	TOTAL
0.00	214.30 ✓	214.30
		Remittance Amount
		\$

Please  
 Send Your  
 Cheque To:

Mineral House News  
 41 George Street  
 BRISBANE QLD 4000  
 mineral\_house\_news@bigpond.com

# Mineral House News

41 George Street  
 BRISBANE QLD 4000  
 mineral\_house\_news@bigpond.com  
 Phone: 3229 2968 Fax: 3229 2968

A.C.N. 103 163 266

**A.B.N. 57 319 911 309**

Items marked \* are GST exempt

GST included in this invoice is

\$17.44

**INVOICE TOTAL**

**214.30**

Opening Balance this month	149.00
Plus: Purchases this month	214.30
Less: Payments Received	149.00
<b>Total Amount Outstanding</b>	<b>214.30</b>

Overdue	Current	TOTAL
0.00	214.30	214.30

E&OE 7 Days

TOTAL AMOUNT DUE WITHIN

7 DAYS

..... THANK YOU .....

RTI RELEASE

Please detach and return with your remittance:

Customer Code: MEW01

. MINISTER, ENERGY & WATER

**Remittance**

July 2012

Overdue	Current	TOTAL
0.00	214.30	214.30
		Remittance Amount
		\$

Please  
 Send Your  
 Cheque To:

Mineral House News  
 41 George Street  
 BRISBANE QLD 4000  
 mineral\_house\_news@bigpond.com

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27338

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

**Ministerial Office:** Local Government

**Financial Year:** 2012 - 2013

**Urgent payment required by:** / / 20

**Return Cheque to:** \_\_\_\_\_

**Phone:** 07 3234 1870

**PAYG:** Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
Mineral House News	Account for July 2012 s73 milk supplies)	\$ 215.55
	<b>TOTAL</b> (GST exclusive)	
	<b>GST Amount</b>	
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ 215.55

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

**APPROVED:** Signature s73 ✓

Name (please print) SHARYN WATKINS Date: 2/8/2012

**PREPARED BY:** Michelle Haddrick Date: 02.08.12

Phone: 07 3234 1870

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: s73 s73

Date: 2/8/12 19/8/12

- Claims for Domestic Travel - See Overleaf
- Procedures for Completing Expenditure Approval - See Overleaf

# Mineral House News

41 George Street  
 BRISBANE QLD 4000  
 mineral\_house\_news@bigpond.com  
 Phone: 3229 2968 Fax: 3229 2968

A.C.N. 103 163 266

A.B.N. 57 319 911 309

## MINISTER, LOCAL GOVERNMENT

LEVEL 18 MINERAL HOUSE  
 BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: MLG01/0712

To: 31/07/2012 ✓

01/08/2012

Page: 1

Date	Reference	Description	Invoices	Payments	Balance
01/07/2012	00152945	2LT SMART MILK x 2	*	9.70	9.70
		s73			
06/07/2012	00155633	2LT SMART MILK x 2	*	9.70	48.40
		s73			
15/07/2012	00158315	2LT SMART MILK x 2	*	9.70	87.10
		s73			
22/07/2012	00161466	2LT SMART MILK x 2	*	9.70	125.80
		s73			
23/07/2012	00161981	1LT SMARTER MILK x 1	*	2.65	157.45
29/07/2012	00163954	2LT SMART MILK x 2	*	9.70	167.15
		s73			

530011/4204131/PP \$51.15 ✓  
 530038/4204133/PG \$145.00 ✓  
 530013/4204133/PG \$19.40 (FGT) ✓  
\$215.55 ✓

Milk s73 01-31/07/12 Local Government ✓

Please detach and return with your remittance:

Customer Code: MLG01

MINISTER, LOCAL GOVERNMENT

**Remittance**

July 2012

Overdue	Current	TOTAL
0.00	215.55 ✓	215.55

Remittance Amount

\$

Please  
 Send Your  
 Cheque To:

Mineral House News  
 41 George Street  
 BRISBANE QLD 4000  
 mineral\_house\_news@bigpond.com

# Mineral House News

41 George Street  
 BRISBANE QLD 4000  
 mineral\_house\_news@bigpond.com  
 Phone: 3229 2968 Fax: 3229 2968

A.C.N. 103 163 266

**A.B.N. 57 319 911 309**

Items marked \* are GST exempt

GST included in this invoice is

\$14.95

**INVOICE TOTAL**

**215.55**

Opening Balance this month	162.05
Plus: Purchases this month	215.55
Less: Payments Received	162.05
<b>Total Amount Outstanding</b>	<b>215.55</b>

Overdue	Current	TOTAL
0.00	215.55	215.55

E&OE 7 Days

**TOTAL AMOUNT DUE WITHIN**

**7 DAYS**

..... THANK YOU .....

RTI RELEASE

Please detach and return with your remittance:

Customer Code: MLG01

MINISTER, LOCAL GOVERNMENT

**Remittance**

July 2012

Overdue	Current	TOTAL
0.00	215.55	215.55

Remittance Amount

\$

Please  
 Send Your  
 Cheque To:

Mineral House News  
 41 George Street  
 BRISBANE QLD 4000  
 mineral\_house\_news@bigpond.com

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27355

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: NRM

Financial Year: 2012/2013 Urgent payment required by: 1 / 1 / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
REIM CASH Reimbursement	REIM CASH	\$ 17.00
<b>TOTAL</b> (GST exclusive)		\$
<b>GST Amount</b>		\$
<b>APPROVAL TOTAL:</b> (GST inclusive)		\$ 35.25

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

*pay \$ 17.00 ✓  
(see back of page)*

**APPROVED:** Signature s73

Name (please print) Lee Adams Date: 02/08/12

**PREPARED BY:** Name (please print) \_\_\_\_\_ Date: \_\_\_\_\_

Phone \_\_\_\_\_

**MINISTERIAL SERVICES OFFICER:**

I certify that:

* approved by competent authority;	* arithmetically correct;
* verification of goods supplied/services rendered;	* not previously paid;
* price or rate of charge correct;	* invoices/requisitions attached; and
* discounts	* expenditure is recorded against the correct codes.

s73 s73



PETTY CASH VOUCHER			
Name <u>Chris Doney</u>		Date <u>12/07/12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
<u>Milk minter</u>			<u>6.45</u>
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>6.45</u> is due and payable to me and I acknowledge receipt of that sum.	
<div style="border: 1px solid black; width: 100%; height: 100%; text-align: center;">s73</div>		<div style="border: 1px solid black; width: 100%; height: 100%; text-align: center;">s73</div>	
<b>Particulars of Charge</b>			

QUICK & EASY CONVENIENCE ST  
 85 GEORGE STREET  
 CBD-BRISBANE  
 PH: (07) 3220 2444  
 ABN-61969108086  
 TAX INVOICE

MILK 2lt \$ 3.95  
 LiteWhite 1lt \$ 2.50  
 Subtotal \$ 6.45

Total \$ 6.45

Cash \$ 6.45

Thu 12- 7-2012 8:53:50  
 #5474 Clerk 1  
 THANK YOU FOR SHOPPING

PETTY CASH VOUCHER			
Name <u>Clare Penney</u>		Date <u>20/07/12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Milk Minister			4.10
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>4.10</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Particulars of Charge			

DUTY & EASY CONVENIENCE ST  
 85 GEORGE STREET  
 CBD-BRISBANE  
 PH: (07) 3220 2444  
 ABN-61969108086  
 TAX INVOICE

MILK 600ml	\$ 1.60
NEW-MILK	\$ 2.50
Subtotal	\$ 4.10
Total	\$ 4.10
Cash	\$ 4.10

Fri 20- 7-2012 9:44:37  
 #7408 Clerk 1  
 THANK YOU FOR SHOPPING

PETTY CASH VOUCHER			
Name <u>Clare Downey</u>		Date <u>02/08/12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Milk Minicre			6.45
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>20.00</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Particulars of Charge			
Charge: \$13.55 received placed back in petty cash			

QUICK & EASY CONVENIENCE ST  
 85 GEORGE STREET  
 CBD-BRISBANE  
 PH: (07) 3220 2444  
 ABN-61969108086  
 TAX INVOICE

MILK 2lt \$ 3.95  
 SKIMMILK 1lt \$ 2.50  
 Subtotal \$ 6.45

Total \$ 6.45

Tendered \$ 20.00  
**Cash \$ 6.45**  
 Change \$ -13.55

Thu 2-8-2012 8:27:36  
 #0803 Clerk 1  
 THANK YOU FOR SHOPPING

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27370

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Office of the Deputy Premier

Financial Year: 2011/2012 Urgent payment required by:  / / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
White Heather News	1 July 2012 – 29 July 2012	\$375.30
<b>TOTAL</b> (GST exclusive)		\$
<b>GST Amount</b>		\$
<b>APPROVAL TOTAL:</b> (GST inclusive)		\$375.30

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature [Signature] s73

Name (please print) Tracie Beck Office Manager Date: 3/8/2012

PREPARED BY: Name (please print) Leanne Reynolds Date: 3/8/2012

Phone 07 3224 8750

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: [Signature] s73 [Signature] s73

Date: 10/8/2012 10/8/12

• Claims for Domestic Travel - See Overleaf

# White Heather News

131 GEORGE ST  
BRISBANE QLD 4000  
whiteheathernews@bigpond.com  
Phone: 3229 2976 Fax: 3210 2644

A.C.N. 126 521 355

A.B.N. 46 152 317 707

**HON JEFF SEENEY**  
**DEPUTY PREMIER & MIN STATE DEVELOPMENT**  
LEVEL 12/100 GEORGE STREET  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: SEE01  
To: 29/07/2012

29/07/2012 Page: 1

Date	Reference	Description	Invoices	Payments	Balance
01/07/2012	00027690	1LT TRIM x 1	*	2.70	2.70
		s73			
01/07/2012	00027690	2LT MILK x 1	*	4.40	62.70
		s73			
08/07/2012	00031795	1LT TRIM x 1	*	2.70	71.00
		s73			
08/07/2012	00031795	2LT MILK x 1	*	4.40	131.00
		s73			
15/07/2012	00033961	1LT TRIM x 1	*	2.70	139.30
		s73			
15/07/2012	00033961	2LT MILK x 1	*	4.40	199.30
		s73			

Please detach and return with your remittance:

Customer Code: SEE01 HON JEFF SEENEY

**Remittance**  
July 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB:   
Account No:

Overdue	Current	TOTAL
		Remittance Amount
		\$

or  
Send Your  
Cheque To: White Heather News  
131 GEORGE ST

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# White Heather News

131 GEORGE ST  
BRISBANE QLD 4000  
whiteheathernews@bigpond.com  
Phone: 3229 2976 Fax: 3210 2644

A.C.N.126 521 355

A.B.N. 46 152 317 707

**HON JEFF SEENEY**  
**DEPUTY PREMIER & MIN STATE DEVELOPMENT**  
LEVEL 12/100 GEORGE STREET  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: SEE01 / 0712  
To: 29/07/2012 ✓

29/07/2012 Page: 2

Date	Reference	Description	Invoices	Payments	Balance
22/07/2012	00036494	1LT TRIM x 1	s73 *	2.70	207.60
			s73		
22/07/2012	00036494	2LT MILK x 1.	*	4.40	267.60
			s73		
29/07/2012	00039264	1LT TRIM x 1	s73 *	2.70	275.90
			s73		
29/07/2012	00039264	2LT MILK x 1	*	4.40	335.90
			s73		

530011/4204011/PF \$ 35.50 ✓  
530038/4204013/PA \$ 306.00 ✓  
530013/4204013/PA \$ 33.80 (FGT) ✓  
\$ 375.30

Please detach and return with your remittance:

Customer Code: SEE01

HON JEFF SEENEY

s73

01-29/07/12 Deputy Premier Remittance  
July 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB:

Account No: s73

Overdue	Current	TOTAL
0.00	375.30 ✓	375.30
		Remittance Amount
		\$

or  
Send Your  
Cheque To:

White Heather News  
131 GEORGE ST

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# White Heather News

131 GEORGE ST  
 BRISBANE QLD 4000  
 whiteheathernews@bigpond.com  
 Phone: 3229 2976 Fax: 3210 2644

A.C.N.126 521 355

**A.B.N. 46 152 317 707**

Items marked \* are GST exempt

GST included in this invoice is

\$30.89

**INVOICE TOTAL**

**375.30**

Opening Balance this month	594.55
Plus: Purchases this month	375.30
Less: Payments Received	594.55
<b>Total Amount Outstanding</b>	<b>375.30</b>

Overdue	Current	TOTAL
0.00	375.30	375.30

E&OE 7 Days

**TOTAL AMOUNT DUE WITHIN**

**7 DAYS**

**THANK YOU**

RTI RELEASE

Please detach and return with your remittance:

Customer Code: SEE01

HON JEFF SEENEY

**Remittance**

July 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB:

Account No:

s73

Overdue	Current	TOTAL
0.00	375.30	375.30

Remittance Amount

\$

or

Send Your

Cheque To:

White Heather News

131 GEORGE ST

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**RTI Document No.256**

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27380

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

**Ministerial Office:** Minister for Tourism, Major Events, Small Business and the Commonwealth Games

**Financial Year:** 2011-2012

**Urgent payment required by:** / / 20

**Return Cheque to:** \_\_\_\_\_

**Phone:** .....

**PAYG:** Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
White Heather News	Tax Invoice	\$292.55
<b>TOTAL (GST exclusive)</b>		\$266.94
<b>GST Amount</b>		\$25.61
<b>APPROVAL TOTAL: (GST inclusive)</b>		\$292.55

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

**APPROVED: Signature** \_\_\_\_\_

s73

**Name (please print)** James Martin

**Date:** 02/08/12

**PREPARED BY: Name (please print)** TIARNE SHAW

**Date:** 31/07/2012

**Phone:** 07 3224 2004

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure the correct codes.

**Signature:** \_\_\_\_\_

s73

s73

**Date:** 08/08/12

16/8/12

# White Heather News

131 GEORGE ST  
BRISBANE QLD 4000  
whiteheathernews@bigpond.com  
Phone: 3229 2976 Fax: 3210 2644

A.C.N. 126 521 355

A.B.N. 46 152 317 707

**MIN TOURISM MAJ. EVENTS**  
**MIN TOUR. MAJ EVENTS SMALL BUS & COM**  
LEVEL 26 111 GEORGE STREET  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: TME01/0612  
To: 24/06/2012

30/07/2012 Page: 1

Date	Reference	Description	Invoices	Payments	Balance
03/06/2012	00018539	1LT TRIM x 1	*	2.70	2.70
		s73			
10/06/2012	00020614	1LT TRIM x 1	*	2.70	73.40
		s73			
17/06/2012	00022958	1LT TRIM x 1	*	2.70	144.10
		s73			
24/06/2012	00025945	1LT TRIM x 1	*	2.70	201.20
		s73			

530011/4204171 PF \$ 10-80 ✓  
530038/4204173 PG \$ 255-40 ✓  
(FOT) 530013/4204173 PG \$ 26-35 ✓  
\$ 292-55

MILK s73 3-24/6/12 TOURISM ✓

Please detach and return with your remittance:

Customer Code: TME01 MIN TOURISM MAJ. EVENTS

**Remittance**  
July 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB: s73  
Account No: s73

Overdue	Current	TOTAL
0.00	292.55	292.55

Remittance Amount

\$

White Heather News  
131 GEORGE ST

or  
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# White Heather News

131 GEORGE ST  
 BRISBANE QLD 4000  
 whiteheathernews@bigpond.com  
 Phone: 3229 2976 Fax: 3210 2644

A.C.N.126 521 355

**A.B.N. 46 152 317 707**

Items marked \* are GST exempt

GST included in this invoice is

\$25.61

**INVOICE TOTAL**

**292.55**

Opening Balance this month	284.40
Plus: Purchases this month	292.55
Less: Payments Received	284.40
<b>Total Amount Outstanding</b>	<b>292.55</b>

Overdue	Current	TOTAL
0.00	292.55	292.55

E&OE 7 Days

**TOTAL AMOUNT DUE WITHIN**

**7 DAYS**

..... **THANK YOU** .....

RTI RELEASE

Please detach and return with your remittance:

Customer Code: TME01

MIN TOURISM MAJ. EVENTS

**Remittance**

July 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB:

Account No:

s73

Overdue	Current	TOTAL
0.00	292.55	292.55
		Remittance Amount
		\$

or

Send Your

Cheque To:

White Heather News

131 GEORGE ST

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Department of the Premier and Cabinet

MSB004

Document Number: 19/27381

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

**Ministerial Office:** Minister for Tourism, Major Events, Small Business and the Commonwealth Games

**Financial Year:** 2012-2013

**Urgent payment required by:** / / 20

**Return Cheque to:** \_\_\_\_\_ **Phone:** .....

**PAYG:** Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
White Heather News	Tax Invoice	\$317.60
<b>TOTAL (GST exclusive)</b>		\$290.91
<b>GST Amount</b>		\$26.69
<b>APPROVAL TOTAL: (GST inclusive)</b>		\$317.60

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

**APPROVED:** Signature \_\_\_\_\_ s73

Name (please print) James Martin Date: 02/08/12

---

**PREPARED BY:** Name (please print) TIARNE SHAW Date: 31/07/2012

Phone: 07 3224 2004

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure correct and the correct codes.

Signature: \_\_\_\_\_ s73 \_\_\_\_\_ s73

Date: 08/8/12 16/8/12

# White Heather News

131 GEORGE ST  
BRISBANE QLD 4000  
whiteheathernews@bigpond.com  
Phone: 3229 2976 Fax: 3210 2644

A.C.N.126 521 355

A.B.N. 46 152 317 707

**MIN TOURISM MAJ. EVENTS**  
**MIN TOUR. MAJ EVENTS SMALL BUS & COM**  
LEVEL 26 111 GEORGE STREET  
BRISBANE 4000

## TAX INVOICE/STATEMENT

Ref. No: TME01 <sup>0712</sup>  
To: 29/07/2012

29/07/2012 Page: 1

Date	Reference	Description	Invoices	Payments	Balance
01/07/2012	00027729	2LT TRIM x 1	*	4.80	4.80
		s73			
08/07/2012	00031835	2LT TRIM x 1	*	4.80	62.60
		s73			
15/07/2012	00034002	2LT TRIM x 1	*	4.80	120.40
		s73			
22/07/2012	00036532	2LT TRIM x 1	*	4.80	178.20
		s73			
29/07/2012	00039302	2LT TRIM x 1	*	4.80	236.00
		s73			

530011/4204171 PF ✓ \$24.00  
530038/4204173 PG ✓ \$265.00  
(P&T) 530013/4204173 PG ✓ \$28.60  
\$317.60

Please detach and return with your remittance:

Customer Code: TME01

MILK MIN TOURISM MAJ. EVENTS s73

1-29/7/12 TOURISM July 2012 **Remittance**

Direct Deposit to: WHITE HEATHER NEWS

BSB:   
Account No:

Overdue	Current	TOTAL
292.55	317.60	610.15
		Remittance Amount
		\$

or  
Send Your  
Cheque To:

White Heather News

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**RTI Document No.261**

# White Heather News

131 GEORGE ST  
 BRISBANE QLD 4000  
 whiteheathernews@bigpond.com  
 Phone: 3229 2976 Fax: 3210 2644

A.C.N.126 521 355

**A.B.N. 46 152 317 707**

Items marked \* are GST exempt

GST included in this invoice is

\$26.69

**INVOICE TOTAL**

**317.60**

Opening Balance this month	292.55
Plus: Purchases this month	317.60
Less: Payments Received	0.00
<b>Total Amount Outstanding</b>	<b>610.15</b>

Overdue	Current	TOTAL
292.55	317.60	<b>610.15</b>

E&OE 7 Days

**TOTAL AMOUNT DUE WITHIN**

**7 DAYS**

**THANK YOU**

RTI RELEASE

Please detach and return with your remittance:

Customer Code: TME01

MIN TOURISM MAJ. EVENTS

**Remittance**

July 2012

Direct Deposit to: WHITE HEATHER NEWS

BSB:

s73

Account No:

Overdue	Current	TOTAL
292.55	317.60	<b>610.15</b>
		Remittance Amount
		\$

or  
 Send Your  
 Cheque To:

White Heather News

131 GEORGE ST

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**RTI Document No.262**

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Department of the Premier and Cabinet

MSB004

Document Number: 19/27382

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: Education, Training and Employment

Financial Year: 2011/2012

Urgent payment required by: / / 20

Return Cheque to: \_\_\_\_\_

Phone: 3237 1000

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Ms Danyelle Nolan	Reimbursement of the cost of lunch between the Minister Langbroek, Mr James Morrison, Queensland Music Festival Managers and policy advisors	\$49.10
	<b>TOTAL</b> (GST exclusive)	
	<b>GST Amount</b>	
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$49.10

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature \_\_\_\_\_

s73

Name (please print) The Hon. John-Paul Langbroek

Date: 08/08/12

PREPARED BY: Name (please print) Yukie Ramstrom

Date: 08/08/12

Phone 323 79874

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: \_\_\_\_\_

s73

s73

Date: 14/8/12

16/8/12

- Claims for Domestic Travel - See Overleaf
- Procedures for Completing Expenditure Approval - See Overleaf

Fanfare PPP sweet w/ eating powder for ch10

THE COFFEE CLUB

The Gap - TAX INVOICE  
ABN: 97 718 195 822

50027 MON

22/1 GST 3  
1774  
25JUL'12 11:57

1 Chse&Tom SW	4.70
+toasted	
1 Capp	4.00
+cup	
+decaf	0.80
1 Eng Bkft	4.00
White	
iced Coffee	5.90
1 Ham&Chse SW	7.00
+tomato	0.70
+half avo	3.20
+multi bread	
1 SW Chick	14.90
1 Spark Water	3.90
Subtotal	49.10
Payment	49.10
Visa	49.10

4.46 GST In Ttl Of 49.10  
NET TTL 44.64

50008 Closed JUL25 12:29

Prices Inclusive of GST

GUEST NAME: \_\_\_\_\_

MEMB NO: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

# MINISTERIAL SERVICES

## HOSPITALITY CERTIFICATION

*Please print on Pink Paper*

MINISTERIAL OFFICE: Education, Training and Employment

DATE OF FUNCTION: 25/07/2012

VENUE The Coffee Club at the Gap

COST OF FUNCTION (GST inclusive): \$ 49.10

REASON FOR HOSPITALITY and its connection with official duties in accordance with Ministerial Handbook

The purpose for this lunch was to prepare for Fanfare press conference

ATTENDEES: Only people for whom expenditure was incurred \* Include Self # Include employee associates

Column 1	Column 2	Column 3	Column 4
Number of State Govt Employees *#	Number of Employees of Statutory Bodies #	Number of Other People	Total Number of People
6	0	0	6

Name of Participants	Organisation of Participants
1 The Hon. John-Paul Langbroek	Minister for Education, Training and Employment
2 Mr James Morrison	Jazz trumpeter
3 Mr Nigel Lavender - Executive Director Old Music Festival	Queensland Music Festival Manager
4 Mr Simon Buchanan - Development & Marketing Dr. OMF	Queensland Music Festival Manager
5 Ms Danyelle Nolan	Senior Media Advisor
6 Mr Tim Rawlings	Senior Policy Advisor

\*\* See overleaf for more lines. Attach additional page if necessary (eg. guest list)

### CERTIFICATION AND APPROVAL

#### Certification of Claimant:

I certify that the above hospitality was for official purposes in accordance with the Ministerial Handbook and the information above represents the true details in relation to the event.

s73

Signature of Claimant \_\_\_\_\_ Date 7/8/12

#### Approval of Expenditure:

The above expenditure is approved for payment in accordance with the Ministerial Handbook.

s73

Signature of Minister \_\_\_\_\_ Date 7.8.12

*(If claimant is Minister, this signature will suffice for Expenditure Approval)*

### Office Use Only : CALCULATION - FBT and Non FBT breakdown

Col (1) + Col (2)	x	Total Cost	=	Amount subject to FBT (use account code 53030 for FBT Component)	
6		49.10		\$ 49.10	(53030)
6		Balance	=	\$ 0.00	(53010) Total 49.10

{Code balance (53010) to P4}

*Rang Yukie 2/8 after discussions with Farisha, Farisha*

**Julie Wise**

**From:** Yukie Ramstrom [Yukie.Ramstrom@ministerial.qld.gov.au]  
**Sent:** Tuesday, 31 July 2012 12:06 PM  
**To:** Julie Wise  
**Subject:** Reimbursement for lunch with the Minister  
**Attachments:** img-7311051-0001.pdf

*OK'd this*

s73

*2/8/2*

Good afternoon Julie,

As our phone conversation earlier, I have attached the receipt for the lunch and some details.

Date: Wednesday 25 July 2012 at 11.57 am

Attendees:

1. The Minister
2. James Morrison
3. 2 x Queensland Music Festival Managers
4. Danyelle Nolan (Senior Media)
5. Tim Rawlings (Senior Policy Adviser)

The Reason why the lunch was held to prepare for Fanfare press conference.

Please advise.

Kind regards  
Yukie Ramstrom  
Administration Officer  
Office of the Hon John-Paul Langbroek MP  
Minister for Education, Training and Employment  
Ph: (07)323 79874

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Fanfare PPP sweet w/  
caring powder for curo

THE  
**COFFEE**  
CLUB<sub>®</sub>

The Gap - TAX INVOICE  
ABN: 97 718 195 822

50027 MON

22/1

GST 3

1 774

25JUL'12 11:57

1 Chse&Tom SW	4.70
+toasted	
1 Capp	4.00
+cup	
+decaf	0.80
1 Eng Bkft	4.00
White	
1 Iced Coffee	5.90
1 Ham&Chse SW	7.00
+tomato	0.70
+half avo	3.20
+multi bread	
1 SW Chick	14.90
1 Spark Water	3.90
Subtotal	49.10
Payment	49.10
Visa	49.10

4.46 GST In Ttl of	49.10
NET TTL	44.64

-----50008 Closed JUL25 12:29-----

Prices Inclusive of GST

GUEST NAME: \_\_\_\_\_

MEMB NO: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

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- [Schools and educators](#)
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## Seeking sponsors for Fanfare

The Department of Education, Training and Employment is seeking sponsors for Fanfare, the biennial music festival for Queensland state school bands and orchestras, to transform it into a public-private partnership.

To do this, we are looking for private organisations or individuals who would like to partner with us to deliver the statewide competition that involves more than 19,000 students each year it is held.

If you are interested in sponsoring Fanfare, please email [partnerships@dete.qld.gov.au](mailto:partnerships@dete.qld.gov.au) or telephone (07) 3237 1364.

## Background information on Fanfare

Fanfare is held every two years and showcases school-based instrumental music ensembles across the state - concert bands, orchestra, string orchestras, stage bands, brass ensembles and percussion ensembles for primary and secondary schools.

The first festival was held in 1986, and since then more than 160,000 students have participated in Fanfare.

The competition comprises regional festivals held across the state (May and June), and a state festival held in Brisbane over three days (31 July - 2 August in 2012), culminating with the Fanfare Grand Final Concert at the Queensland Performing Arts Centre (QPAC) Concert Hall.

In 2012, the Grand Final will be held on Thursday 2 August 2012 at QPAC. This year, 11 state finalists will perform in the state festival, with five ensembles selected to be showcased at the Grand Final Concert.

The ensemble judged to give the most outstanding performance receives the Erica Brindley Memorial Trophy.

In 2012, a total of 739 school ensembles from 378 schools participated in Fanfare.

Fanfare is a unique opportunity to hear a diverse range school bands and orchestras perform, particularly for remote and regional students.

More information on [Fanfare](#) is available.

Partnerships

**Queensland's instrumental music program**

Educators and music industry professionals regard Education Queensland's Instrumental Music Program, established in 1971, as the finest and most extensive in the country. It is internationally recognised as a leader in the field of instrumental music education.

The program now boasts more than 400 instrumental music instructors (equivalent to over 300 full-time) teaching in excess of 50,000 students across the state.

Students learn band and orchestral instruments in small groups and participate in larger ensembles, such as concert bands and orchestras.

Extensive research shows that learning music has benefits for students including improved academic performance and social outcomes.

||||

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RTI RELEASE

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Department of the Premier and Cabinet

MSB004

Document Number: 19/27393

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: Science, Information Technology Innovation & the Arts

Financial Year: 2012/13 Urgent payment required by: 1 120

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes  No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
<i>Old Parliamentary Catering</i>	<i>lunch with Old Ballet representatives, transferred from personal acc (June)</i>	<i>116-64</i>
	<b>TOTAL</b> (GST exclusive)	\$ <i>116-64</i>
	<b>GST Amount</b>	\$ <i>11-66</i>
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ <i>128-30</i>

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature [Signature] s73

Name (please print) Ros Bates Date: 07/08/2012

PREPARED BY: Name (please print) KIRSTY VERON Date: 7/7/12

Phone 3006 5119

**MINISTERIAL SERVICES OFFICER:**  
I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: [Signature] s73 [Signature] s73  
Date: 10/8/12 10/8/12

o Claims for Domestic Travel - See Overleaf

- Procedures for Completing Expenditure Approval - See Overleaf

**PROCEDURES FOR COMPLETING EXPENDITURE APPROVAL:**

- Please complete the following areas on the front of this form:
  - Ministerial Office
  - Date cheque is required (If urgent payment required), or leave blank
  - Financial Year (e.g. 1997/98)
  - Vendor (i.e. name of person/business to be paid)
  - Particulars (give brief description of goods/services)
  - Amount (VERY IMPORTANT that this is given)
  - Certificate of approving person
  - Prepared by details
- Attach ALL relevant receipts, invoices, entertainment forms, travel forms etc. to this expenditure approval
- Only one vendor can appear on an Expenditure Approval.
- The Minister MUST sign for all expenditure relating directly to him/her and expenditure for entertainment and travel.

**DOMESTIC TRAVEL CLAIM**

INCIDENTAL ALLOWANCE	MEAL ALLOWANCE
The Incidental Allowance is payable where an Officer is away from their normal place of duty overnight. Rates are set out in the Ministerial Handbook. Ministerial Services should be contacted for details.	Meal allowance rates are payable in accordance with the Ministerial Handbook. Ministerial Services should be contacted for details. It is the individual Officer's responsibility to determine whether he/she is entitled to claim this allowance.

Date of Travel: From:  To:

DATE	BREAKFAST	LUNCH	DINNER	INCIDENTAL	AMOUNT CLAIMED
<b>TOTAL</b>					

**CERTIFICATE OF OFFICER CLAIMING INCIDENTAL AND/OR MEAL ALLOWANCE**

I certify that:

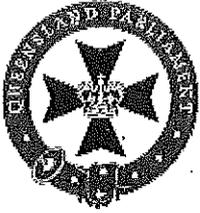
- " I have not previously claimed this allowance for the above period;
- " The travel for the above mentioned period was for Official purposes as defined in the Ministerial Handbook; and
- " I have not claimed allowances on this form for trips where the actual cost of meals or accommodation were met from another government source e.g. conference or airline meals.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: This form is not valid unless signed by the person claiming the allowance.

10/01/14 Phoned Kirby re attendees - she says need more work  
 Minister, Cos and a dr. bullee reps. N.S.

CONSOLIDATED TAX INVOICE



Queensland Parliamentary Service

Legislative Assembly of Queensland  
 Parliament House  
 Cnr George & Alice Streets  
 BRISBANE QLD 4000  
 Enquiries Ph. 340 67575  
 ABN: 26468894065

Office of Minister for Science Info Tech Innovation & the Arts  
 Att: Kirsty Veron Lvl 5 Executive Bld 100 George Street BRISBANE 4000  
 Statement to: 31/07/12 Page 1  
 Account No.: s73

Invoice Date	Location	Invoice No.	Description	Receipt No.	Quantity	Unit Price	Amount	GST Amount	Amount Including GST
<b>CATERING</b>									
06/07/12	Strangers Dining A	SI010985	5/6/12-WARRA WIRRA WINE-Trf fr A/c 3115		1	27.2727	27.27	2.73	30.00
06/07/12	Strangers Dining A	SI010985	5/6/12-COCA COLA 300ML X 1-Trf fr A/c 3115		1	2.8181	2.82	0.28	3.10
06/07/12	Strangers Dining A	SI010985	5/6/12-LUNCH \$21.55 X 4, TEA COFEE-Trf fr A		1	86.55	86.55	8.65	95.20
							<b>116.64</b>	<b>11.66</b>	<b>128.30</b>
			<b>SUB TOTAL (Catering)</b>				<b>116.64</b>	<b>11.66</b>	<b>128.30</b>
<b>OTHER</b>									
			<b>SUB TOTAL (Other)</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>GRAND TOTAL</b>				<b>116.64</b>	<b>11.66</b>	<b>128.30</b>

To pay by credit card please call Accounts Receivables on 07 3406 7575  
 To pay by EFT please send payments to: BSB s73 A/C s73 Qld Legislative Assembly  
 Remittances can be Emailed to: Finance.AR@parliament.qld.gov.au or fax 07 3406 7509

Notes

\* GST free + Outside the scope of GST

CATERING information includes individual docket details. Information provided in the "Amount including GST" column is the net amount payable for each item as recorded at the point of sale register. To assist clients, additional information has also been provided in the "Unit Price", "Amount" and "GST Amount" columns. The information in these columns has been calculated independently for individual docket items using the "Amount Including GST" figure. In some cases, this calculation may produce minor rounding differences.

Finance Charge: A finance charge of 10% will be levied on due amounts that remain unpaid for 30 days from the original Statement date.



Queensland Parliamentary Service

Office of Minister for Science Info Tech  
Innovation & the Arts

Acct No: s73  
Contact: Kirsty Veron

Att: Kirsty Veron  
Lvl 5 Executive Bld 100 George Street  
BRISBANE, 4000

Statement To:- 31/07/12  
Page 1

Address Catering Enquiries to:- Duty Manager - Parliamentary Catering Phone: 340 67154  
Other Enquiries to:- AR Senior Finance Officer - Financial Services Phone: 340 67575

Invoice Date	Invoice No.	Invoice Amount	Amount Credited	Balance
06/06/12	955906/06/2012	48.00	48.00	0.00
06/07/12	SI010985	128.30		128.30
<b>Statement Total</b>		<b>176.30</b>	<b>48.00</b>	<b>128.30</b>



EFT PAYMENTS:

BSB s73 A/C s73 Qld Legislative Assembly  
Remit to: Finance.AR@parliament.qld.gov.au  
Or fax: 340 67509

CHEQUES payable to: The Clerk of the Parliament  
Parliament House  
Corner George & Alice Streets  
BRISBANE QLD 4000

Office of Minister for Science I Account No s73  
Statement To:- 31/07/12 Page 1

Invoice Date	Invoice No.	Balance
06/06/12	955906/06/2012	0.00
06/07/12	SI010985	128.30
<b>Statement Total</b>		<b>128.30</b>

RTI RELEASED

CURRENT	30 DAYS	60 + DAYS	HELD IN CREDIT	TOTAL
128.30	0.00	0.00	0.00	128.30

**TOTAL PAYABLE:- 128.30**

A cumulative Finance Charge of 10% will be levied at the end of each month on all outstanding invoices which remain unpaid after the due date.

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27396

**MINISTERIAL OFFICES  
EXPENDITURE APPROVAL**

Ministerial Office: OFFICE OF THE PREMIER

Financial Year: 2012/2013 Urgent payment required by: 1 / 120

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Lee Anderson	Coffee meeting on 8.8.12	11.90
	<b>TOTAL</b> (GST exclusive)	\$ 10.82
	<b>GST Amount</b>	\$ 1.08
	<b>APPROVAL TOTAL:</b> (GST inclusive)	\$ 11.90

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature [Signature] s73 ✓

Name (please print) Kate Winter Date: 9/8/12  
Deputy Chief of Staff

PREPARED BY: Name (please print) Caroline Bide Date: 9.8.12

Phone 3405 3208

**MINISTERIAL SERVICES OFFICER:**

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: [Signature] s73 [Signature] s73

Date: 16/8/12 16/8/12

• Claims for Domestic Travel - See Overleaf



ABN:45 121 190 083  
PH: 07 3003 1346  
FAX: 07 3003 1347  
drink@brotherespresso.com.au  
www.brotherespresso.com.au  
08AUG/2012

<01>	
TABLE ACE RED	0.00
FLAT WHITE	3.80
FLAT WHITE	3.80
FLAT WHITE	3.80
milk soy	0.50
SUBTOTAL	11.90
DUE AMOUNT	11.90
CASH	20.00
CHANGE	8.10
TXSL1	10.82
GST	1.08
#001-000298	13:30R
MANAGER	

530008/4204002/PG \$3.97 1-0-Anderson ✓  
 530010/4204002/PN \$7.93 0-2-Anderson ✓  
\$11.90 ✓

\*\* Disc editorial iss 8/8/12 Bro/Espresso Anderson Premiers. ✓

MSB002

# ENTERTAINMENT CERTIFICATION

Purpose of Entertainment and its connection with official duties in accordance with the Ministerial Handbook

*Short meeting to discuss editorial issues*

Date of Function:

*8.8.12*

Total Cost: (GST inclusive)

*\$11.90*

Venue:

*Brother Espresso*

ATTENDEES (Note: People for whom expenditure was incurred).

Name of Participants	Organisation of Participants
<i>Lee Anderson</i>	<i>Premier's Dept</i>
<i>Scott Thompson</i>	<i>Sunday Mail</i>
<i>Sam Strutt</i>	<i>" "</i>

\*Attach additional page if necessary (eg guest list)

## CERTIFICATION AND APPROVAL

Certification of Claimant:	Approval of Expenditure:
<p>I certify that the above entertainment was for official purposes in accordance with the Ministerial Handbook and the information above represents the true details in relation to the event.</p> <p>Signature of Claimant: <span style="border: 1px solid black; padding: 2px 10px;">s73</span> Date <i>9.8.12</i></p>	<p>The above expenditure is approved for payment in accordance with the Ministerial Handbook.</p> <p>Signature of Minister _____ Date _____</p>

Please print on pink paper

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/27488

MINISTERIAL OFFICES  
EXPENDITURE APPROVAL

Ministerial Office: Attorney-General & Minister for Justice

Financial Year: 2012-2013 Urgent payment required by: 1 / 20

Return Cheque to: \_\_\_\_\_ Phone: \_\_\_\_\_

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Various Petty Cash		128.85
	TOTAL (GST exclusive)	\$
	GST Amount	\$
	APPROVAL TOTAL: (GST inclusive)	\$ 128.85

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid T
- The purpose of any travel (specifically detailed); and
- When guests are not assisted s73

APPROVED: Signature \_\_\_\_\_

Name (please print) DAVID FRASER

Date: 31 July 2012

PREPARED BY: Name (please print) Lelia Glover

Date: 31.7.12

Phone 3039 3487

MINISTERIAL SERVICES OFFICER:

I certify that:

- \* approved by competent authority;
- \* verification of goods supplied/services rendered;
- \* price or rate of charge correct;
- \* discounts/allowances correct;
- \* arithmetically correct;
- \* not previously paid;
- \* invoices/requisitions attached; and
- \* expenditure is recorded against the correct codes.

Signature: \_\_\_\_\_

s73

s73

Date: 24/8/12

24/8/12

• Claims for Domestic Travel - See Overleaf



PETTY CASH VOUCHER			
Name <u>Shannon Pentling</u>		Date <u>2.7.12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Milk			1.90
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Queensland Ministerial Handbook.		I certify that the sum of \$ <u>1.90</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Particulars of Charge			

WELCOME TO  
7-ELEVEN  
GEORGE ST  
ABN: 99 574 088 957

TAX INVOICE

SMART MLK 1LTR EA	\$1.90
Balance Due:	\$1.90
Tendered:	
Cash	\$1.90
Change Due to Customer:	\$0.00

Operator: W,Wendy  
4113A 1 656479 2/7/12 08:59:10

THANK YOU FOR SHOPPING WITH  
7-ELEVEN 4113A  
PLEASE RETAIN THIS RECEIPT

PETTY CASH VOUCHER			
Name <u>Leta Glove Shannen Parting</u>		Date <u>4.7.10</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
M.I.K			3.80
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>3.80</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Particulars of Charge			

WELCOME TO  
7-ELEVEN  
GEORGE ST  
ABN: 99 574 088 957

TAX INVOICE

2 SMART MLK 1LTR EA	\$3.80
Balance Due:	\$3.80
Tendered:	
Cash	\$3.80
Change Due to Customer:	\$0.00

Operator: W, Wendy  
4113A 1 658338 4/7/12 08:57:39

THANK YOU FOR SHOPPING WITH  
7-ELEVEN 4113A  
PLEASE RETAIN THIS RECEIPT

Cut here ✂

PETTY CASH VOUCHER			
Name <u>Leta tetover Shannon Parkys</u>		Date <u>11.7.12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Milk for Minister			1.90.
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>1.90</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Particulars of Charge			

WELCOME TO  
7 ELEVEN  
GLORGE ST  
ADD: 99 574 088 167

TAX INVOICE

1 SMART MLK 1LIR EA \$1.90  
Balance Due: \$1.90  
Tendered:  
Cash \$1.90  
Change due to Customer: \$0.00

Operator: W, Wendy  
4113A 1 664112 11/7/12 08:22:47

THANK YOU FOR SHOPPING WITH  
7-ELEVEN 4113A  
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Cut here ✂

PETTY CASH VOUCHER			
Name <u>Leta Glover - Shannon Ponting</u>		Date <u>13.7.12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Tea Bags s73			10.09 s73
		Total	18.09 10 s73
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Queensland Ministerial Handbook. s73		I certify that the sum of \$ <u>18.10</u> is due and payable to me and I acknowledge receipt of that sum. s73	
Particulars of Charge			

Coles Supermarkets Australia Pty Ltd  
Tax Invoice ABN: 45 004 189 708



Coles Central Myer Centre Store: 4564  
Phone: (07) 32119393 Receipt: 3  
Open Monday to Friday 7:00am - 9:00pm  
Open Saturday 8:00am - 7:00pm  
Open Sunday 9:00am - 6:00pm  
Your store manager is: Tony  
Date: 13-Jul-2012 Time: 16:10  
Reg 115 Served By: Self Checkout - 565

TWININGS TEA BAGS:EN 100PACK  
s73  
s73

\$ 10.09\*  
s73  
s73

Sub Total \$41.24  
Rounding 0.01  
Total for 3 items \$41.25  
Cash 60.00  
Chk 18.75  
GST INCLUDED IN TOTAL \$0.

% = Taxable items

**PETTY CASH VOUCHER**

Name Lela Glover Shannon Ponting Date 17.7.12.

Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Coffee			8.44 8.45 8.45
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>8.45</u> is due and payable to me and I acknowledge receipt of that sum.	
s73			s73
<b>Particulars of Charge</b>			

s73  
s73

SPCIMARKETS AUSTRALIA PTY LTD  
INVOICE ABN: 45 004 189 708



Coles Central Myer Centre  
Phone: (07) 32119393  
Store: 4564  
Receipt: 4619  
Open Monday to Friday 7:00am - 9:00pm  
Open Saturday 8:00am - 7:00pm  
Open Sunday 9:00am - 6:00pm  
Your store manager is: Tony  
Date: 17-Jul-2012 Time: 12:30  
Reg S Served By: Ellen - 361

NESCAFÉ BLEND 43 GRA 150GRAM \$0.44

Total for 3 items \$15.43  
EFTPOS 15.43  
GST CLAIMED IN TOTAL \$0.64

Total Savings \$1.79  
Total Savings include any Promotional, myS and Loyalty Discounts.

Coles  
17/07/12  
46259611  
CBA Credit AID A0000000041010  
APSN 0001 MASTERCARD  
ATC 0272  
CREDIT ACCOUNT

PURCHASE AUD\$ 15.43

KRN 060030461901 (00) APPROVED  
AUTH 082461  
NO PIN OR SIGNATURE REQUIRED

% = Taxable items

PETTY CASH VOUCHER			
Name <u>Leta Glover Shannon Parlay</u>		Date <u>18.7.12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Milk			2.80
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>2.80</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Particulars of Charge			

NATIONAL  
CONVENIENCE STORE  
2/69 ANN STREET BRISBANE 4000  
TEL: 07 3211 2863  
TAX INVOICE  
ABN: 57 129 477 792  
DATE: 17/07/2012 WED TIME: 15:25

SMARTER WHITE 1	\$2.80
TOTAL	\$2.80
CASH	\$10.00
CHANGE	\$7.20

THANK YOU  
CALL AGAIN  
WE ARE  
OPEN 7 DAYS  
INTERNET AVAILABLE

CLERK 1 No.000426 00000

PETTY CASH VOUCHER			
Name <u><del>Leta Glover</del> Shenae Portney</u>		Date <u>23.7.10</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
milk			1.90
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>1.90</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Particulars of Charge			

WELCOME TO  
7 - ELEVEN  
GEORGE ST  
\* ABN: 99 574 088 957

**TAX INVOICE**

1 SMART MLK 1LTR EA	\$1.90
Balance Due:	\$1.90
Tendered:	
Cash	\$1.90
Change Due to Customer:	\$0.00

Operator: Liu, Stella  
4113A 1 673336 23/7/12 08:01:28

THANK YOU FOR SHOPPING WITH  
7-ELEVEN 4113A  
PLEASE RETAIN THIS RECEIPT

PETTY CASH VOUCHER ✓			
Name <u>Leta Glover Shannon Porting</u>		Date <u>25.7.12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
M.I.K.			1.90
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>1.90</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Particulars of Charge			

WELCOME TO  
7 - ELEVEN  
GEORGE ST  
ABN: 99 574 088 957

**TAX INVOICE**

1 SMART MLK 1LTR EA	\$1.90
Balance Due:	\$1.90
Tendered:	
Cash	\$1.90
Change Due to Customer:	\$0.00

Operator: W, Wendy  
4113A 1 675640 25/7/12 15:29:10

THANK YOU FOR SHOPPING WITH  
7-ELEVEN 4113A  
PLEASE RETAIN THIS RECEIPT

PETTY CASH VOUCHER			
Name <u>Leta Colles Shannon Parling</u>		Date <u>30.7.12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
Milk			1.90
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i> .		I certify that the sum of \$ <u>1.90</u> is due and payable to me and I acknowledge receipt of that sum.	
s73		s73	
Particulars of Charge			

WELCOME TO  
7 - ELEVEN  
GEORGE ST  
ABN: 99 574 088 957

TAX INVOICE

1 SMART MLK TLTR EA \$1.90

Balance Due: \$1.90  
Tendered: \$1.90  
Cash \$1.90  
Change Due to Customer: \$0.00

Operator: Lr, Stella  
4113A 1 679075 30/7/12 10:59:46

THANK YOU FOR SHOPPING WITH  
7-ELEVEN 4113A  
PLEASE RETAIN THIS RECEIPT